

MCC serves our communities, empowering students to succeed through innovative pathways and quality education.

Date: November 10, 2020

Time: 9am

Location: Zoom (Link below)

Attendees: Dr. Jennifer Woolston, Brenda Hucker (NAU), Sharon Burns, Alana Johnson, Angel Soto, Blaine Hamilton, Dr. Fay Cover, Emily Greenberg, Trishtian Stanley, Eric Osborn, Heather Pyeatt, Imelda Felix, Jennifer Leach, Joanne Franz, Heather Pyeatt, Lauren Peterson, Michelle Martin, Mike Rozinski, Vicky Jaramus, Beau Rogers, Nicole Castillo, Dr. Erik Jones, Amber Johnson, Jeanette Pigeon, Tracy Gift, Eliseo Barreras, Rebecca Serna, Jeanette Pigeon (SBDC), Kim Jones

Meeting Zoom Link: Use the Zoom link below or in the Outlook meeting request to attend the monthly CCC meeting.

Join Zoom Meeting

<https://mohave.zoom.us/j/5288293814>

Meeting ID: 528 829 3814

One tap mobile

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Meeting ID: 528 829 3814

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CCC Proceedings: Posted online at <https://www.mohave.edu/about/administration/communication-structure/committee-proceedings/> (Note the link has changed from last month):

<https://www.mohave.edu/about/administration/communication-structure/committee-proceedings/>

1. Announcements/Additions to the Agenda

- Welcome!

2. Important Dates

NOVEMBER 2020

- November 4 (Weds.) – **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month if not a holiday, November date TBD. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
NOTE: Date changed, was 11/11/2020.
- November 8 – 14 (Sun. – Sat.) – **Int'l Games Week**. For detailed event information and to sign up for the Smash Bros. tournament visit <http://www.Mohave.edu/CelebrateInternationalGames> or contact Erin Roper (NCK Librarian, x1102).
- November 9 & 10 (Mon. & Tues.) -- **Executive Vice President Candidates to Visit MCC**. The two finalists for the college Executive Vice President position will visit MCC on November 9 and 10. They will meet with the hiring committee, and certain employee groups that will ultimately report to the new EVP. The meetings with employees will be held via Zoom, and employees will be notified by email of times and locations for the meetings. For more information contact your supervisor.
- November 10 (Tues.) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- November 11 (Weds.) – **Veteran's Day Holiday**, college closed.
- November 12 (Thursday) – **Veteran's Day Celebration Lecture**, Noon – 1pm via Zoom (<https://mohave.zoom.us/j/96614463624>). Celebrate Veteran's Day and hear from a highly decorated retired United States Navy SEAL, Ty Smith.
- November 13 (Friday) – **Governing Board Meeting**, via Zoom, link on MCC website.
- November 18 (Weds.) – **SAC Meeting**, 2pm via Zoom (<https://mohave.zoom.us/j/99658654641>).
- November 26 & 27 (Thurs. & Fri.) – **Thanksgiving Holiday**, college closed.

DECEMBER 2020

- December 7 (Monday) – **MCC/Kiwanis Blood Drive**, 10am to 2pm (600). Schedule your appointment to give blood at <https://www.bloodhero.com> and enter code BHCKIWANIS or call 877-25-VITAL (877-258-4825). Everyone is welcome!
- December 8 (Tues.) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- December 9 (Weds.) – **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- December 11 (Friday) – **Fall Semester Ends**, last day of classes.
- December 16 (Weds.) – **SAC Meeting**, 2pm via Zoom (<https://mohave.zoom.us/j/99658654641>).
- **December 18 (Friday) – Last Day for Resident Faculty.** (Previous minutes listed Dec. 17th which was an error).
- December 24 & 25 (Thurs. & Friday) – **Christmas Holiday**, college closed.
- December 31 & January 1, 2021 (Thurs. & Fri.) – **New Year's Holiday**, college closed.

JANUARY 2021

- January 1 (Fri.) – **New Year’s Holiday**, college closed.
- January 11 (Mon.) – **Resident Faculty Returns**.
- January 12 (Tues.) -- **CCC Meeting**, Zoom (Link in Outlook meeting request), 9-10am.
- January 13 (Weds.) – **MCC Foundation Meeting**, BHC Chapter meets on the second Wednesday of each month. Go to <https://foundation.mohave.edu/news/> for the Foundation calendar and Zoom link.
- January 18 (Mon.) – **Martin Luther King Jr. Day**, college closed.
- January 19 (Tues.) – **Spring Semester Starts** (8- & 15-week classes).
- January 20 (Weds.) – **SAC Meeting**, 2pm via Zoom (<https://mohave.zoom.us/j/99658654641>).

