

*The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed.*

**Date: Thursday, 06/03/2021**

**Time: 9:00 am – 10:30 am**

**Location: Zoom**

**Committee Members:** Dr. Jennifer Woolston (Co-Chair), Kay Lynn Trybus (Co-Chair), Natalie Gebicke, Tricia Hanks, Lisa Barnes, Dr. Stephanie Dieringer, Michelle Martin, Lisa Adamson, Sierra Stewart, Dr. Robert Kuzma, Dr. Carolyn Hamblin, Jacob Crawford, Vicky Jaramus (Recorder).  
**Not in Attendance:** Kay Lynn Trybus, Natalie Gebicke, Tricia Hanks, Lisa Barnes, Lisa Adamson, Sierra Stewart, Dr. Robert Kuzma, Jacob Crawford.

**1. Announcements: (Jennifer and Kay Lynn)**

- All proposals from SPAC to FAB have tentatively been approved by Cabinet. Business Office currently trying to close fiscal year and have requested that requisitions be delayed until after July 1, when possible. FAB Committee proceedings and updated Excel spreadsheet are located in One-Note under Agenda & Attachments.

**2. Strategic Plan Updates: (Jennifer and Kay Lynn)**

- Regular meetings are ongoing – next SPAC meeting is June 24th. Collaboration with other pillar groups and action teams is continuing. There is more work to be done to connect efficiently and become more streamlined.

**3. Items for Attention (Jennifer and Kay Lynn)**

- Objective Leads need to work with Action Teams and Business Office to use approved funding as applicable. Refer to updated Excel spreadsheet located in One Note for next steps. Please see notes from Dr. Culver to focus on Year 1 plans and proposals while looking towards Year 2 initiatives.

**4. Standing Reports (3.1 Stephanie, 3.2 Natalie, 3.3 Michelle, 3.4 Jake, 3.5 Carolyn)**

- **Stephanie 3.1** : Action Team is being assembled to include: Elizabeth Mahler, Connie Shelley, Kim Miller, Amber Johnson, and Jennifer Rodriguez to work on Banded Tuition. Dr. Dieringer will be attending Summer Institute to help support Guided Pathways (crossover to 3.1) and provide a more complete education and co-curricular student support.

- **Jennifer for Natalie 3.2** : Funding approved for Chat Bot/Text Software. Recommendations are for Gecko Engage. Not a final decision yet, but this particular software provides better security/interface, and will communicate more directly with the student.
- **Michelle 3.3**: Presenting a new proposal for Academic Consideration Accommodations (ACA) for students with extenuating circumstances (death, critical illness) to provide a better way to complete a class rather than a Drop. Will create an Action Team to write the formal policy if committee finds this a worthwhile idea, and complete groundwork to present to faculty. Proposal (Word document) located in One Note under Agenda & Attachments; 3.3. Please provide any feedback or additional ideas, and if you are willing to be part of this work group.
  - a) Robert is working with Abigail on the work study plan to support TRM with more outreach. They will be looking alternative materials during the Summer.
- **Jake 3.4**: N/A as 9-month faculty are not on work agreements in summer.
- **Dean Hamblin 3.5** :Work groups are currently being formed for incoming DEI consultant.
  - a) Development of the Case Management System for MCC is moving forward. Overlap with Guided Pathways will generate plenty of communication and collaboration between groups. Carolyn has reached out to Rose LeFebvre for her input.
  - b) Task Force is being assembled by Fall for the Annual Survey of Student Insecurities. The key will be to develop the right system (survey & method) to process data and develop tactics for the students. Currently looking for budget money for Year 1 proposal.

**5. Roundtable Discussion (Committee-at-Large):**

- What would be the possibility of having the meeting held ½ hour earlier – 8:30am? This would avoid meeting conflicts for some members. Jennifer will discuss with Kay Lynn for summer schedule.

**6. Adjournment: 9:33 a.m.**