

MCC serves our communities, empowering students to succeed through innovative pathways and quality education.

Date: March 9, 2021

Time: 9am

Location: Zoom (Link below)

Attendees: Susanlee Martino, Vicky Jaramus, Lauren Peterson, Angel Soto, Joy Greco Welch, Heather DeJesus, Heather Pyeatt, Imelda Felix, Michelle Martin, Nicole Castillo, Dan Worden, Blaine Hamilton, Eric Osborn, Tracy Gift, Renee Corey, Fay Cover, Lyn Demaret, Tenny McWilliams, Amber Johnson, Becky Serna, Jeanette Pigeon, Jennifer Woolston, Alana Johnson, Jennifer Leach, Mike Rozinski, JoAnne Franz, Sharon Burns, Carolyn Hamblin

Meeting Zoom Link—Use the Zoom link below or in the Outlook meeting request to attend the monthly CCC meeting.

Join Zoom Meeting

<https://mohave.zoom.us/j/5288293814>

CCC Proceedings -- Posted online at:

<https://www.mohave.edu/about/administration/communication-structure/committee-proceedings/>

1. Announcements/Additions to the Agenda

- **Welcome!**

2. Important Dates

MARCH 2021

- March 4 (Thursday) -- **Staff Council Meeting**, 10:30am via Zoom (<https://mohave.zoom.us/j/6026964454>), contact Amber Johnson with any agenda items.
- March 7 – 13 – **No More Week**, the eighth annual No More Week is March 7-13, 2021. The goal is to inspire everyone to make change to help create a culture of safety, equality and respect in our communities. Dental students are having a No More T-Shirt Design Contest during the week, the winner gets a Boomer Prize Box. BHC Student Activities Council along the Bullhead City and Lake Havasu City Deans of Student and Community Engagement will be hosting virtual trivia rounds. First, second, third, and

dead last place will get a \$25 Amazon e-gift card for participating. Trivia topics include the 1990's, Bookworks, and Anything Goes. Schedule and Zoom Links:

- March 9th 12pm to 1pm Dr. Hamblin and BHC SAC -
<https://mohave.zoom.us/j/98095956799>
- March 10th 12pm to 1pm Dr. Hamblin and BHC SAC -
<https://mohave.zoom.us/j/98095956799>
- March 11th 1pm to 2pm Dr. Ayon and BHC SAC -
<https://mohave.zoom.us/j/97832612571>
- March 9 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- March 9 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- March 10 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.
- March 10 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- March 11 (Thursday) – **BHC SAC Meeting**, 2:30pm via Zoom (<https://mohave.zoom.us/j/99658654641>), all students, club members and club advisors are welcome to attend.
- March 12 (Friday) – **Governing Board Meeting**, 9am. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link.
- March 15 - 19 (Monday - Friday) – **Spring Break, college closed.**
- March 22 (Monday) – **Student Services returns to Campus** with limited hours for walk-in students (10am to 4pm, M – F).
- Week of March 22 – 26 (Monday – Friday) -- **BHC Spirit Week**, every day at noon something fun is planned. Watch your email for more details on these virtual events.
 - *Monday* – **Virtual Pet Parade & Photo Contest** hosted by Renee Corey.
 - *Tuesday* -- **Photo Contest** hosted by Beau Rogers, get out and about with your phone or camera during spring break, entries due by Friday, March 19.
 - *Wednesday* -- **Trivia Contest** hosted by Dean Carolyn Hamblin.
 - *Thursday* -- **Most Embarrassing Moments** hosted by Jason Gee, entries will be submitted ahead of time then matched to the owner during the Zoom session.
 - *Friday* -- **Scavenger Hunt** hosted by Dan Worden. Clues will for items hidden on campus will be given out ahead of time. Come to campus, take a picture of the items then submit your answers to Dan. Locations will be revealed during the Zoom session.
- March 23 (Tues.) – **Bighorn Listening Session w/Dr. Klippenstein**, student session at 12:30pm via Zoom. Please remember to encourage students to attend this session.
- March 24 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.

- March 30 (Tues.) – **Bighorn Listening Session w/Dr. Klippenstein**, employee session at 1pm via Zoom.
- March 31 (Weds.) -- **MCC Flash Film Festival**, sponsored by the BHC/LHC Student Art Club. Enter to win up to \$500 in the MCC Flash Film Festival and celebrate the 50th Anniversary of the college! Find prize information, film categories, film entry information, film festival rules and contact information at Mohave.edu/FilmFest.