3. Campus Updates

- a. MCC Library is hosting International Game Week, Nov. 8---Nov. 14
www.Mohave.edu/CelebrateInternationalGames
- b. November 12 (Thurs) –Navy Seal Veterans Day Speaker, Zoom, 12 noon to 1pm,
<https://mohave.zoom.us/j/96614463624>

4. New Business: N/A

5. Crisis Management/Safety

- a. Pandemic response plan/college’s current Phase 2 parameters.
<https://www.mohave.edu/assets/Pandemic-Response-Plan-2020.pdf>

6. One Minute Reports

- **Recruitment:** Recruiter working in high schools to promote classes/WAVE/JTED.
- **Student Services:** Spring semester begins on 1/19/2021, enrollment is open. Student services staff (i.e. advisors, SSTs) limited and back on campus to help students.
- **Enrollment Services:** Grad application fee has been waived; remember Nov. 25th is the last date for fall withdrawal.
- **NAU Advising:** Encouraging enrollment with MCC students, working with students to promote pathways/courses.
- **Library:** Jan 14th and Jan 15th a series of presentations/workshops will be offered via Zoom (i.e. how to use databases, identify quality sources, etc.) Also, any instructors needing assistance with closed captioning of course materials should see Blaine Hamilton for assistance.
- **Student Success Center:** Promoting tutoring, continuing with Wednesday workshops to help students navigate MCC (morning/evening sessions), noting withdrawal deadline of Nov. 25th for fall term.
- **Disability Services:** New software being examined for note-taking assistance. New spring intakes are coming in. Please remind students needing to register to see an advisor if

registration for services needed, students being referred to SAP, etc. Information on web site about how students can use SAP program to set up counseling, etc.

- **Faculty Council:** Next meeting 11/20 at 10:30am(meeting every other month), email JoAnne Franz (jfranz@mohave.edu) with agenda items.
- **Staff Council:** Reminder to take Employee Engagement Survey next week from Univ. of Texas, Austin; responses are anonymous. Adrian Hammon newly elected Parliamentarian for the Council. Issue of Tobacco-free MCC moved to Executive Advisory Council, send Amber Johnson (ajohnson@mohave.edu) an email if you would like to be a part of this council/team.
- **Student Life:** Culinary Club is going to launch a fundraiser to sell meals, meat and/or side items (family as well as single meals) for the holidays. Folks can order and safely pick up, to help with Thanksgiving plans. Watch for an email about this fundraiser.
- **MCC Foundation:** No report.
- **Community Outreach:** Spring schedule created; several holiday and kid-friendly classes coming. Free financial/literacy classes in spring will be offered via Zoom; working with Chamber of Commerce for possible on ground space for those needing the financial literacy class who may not have technology for Zoom.
- **SBDC:** Three training classes this month (Small Business Compliance Clinic, Selling online via Google, AZ Food Business Compliance Clinic).
- **CTE:** Jim Morris's Auto Service Advisory Board will occur on Nov. 17th at 11am via Zoom.
- **Instruction:** Fall semester withdrawal deadline is Nov. 25th for students. Currently accepting spring enrollment; instructors encouraged to promote registration in their courses/Schoology shells.
- **Dental Hygiene:** Dental clinics continuing forward with limited patients/social distancing. All 2020 grads passed their boards, are licensed, and are working!
- **Radiologic Technology:** It is National Rad Tech Week, commemorating the invention of the X-Ray in 1895. MCC given a Proclamation by the Mayor to commemorate this recently. Go to the MCC Facebook page for photos.
- **Nursing:** Information sessions coming soon, keep watching social media. Spring registration is now open; many students registered already. Students now registering in small groups, and method seems to be going well.
- **Facilities:** No report.
- **IT:** Two new employees on BHC campus (Patrick Erdner x4169 and Jonathan Gregory x4189); as always, remember to put in a ticket!
- **Crisis Management/Safety Training:** No report.

7. Adjournment

Next Meeting: Tuesday, December 8, 2020, via Zoom, 9-10am