

MCC serves our communities, empowering students to succeed through innovative pathways and quality education.

Date: February 9, 2021

Time: 9am

Location: Zoom (Link below)

Attendees: Carolyn Hamblin, Sharon Burns, Michele Duval-Martin, Jennifer Woolston, Lauren Peterson, Blaine Hamilton, Imelda Felix, Jonathan Gregory, Patrick Erdner, Brenda Hucker (NAU Advising), Vicky Jaramus, Nicole Castillo, Jennifer Leach, Heather DeJesus, Angel Soto, Eric Osborn, Alana Johnson, Danette Bristle, Jeanette Pigeon (SBDC), Michelle Martin, JoAnne Franz, Heather Pyeatt, Amber Johnson, Lisa Card (SBDC), Joy Greco-Welch, Eliseo Barreras, Lyn Demaret (MCC Foundation), Fay Cover

Meeting Zoom Link—Use the Zoom link below or in the Outlook meeting request to attend the monthly CCC meeting.

Join Zoom Meeting

<https://mohave.zoom.us/j/5288293814>

Meeting ID: 528 829 3814

One tap mobile

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CCC Proceedings -- Posted online at:

<https://www.mohave.edu/about/administration/communication-structure/committee-proceedings/>

1. Announcements/Additions to the Agenda

- **Welcome!**

2. Important Dates

FEBRUARY 2021

- **February is Black History Month** -- The 2016 documentary, I am Not your Negro, explores the history of racism in the 1970's through the eyes of James Baldwin and stories of civil rights leaders such as Medgar Evers, Malcolm X, and Martin Luther King

Jr. The free link to the documentary on tubitv at <https://tubitv.com/movies/521419/i-am-not-your-negro?start=true>.

- February 8 (Monday) – **12-wk Classes Begin**.
- February 9 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- February 9 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- February 10 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- February 11 (Thursday) – **Valentine’s Open Mic**, 6pm via Zoom. Share your original short stories, poems, songs or artwork. For more information please email Joe Ketchum (jketchum@mohave.edu).
- February 12 (Friday) – **Governing Board Meeting**, 9am. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link.
- February 15 (Monday) – **President’s Day Holiday**, college closed.
- February 17 (Weds.) – **MCC/Kiwanis Blood Drive**, 10am to 2pm (600). Schedule your appointment to give blood at <https://www.bloodhero.com> and enter code BHCKIWANIS or call 877-25-VITAL (877-258-4825). Everyone is welcome!
- February 18 (Thursday) – **BHC SAC Meeting**, 2:30pm via Zoom (<https://mohave.zoom.us/j/99658654641>), all students, club members and club advisors are welcome to attend.

MARCH 2021

- March 7 – 13 – **No More Week**, the eighth annual No More Week is March 7-13, 2021. The goal is to inspire everyone to make change to help create a culture of safety, equality and respect in our communities. Watch your email in the coming month for updates, campus events and additional information.
- March 9 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- March 9 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- March 11 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- March 11 (Thursday) – **BHC SAC Meeting**, 2:30pm via Zoom (<https://mohave.zoom.us/j/99658654641>), all students, club members and club advisors are welcome to attend. **NOTE:** Date tentative, will be finalized at the February meeting.
- March 12 (Friday) – **Governing Board Meeting**, 9am. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link.
- March 15 - 19 (Monday - Friday) – **Spring Break**, college closed.

- March 31 (Weds.) -- **MCC Flash Film Festival**, sponsored by the BHC/LHC Student Art Club. Enter to win up to \$500 in the MCC Flash Film Festival and celebrate the 50th Anniversary of the college! Find prize information, film categories, film entry information, film festival rules and contact information at Mohave.edu/FilmFest.

APRIL 2021

- April 6 (Tuesday) – **MCC/Kiwanis Blood Drive**, 10am to 2pm (600). Schedule your appointment to give blood at <https://www.bloodhero.com> and enter code BHCKIWANIS or call 877-25-VITAL (877-258-4825). Everyone is welcome!
- April 9 (Friday) – **Governing Board Meeting**, Noon. Go to <https://www.mohave.edu/about/board/meeting-schedule-agenda-minutes/> for meeting schedule, agenda and Zoom link.
- April 13 (Tuesday) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- April 13 (Tuesday) – **Crisis Management Meeting**, Zoom (Link in Outlook meeting request), 10-11am.
- April 14 (Weds.) -- **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- April 15 (Thursday) – **BHC SAC Meeting**, 2:30pm via Zoom (<https://mohave.zoom.us/j/99658654641>), all students, club members and club advisors are welcome to attend. **NOTE:** Date tentative, will be finalized at the February meeting, this is the last meeting for the spring semester.
- April 28 (Weds.) – **Denim Day** takes place in April of every year. It is an event in which people are encouraged to wear jeans (denim) to raise awareness of rape and sexual assault. Watch your email for updates, campus events and information.

3. Campus Updates

- a. COVID-19 Update (Danette)
 - i. Just passed the peak in Mohave County, hopefully we are now on the other side of the curve. But please don't think the pandemic is over, but there is a light at the end of the tunnel. Encourage those around you to get vaccinated.
 - ii. We are expecting the number of cases to trend down for the next several months. For MCC, the next step is to bring back Student Services and open the front doors to students, following that would be the return of on ground classes. There is no firm date yet for an official return to campus. Continuing to watch trends to see if it will be safe for on ground classes in the summer.
 - iii. Planning cautiously for a on ground commencement (to be spread over 2 or 3 dates/times). A similar approach will be used for the pinning ceremonies. Social distancing will still be in effect for these events.
 - iv. Watch your email for the date when educators are eligible to be vaccinated. Hoping for next week if there is no vaccine shortage.

b. HLC Site Visit Overview (Danette)

- i. HLC requires an onsite visit every 5 years to any institution with three or more off-campus locations. They will visit MALC, Kingman HS and Western Arizona Law Enforcement Training Academy in April (exact dates TBD).
- ii. Reviewed what happens at each site during the visits and criteria for accreditation. Last visit was 2017.
- iii. Everyone should be familiar with the MCC mission and values.
- iv. There will be a Dental Hygiene review (April 27 & 28).
- v. HLC will be back in 2022 for a comprehensive review with a larger team.
- vi. Thank you to the HLC team members for all of their hard work preparing for these visits.