APRIL 2021

- April 6 (Tuesday) – **MCC/Kiwanis Blood Drive**, 10am to 2pm (600). Schedule your appointment to give blood at <https://www.bloodhero.com> and enter code BHCKIWANIS or call 877-25-VITAL (877-258-4825). Everyone is welcome!
- April 7 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.
- April 9 (Friday) – **Governing Board Meeting**, Noon. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link.
- April 13 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- April 13 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- April 14 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.
- April 14 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- April 15 (Thursday) – **BHC SAC Meeting**, 2:30pm via Zoom (<https://mohave.zoom.us/j/99658654641>), all students, club members and club advisors are welcome to attend. **NOTE:** Date tentative, will be finalized at the March meeting, this is the last meeting for the spring semester.
- April 21 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.
- April 28 (Weds.) – **Denim Day** takes place in April of every year. It is an event in which people are encouraged to wear jeans (denim) to raise awareness of rape and sexual assault. Watch your email for updates, campus events and information.
- April 28 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome.

MAY 2021

- May 5 (Weds.) – **Culinary Club Meeting**, Club meets every Wednesday afternoon at 2:30pm via Zoom (<https://mohave.zoom.us/j/92931683736>), all students are welcome. This is the last meeting for the spring semester.
- May 10 (Monday) – **Direct Support Staff Return to Campus**, MCC anticipates moving to Phase Three of the Return to Campus Plan the week of May 10th. Employees that

provide direct services to students will return to campus-based work including advising, library, and student success staff.

- May 10 (Monday) – **Nursing Program Pinning Ceremonies**, room 600, 1-6:30pm. There are three separate ceremonies to make up for graduates in prior semesters that did not get to participate due to COVID-19. Time will be announced for each ceremony at a later date.
- May 10 (Monday) – **Last Day of Classes** for the spring semester.
- May 11 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- May 11 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- May 12 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- May 14 (Friday) – **Governing Board Meeting**, Noon. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link. *Tentatively scheduled as Bullhead City Campus.*
- May 14 (Friday) – **Commencement**, will be at Anderson Fieldhouse, socially distanced. There will be two ceremonies to have enough space to accommodate students that did not get to participate last year due to COVID-19.
- May 17 (Monday) – **Start of 4-day Work Week**.
- May 31 (Monday) – **Memorial Day Holiday**, college closed.

3. Campus Updates

a. COVID-19 Update

- Student Services, Dean’s Office, Enrollment Management and Campus Clerk all return to campus on March 22 with the same protocols used in October last year (Masks, social distancing, etc.). Walk-in services available for students from 10am to 4pm, M – F, staff will be in the building from 7am to 5pm. The front door to 200 will be locked during the day and social distancing remains in place.

4. New Business

5. **Monthly Crisis Management Meetings** ~~ Meetings resumed in February via Zoom immediately following CCC. A separate Outlook meeting request will be sent out for these meetings.

6. One Minute Reports

- Recruitment
 - Eliseo at the high schools, he went back two weeks ago, spending a half day on each of the campuses.
- Student Services
 - Excited about coming back to campus, looking forward to Phase 3 and 4 when everyone is back.
- Advising

- Advisors are also looking forward to getting back on campus when students are back on campus.
- Enrollment Management
 - No more late fees for grad apps, although students may not be on commencement program if submitted after April 9.
 - The Registrar's Office Incoming Transcript page has been updated to provide links to the AZ Transfer Course Equivalency Guide and Transfer Evaluation System. These tools can provide some information to transfer students to see how courses have been transferred to MCC in the past and the equivalencies between MCC classes and three major universities in Arizona (UA, NAU, ASU). Go to <https://www.mohave.edu/admission-to-mcc/registrar/incoming-transcript-requests/> for more information.
- NAU Advising
 - No report.
- Library
 - Erin Roper wanted to remind everyone about the OVIS Writers Lunch, St. Paddy's Day Hijinks and Hilarity, tomorrow (March 10) at noon. The virtual meeting will have a brief history of the day with a little humor to brighten your mood, share recipes and stories and to have some fun.
 - March is Women's History Month, the Library is sponsoring lots of virtual events, go to <https://mohave.libguides.com/womenhx> for the list (all are free).
 - Library Minute Hints are short, focused videos made by MCC Librarians on library services and research topics. Go to <https://mohave.libguides.com/c.php?g=3479&p=8136869> for more information.
 - MLA is updating to a new edition in April. Once the new manual is received, the Library will update everyone on the changes.
- Student Success Center
 - Student Services welcomes Tenezee McWilliams, Student Success Center Coordinator. Please welcome Tenny to our college!
- Disability Services
 - In process of doing senior class outreach in LHC and BHC.
 - Denim Day will be celebrated the entire month of April, partnering Community Outreach for crafting with denim classes. There will be six contest categories, best denim craft, funniest denim craft, etc. Crafting contest will be on April 28 for Denim day.
 - For No More Week the Dental students are having a t-shirt contest, a Boomer Box will be given away as the prize.
- Faculty Council
 - Last meeting was on February 26.
 - Dr. Culver will set up meeting with the campus deans today in conjunction w/retention committee for questions that were brought up in the last meeting.
 - Increase in load hours for labs.

