

**ADDENDUM 1**  
**RFP 06-2021**  
**Learning Management System (LMS)**  
**November 18, 2020**

This addendum addresses questions that have been asked regarding RFP 06-2021 Learning Management System (LMS).

Q - On page 20 of the RFP, Mohave indicates that there will be in person presentations. In the event of travel restrictions, would Mohave be able to accommodate a remote presentation?

A - We are open to any sort of demo/presentation format.

Q - Would it be possible to allow vendors to submit responses electronically? Due to the COVID-19 outbreak, employees at our Virginia offices are following government orders to shelter-in-place making it difficult to prepare a hard copy response (with ink signatures) for submission. We would like to be able to provide our responses electronically to meet all proposal requirements in the timeline specified.

A - Hard copies are preferred as they are easier for the Evaluation Committee members to read, make notations, compare and score. However, MCC will accept emailed submissions if the vendor feels they are not able to provide the hard copies as requested in the RFP.  
Should you submit via electronic submission – please follow up with our procurement director to ensure it has been received.

Q - The RFP indicates that Mohave CC is currently utilizing Zoom as it's video conferencing tool. Can you please provide the College's contract end date for Zoom?

A - July 2021

Q - We would like to request a 30-minute video call with two members from your LMS leadership team. Due to Blackboard's lack of a relationship with leadership, we have several questions relating to past/current trends of the institution. We would also like to know a bit more about the faculty, the students, and the regional environment as it related to Mohave CC. We would like to know more about the challenges that you have faced amid the COVID-19 pandemic and what that means for the institution over the next 12-24 months. What do you like/dislike about your current LMS environment? What would you change, if you could?

- A - There will be a Pre-Bid Meeting via Zoom for Q &A on Monday, November 23, 2020 at 1 PM. (Zoom info below).

Christine Van Vleet is inviting you to a scheduled Zoom meeting.

**Topic: RFP 06-2021 Pre-Bid Meeting**  
**Time: Nov 23, 2020 01:00 PM Arizona**

**Join Zoom Meeting**

<https://mohave.zoom.us/j/98213571832>

**Meeting ID: 982 1357 1832**

**One tap mobile**

**+16699006833,,98213571832# US (San Jose)**

**+12532158782,,98213571832# US (Tacoma)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 646 558 8656 US (New York)**

**+1 301 715 8592 US (Washington D.C)**

**+1 312 626 6799 US (Chicago)**

**Meeting ID: 982 1357 1832**

**Find your local number: <https://mohave.zoom.us/j/98213571832>**

- Q - On page 18 of the RFP, under the, "Acceptance and Exceptions to this RFP" section, the last line indicates, "Extensive or severe exceptions may cause the rejection of the entire proposal." To what extent does the college consider extensive or severe exceptions?
- A - **If several of the main components of an LMS were not part of a system proposal we might reject the proposal entirely, but we are committed to an inclusive process.**
- Q - The FTE data on the RFP is from 2012-2013. Would you be able to share a more current FTE number? IPEDS state Mohave CC at 2,361 FTE. Has your enrollment numbers been increasing or decreasing since 2015?
- A - **Staying steady since 2015, though there is a drop for Covid. 2018-19 unduplicated headcount is 5,539, FTE is 2,361.**
- Q - Do you plan on compiling all questions and answers and releasing them at the same time or are you responding directly to vendors? When you do plan to have all answers to the vendors?
- A - **Q & A will be posted on Wednesday, November 18, 2020 as an Addendum. Q & A will also be posted again after the Pre-Bid Meeting.**
- Q - Would Mohave Community College consider a vendor's terms as a basis for contract negotiations?
- A - **Yes.**
- Q - Will all four campuses of Mohave Community College be looking to implement an LMS? Will this be a rollout across the board?
- A - **Yes.**

Q - On page 5 of the RFP it is listed that there is an annual unduplicated headcount of 5,539 (2012-2013) and annual FTSE of 2,361 (2012-2013). Are these numbers still applicable for 2020? How many FTSE is Mohave looking to license an LMS for?

A - We neglected to update the year, the headcount is current. FTSE is 2,361.

Q - Can Mohave Community College provide more specific timelines between Spring 2021(beginning of transition process) and Fall 2021 (full roll out) so that we may be better able to provide a specific implementation timeline that meets your exact dates?

A - It's difficult to estimate due to current conditions and the Covid pandemic as there are many unanswered questions. Does your team need to be onsite? If you do, can you travel or must we wait until things are returning to normal? In general the college tends to make decisions and move quickly to implement new products. You will find us willing to do what we can to meet any implementation timeline. The best timeline is to assume that we will be seeking board approval for the funds in March 2021 and will be ready to move shortly thereafter.