

### GUIDED PATHWAY

The following sequence is the suggested pathway to complete the degree in two years. This sequence is based on satisfaction of all basic skills requirements and prerequisites and presumes a fall start date. An individual's program may vary depending on transfer institution, career objectives, or individual needs. See your academic advisor for other options and to monitor your progress.

**Program Name: Paralegal, AAS**

**Program Student Learning Outcomes (SLOs):**

1. Graduates will use and understand legal terminology needed to communicate effectively with attorneys, clients, court personnel, and other individuals within the legal profession, through written, oral, and technological means. (2, 6)
2. Graduates will identify, explain, and abide by the ethical rules governing the conduct of legal professionals, including the requirement that paralegals work under the direct supervision of lawyers and the ramifications of performing an unauthorized practice of law. (3, 4)
3. Graduates will research complex legal issues using traditional print and electronic sources, and to identify, use, and explain the different types of primary and secondary authorities. (3, 5, 6)
4. Graduates will apply legal reasoning and critical thinking skills to identify and interpret legal issues within factual scenarios. (2,3,5)
5. Graduates will prepare a variety of legal documents for attorney review, including inter- and outer-office correspondence, pleadings, motions, proposed orders, and documents specific to the different areas of law. (2, 5, 6)
6. Graduates will understand the procedures and hierarchy of the U.S. Judicial System and the various powers of the state and federal courts. (2, 4)

Courses – Asterisk (*) indicates required program courses	AGEC course?	Terms**	Credits
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**First Semester: Fall**

PAR 101 *		F	3
PAR 103 *		F	3
PAR 104*		F	3
ENG 101*	Yes	F, SP, SU	3
MAT 121 *		F, SP, SU	4

**Second Semester: Spring**

PAR 105*		SP	3
PAR 107*		SP	3
PAR 201*		SP	3
ENG 136*		F, SP	3
CIS 138*	Yes	F, SP, SU	3

**Third Semester: Fall**

PAR 106*		F	3
PAR 108*		F	3
PAR 202*		F	3
POS 120	Yes	F, SP	3
CIS 131*		F, SP, SU	3

**Fourth Semester: Spring**

PAR 203*		SP	3
PAR 204*		SP	3
PAR 205*		SP	3
PAR 206*		F, SP	3
ACC 125*		F, SP, SU	4

**Key:**

SP= Spring

F= Fall

SU= Summer

1. Aesthetic Sensibilities: An awareness of creative expression in the world around us.
2. Communication Skills: The ability to effectively convey meaning through various media on both personal and professional levels.
3. Critical Thinking Skills and Problem-Solving: The ability to analyze data and arrive at logical and defensible conclusions.
4. Cultural Diversity and Global Awareness: An appreciation of relationships and differences in values, customs, and norms of diverse global communities.
5. Techniques of Inquiry: Use of standardized methodological framework to collect, analyze, interpret, and present findings.
6. Technological Competency: A proficiency in evolving technology to compete and flourish in society.

**Total credits****62****Optional Courses:**

In place of POS 120, choose one course from the Global Awareness section of the AAS General Education Checklist **Credits: (3-4)**

**\*\*terms not guaranteed**