- Results of the employee engagement survey was presented by HR.
- Guided pathways meeting is March 26.
- Working on LMS for the fall semester.
- Looking for new council members, next meeting April 26.
- Staff Council
 - Meeting was last week (March 4).
 - Results of the employee engagement survey was presented by HR.
 - Minutes from the meeting will be posted to the SharePoint site (<https://mohavecc.sharepoint.com/sites/MCCStaffCouncil>).
- Student Life
 - PTK – Working on reaching out to potential new members, expanded eligibility list to dual and CTE students, need 3.5 GPA. Working with students to get more virtual involvement.
 - Culinary Club –
 - Teaming up with Psychology Club and having a meet and greet on how to build a charcuterie board. This virtual meeting will be on Tuesday after spring break (March 23) at noon during the Psych Club meeting.
 - Easter Offerings -- Get your order in today! The MCC Culinary Club is cooking Easter dinners. They're taking orders via email or telephone; flyer was sent via email. Order NOW and pick up April 1 or 2 at the BHC campus. Contact Alana Johnson at 928-234-2572 or email at aljohnson@mohave.edu for more information.
 - SAC -- Spring elections in April, faculty/staff please encourage students to apply. We would like to have a full slate of candidates for next year. Election packets will be available in the Dean's office.
 - Elections to be held on April 19 and 20
 - Declaration of Candidacy due April 13
 - Petitions due April 16
 - Announcement of elected officers April 23
- MCC Foundation
 - Meeting tomorrow (March 10) in person at Black Mtn Bistro at 5pm, everyone is welcome.
 - Choir is coming back, to be led by Shawn Bristle. The first event is planned for February 2022, hoping it will be signature event with a Valentine's Day theme.
- Community Outreach
 - Upcycling crafting classes are being planned.
 - Retired IRS employee will be doing a tax class, also an audit class.
- SBDC
 - Two webinars this month, see the SBDC email that was sent out. March 11 is the AZ Business Startup Clinic and March 24 is 10 Steps to Cyber Secure Your Small Business. For more information or to register go to www.azsbdc.net.
- CTE
 - HVAC Advisory meeting is this Friday.

- Welding building should be starting shortly, building 313/314 has been removed from campus, this was last of the modular buildings.
- Dr. Lacy will be joining us on the BHC campus (office 711B).
- Instruction
 - In process of finalizing fall schedule and getting book list updated for new academic year.
 - No change to book list process for the fall semester. Needs more research and time to review. Will stay on faculty council agenda.
 - Moving forward on hiring new Life Sciences faculty for fall.
 - Remember to enter faculty alerts in the system.
- Dental Hygiene
 - Our virtual site visit by CODA (Commission on Dental Accreditation) will be April 27 and 28. It will be followed by a F2F visit within 18 months.
 - All students seeing patients, lots of foot traffic in the clinic.
- Radiologic Technology
 - Continuing w/socially distanced labs this semester.
- Nursing
 - Finishing up fall schedule, continuing with virtual labs, students back in clinicals.
- IT
 - *Remember ... Do a Ticket!!!*
- Facilities
 - Dr. Lacy has moved into 711B.
 - New Compliance office should be ready by mid-April (room 4 in the Quads). Will plan a meeting around the 1st of April to finalize room set up.
 - Contractor is blaming COVID for the delay in groundbreaking for the new welding building. Area is blocked off, limited parking available.
- Safety Training
 - Please stay away from welding building and the construction site.
 - College-wide safety committee is working on a chemical management plan, should be done by summer.
 - Please don't bring stuff from home to clean your office, ask Facilities to clean or to get supplies.

7. Adjournment (10:00am)

Next Meeting: Tuesday, April 13, 2021 via Zoom, 9-10am