CURRENT STUDENTS – ORDERING TRANSCRIPTS UTILIZING JICS

1. Log into JICS https://jics.mohave.edu/ics

2. Select Students tab

3. Select “Enrollment Verification/Loan Info Self Service” - on left hand side.

4. Click on “Enroll Verification/Loan Locator”
5. Click on “Order or track a transcript”

6. Click on “Start”

- You will need to know your MCC Student ID#

- Follow the instructions on the screen to order your MCC transcript