

*The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed.*

**Date: 10/02/2020**

**Time: 9 am – 10 am**

**Location: ZOOM**

**Committee Members Present:** Dr. Jennifer Woolston (Co-Chair), Kay Lynn Tybus (Co-Chair), Natalie Gebickie, Lisa Barnes, Dr. Stephanie Dieringer, Michelle Martin, Dr. Carolyn Hamblin, Lisa Adamson, Sierra Stewart, Dr. Robert Kuzma, Vicky Jaramus (Recorder).

**Absent:** Tricia Hanks, Jacob Crawford.

1. Announcements:

- Introduction to our new member, Lisa Barnes. Welcome!

2. Important Dates:

- Ongoing monthly and quarterly reports due from co-chairs to larger Institutional Effectiveness Committee were due yesterday (10-01-2020), but received an extension. Financial needs/budget requests for current action items due October 16, 2020.

3. Strategic Plan Updates: N/A

- Discussed under #1, as this group is working on a specific component of the strategic plan.

4. Standing Reports:

- Natalie / Made transition in September to Lead of Better Early Alert System. Scheduling meeting of committee in October. Looking through and finding documentation to develop plan to acquire new software (packages) & training costs while keeping with goals and budget. Create “cultural buy-in” on behalf of instructors having impact on alert subjects (academic, financial, life, and tutoring).
- Michelle / J1-Increase Faculty Knowledge & Exploration. Working on access to student portal in MyMohave. MPIO is helping to create a video (approved for launch) to engage students in their academic plan. Currently, not for faculty – but will bring to group to view. Looking into advising module for J1 to enhance specific advising for faculty and better use for student. Faculty/Student Academic Advising Survey results can be found in OneNote under Action Groups Reports – Objective 2.
  - Discussion of faculty on Strat 3 Committee possibly testing out system when ready.

- Kay Lynn for Tricia / Degree Declarations for Academic Planning. New form has been built to accompany college application.
  - Question arose if students could change declaration after submitting application. Could students apply without choosing any declared program? Would the program chosen be different than the area of interest that the old form asked students to identify?

5. Items for Attention:

- Create Survey or Focus Group / Natalie
  - i. Discussion: Survey must be properly worded to gain best results from faculty. Focus group moderator must be vetted and trained in “discussion” to create results that will benefit group.
  - ii. Action: Move forward with research of Faculty Survey and Focus Group**
  - iii. Personnel Responsible: Action Group – Objective 1.
- Continue to work on action plans. Please include any budget items that necessitate purchases in next year’s budget.

6. Adjournment 10:04 a.m.