

The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed.

Date: Friday, 04/02/2021

Time: 9:00 am – 10:00 am

Location: Zoom

Committee Members: Dr. Jennifer Woolston (Co-Chair), Kay Lynn Trybus (Co-Chair), Natalie Gebickie, Tricia Hanks, Lisa Barnes, Dr. Stephanie Dieringer, Michelle Martin, Lisa Adamson, Sierra Stewart, Dr. Robert Kuzma, Dr. Carolyn Hamblin, Jacob Crawford, Vicky Jaramus (Recorder).

Not in Attendance: Tricia Hanks

1. Announcements: (Jennifer and Kay Lynn)

- Co-chairs recently met with Dr. Culver & Chief Bristle to discuss future direction of committee structure. Feedback included Objective Leads to review actions items in Excel Planning Document and update information by the end of April.
- Executive Team is very excited for our committee to take each piece of our action plan and complete it. It is not possible to get everything complete right away, but to be realistic with a 5-yr plan. Understanding each objective is key by breaking down the steps into one action for each goal. See Objective Matrix with Yearly Goals: <https://mohavecc.sharepoint.com/:x/s/HolisticStudentSupport/EQ9gCoNJa4hJodmDihzAE2cBFOIHsiv9UK8ut8onuNfMhQ?e=ZtnEZn>
- Objective Leads will need to maintain regular communication with Co-chairs through progress report summaries. This will be the primary source of communication.

2. Strategic Plan Updates: (Jennifer and Kay Lynn)

- Regular meetings are ongoing – next IEAC Meeting is April 29th.
- Continue collaboration with other pillar groups and actions teams. Move forward building sub-groups, and contact Objective Leads if you have pertinent information to their current work. Committee will be adding members from IE; IT; and MPIO (Michelle).
- **CARES Fund Form** for strategic plan budgeting items is located in One Note attached to the April Agenda. Ideas are needed for funding action items, and must be tied back to COVID. It is one-time funding with no restrictions. Criteria located in addendum below. **Proposal deadline: April 23rd.**

3. Items for Attention (Jennifer and Kay Lynn)

- As mentioned above, Objective Leads will need to review, revise, and update Excel Planning Document located in One Note before the end of April.
- Objective Leads will continue to schedule regular action team/sub-group meetings. Please send Co-chairs invites, and maintain regular communication with Co-chairs through progress report summaries.
- LHC Librarian, Pam Galovich shared a report from the Chronicle of Higher Education, *"Retaining Underserved Students Study."* It can be used for a resource for future direction of our committee. It is located in One Note under **Charge and Committee & Helpful Resources** at the bottom of the page.

4. Standing Reports (Trish, Natalie, Michelle, Carolyn, Robert)

- Trish – Degree Declarations for Academic Planning: N/A
- Natalie – Better Early Alert System: Collaborated with Heather Patenaude for better communication for student services on text and chat box. Top 3 out of 8 proposals have been selected based on measurements from needs of the college. Waiting for three, new proposals so that an action plan and possible demo can be scheduled. Dr. Culver has provided information that there is an ongoing search for a different Early Alert System. Currently in the middle of the research process that would provide more functionality for instructional purposes.
- Michelle – J1 | Increase Faculty Knowledge: Researching Professional Development for faculty and students that would increase communication between the two groups. Looking at a training by *Eric Fan (Gen Z and Millennial Whisperer) with Squarage*. 3.4 Transfer rate on hold as Mitzi is already looking into career fairs.
- Dean Hamblin – Diversity and Inclusion Events for Underserved Students: Two previously schedule work group meetings had to be rescheduled due to campus issues. Dr. Klippenstein will join next scheduled meeting for direction and developing a philosophy. Kay Lynn asked for an invite to this meeting. An outside consultant may be retained to assist with other initiatives.
- Robert – Mathways: Upcoming meeting scheduled – will send progress summary later.

5. Roundtable Discussion (Committee-at-Large)

- Committee encouraged to attend Board Meeting next Friday, April 9th.
- Please review Dr. Culver's email with areas of interest as we move forward and coordinate planning with guided pathways.

6. Adjournment: 9:36 a.m.

ADDENDUM: Public and non-profit schools can use their awards for financial aid grants to students, student support activities, and to cover a variety of institutional costs, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll. Proprietary schools must use their awards exclusively to provide financial aid grants to students.