

From: [Stacy Klippenstein](#)
To: [MCC Emp - All](#)
Subject: Phase Two Start Information
Date: Friday, October 9, 2020 2:49:10 PM



October 9, 2020

Dear MCC Team:

We continue to monitor pandemic data and trends. Last week the college met the benchmarks for returning to campus, so it is with pleasure and relief I am informing you of the decision to move to Phase Two of the Return to Campus Plan starting on Monday October 19. Thank you for your dedication to providing outstanding student and academic services during these difficult times.

As we move into Phase Two of our return to campus plan, noteworthy procedures are as follows:

- Masks, social distancing and all CDC health and safety guidelines are still in effect.
- Student Services will be open from 10:00 a.m. – 4:00 p.m. with limited staff.
- Students and the public will be allowed on campus to meet with student services staff, but will be encouraged to contact the college via phone, email and web chat.
- Students and visitors will be required to sign the Acknowledgment of Risk/Liability Waiver before they are admitted into any building.
- Deans of Student and Community Engagement will return to campus.
- Remote student services will continue including advising, library, and student success services.
- Courses will remain in their current format for the remainder of the semester.
- Employees who are not assigned on-campus responsibilities during this phase must continue to request permission to be on campus.

The following protocols are in place to help keep everyone safe and healthy:

- All employees and students are **required to wear masks on campus**, except when they are in their office alone with the door closed.
- Physical distancing is necessary. Please maintain a distance of at least 6 feet from others.
- Cleaning and sanitation of work space is the responsibility of all employees. Contact facilities if you need information or supplies.
- Follow CDC guidelines including but not limited to handwashing, cleaning, and self-isolation when there is a potential exposure or if you are feeling ill.
- Stay informed by visiting the [MCC Coronavirus Information](#) webpage and read the [MCC Return to the Workplace Guide](#) and MCC COVID-19 Procedures.

In order to provide additional information and answer questions, you have been invited to attend one of two information sessions next. The Phase Two updates are offered at the following times:

1. Thursday, October 15th at 9:30 a.m. [Meeting link.](#)
2. Friday, October 16th at 2:30 p.m. [Meeting link.](#)

The Pandemic Response Team (PRT) will continue to monitor local data and the virus trends. Currently, Mohave County numbers are low, and we are in the minimal to moderate risk category. With everyone working together, we are hopeful that we can move to Phase Three in the near future.

If you have any questions regarding the College's response to the pandemic or moving to Phase Two, please go to the [Coronavirus Information webpage](#) or email/call Danette Bristle ext. 1180 (dbristle@mohave.edu) or Fred Gilbert ext. 1200 (fgilbert@mohave.edu).