4. New Business

a. Policy Change - 6.017 Alcohol on Campus

The Board approved policy 6.017 as follows on Friday January 8:

“Possession and or consumption of alcohol on College property is prohibited with the exception of special events that have been granted direct authorization of the College President in compliance with all College procedures, local and state regulations.”

The affiliated procedures can be found on the Policy and Administrative Procedures website:

<https://www.mohave.edu/about/administration/policy-and-administrative-procedures/>

Culinary and MCC Foundation functions/fundraisers will be the most affected. May be able to have alcoholic gifts at holiday parties on campus (unopened), will need to check on this. Alcohol policy does not apply to student activities on campus (i.e., College Daze).

5. Crisis Management

- a. **Monthly Crisis Management Meetings** ~ Meetings resume starting this month at 10am via Zoom immediately following CCC. An Outlook meeting request was sent out last month.

6. One Minute Reports

- Recruitment
 - Working on scheduling presentations with high schools, need to get more of a presence back like we had pre-COVID.
- Student Services
 - Serving students remotely mostly via phone.
- Advising
 - There are now three advisors on our campus, Heather, Becky & Michele.
 - Working towards a case management style of advising and doing outreach projects.
- Enrollment Management
 - For fall 20-21, sent out 239 diplomas (both degrees & certificates).

- NAU Advising
 - Seeing students virtually, keeping in touch with MCC students. Will forward a link to Student Services so MCC students can make NAU advising appointments online.
 - NAU is hosting a virtual event on February 23 at 3 and 6pm to support indigenous students in the area. Refer to the attached flyer for more information.
- Library
 - Remind everyone MLA is updating their citation guide in April, students will need to change once this is in effect. Contact the Library for more information.
 - Several virtual research workshops are scheduled, see Library home page at <https://mohave.libguides.com/home> and scroll down to the Virtual Research Workshop Schedule. Please help to spread the word among students, the more students we can help the better.
 - There's a virtual Ovis Club Writer's Lunch on February 17 at noon. Have a little fun old-school with Mad Libson (Zoom: zoom.us/join Meeting ID: 956-4933-2237). Contact Natalie Russ for more information (nruss@mohave.edu) regarding this event.
 - Contact Blaine if captioning is needed, Rochelle has time to help.
- Student Success Center – No report.
- Disability Services
 - Good with this semester's accommodations for now. Reach out to Michelle Martin if assistance is needed or for any questions with accommodations at student events and/or activities.
 - All first-time accommodations must go to Advising first.
- Faculty Council
 - The next meeting is Friday, February 26, contact JoAnne Franz with any agenda items.
- Staff Council
 - Next meeting is in March, contact Amber Johnson with any agenda items.
- Student Life
 - SAC meeting next week to plan out the rest of the semester, see calendar above for meeting dates, time and Zoom link.
 - Valentine's Open Mic Night on Feb. 11th, should be fun, see February calendar above for details.
- MCC Foundation
 - The event this past weekend at LHC, 3rd Annual Around the World Event: A Virtual Tailgate Party, was successful. Check out the short videos on YouTube at https://www.youtube.com/channel/UCssWeA_s7ojD25VZOxssUEg. Aiming for an event in April for Bullhead City.
 - Trying to keep all chapters up and running during COVID.
- Community Outreach
 - Partnering with Michelle Martin for Denim Day in April (Month of denim-based events).
 - Masonry classes are partnering with AZ@Work.
 - OSHA courses start in April.

- SBDC
 - 3 webinars this month, refer to the SBDC home page for more information.
- CTE
 - Dr. Kirk Lacy, Dean of Workforce and Strategic Partnership Development, will be joining us on the BHC campus.
 - Advisory committee meetings are coming up the next two months, contact Heather if you would like to participate.
- Instruction
 - Kicking off 12-week classes and finalizing the summer schedule, also starting to plan for fall.
 - Biology interviews next week.
 - Gearing up for HLC dual enrollment site visit.
- Dental Hygiene – No report.
- Radiologic Technology
 - Nothing new, continuing with limited labs on campus.
 - New x-ray unit fully installed and operational.
 - Applications for fall start are now live online, they are due June 30th. TEAS test will be used again (replaced HESI).
- Nursing – No report.
- Facilities
 - Moving forward with new Welding building, should be finished this summer.
 - Lightning strike hit campus on Monday, January 25. It struck a light pole behind 200, near the parking lot. There were multiple power surges and alarm failures, equipment and internet switches were damaged. AlarmTek has been on campus testing the alarms in each building. Submitting insurance claim for the damages.
- IT
 - Patrick & Jonathan introduced themselves, this is their first CCC meeting.
 - Continuing to figure out issues caused by the lightning strike.
 - Working on wiring in Beale Street building in Kingman.
 - *Remember ... Do a Ticket!!!*
- Safety Training – No report on safety training. NOTE: Topic was Crisis Management/Safety Training, removed Crisis Management report from agenda because there is a separate meeting directly following CCC.

7. Adjournment

Next Meeting: Tuesday, March 9, 2021 via Zoom, 9-10am