

As a student in the Nursing Assistant Program (NAP) you will be attending off-site clinicals. Our clinical partners have certain requirements to ensure the safety of students and clients. Please see the chart below for due dates. If documents are not received by the due date you will need to drop the class and enroll in a different session.

Due dates for clinical documents:

Summer 2021 class - May 21, 2021

Fall 2021 (16 week class High School students only) - September 3, 2021

Fall 2021 (8 week - August 23, 2021-October 15, 2021 Adult only) - August 6, 2021

Fall 2021 (8 week - October 18, 2021-December 10, 2021 Adult only) - October 1, 2021

Choose (1) of the following options to submit as proof of negative Tuberculosis (TB) test:

- Two Step TB Screening and results (*form included*)
- Chest X-ray
- Quantiferon Gold

Copy of Arizona Department of Public Safety (DPS) Fingerprint Clearance Card

<https://pci.aps.gemalto.com/azperlpub/landing.pl>

Copy of Online StudentCheck PreCheck Background Check

[www.mystudentcheck.com](http://www.mystudentcheck.com)

*\*If you will be under the age of 18 by the end of your clinicals the DPS Fingerprint Card and Background Check are not required.\**

Clinical Uniform, white top and gray pants (*information included about purchase/ordering*)

Evidence of these requirements and forms must be submitted via email directly to one of the following.

Cheryl Pike Mohave Community College Nursing Programs Assistant Lake Havasu City / North Mohave Campus <a href="mailto:cpike@mohave.edu">cpike@mohave.edu</a>	Cheri Smith Mohave Community College Nursing Programs Assistant Bullhead City / Kingman <a href="mailto:Csmith2@mohave.edu">Csmith2@mohave.edu</a>
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Recipient Name: \_\_\_\_\_  
(Please Print)

Date: \_\_\_\_\_

**Tuberculosis (TB) Screening Policy**

**Initial 2-Step Tuberculosis (TB) Screening**

All nursing students are required to have an initial 2-step TB screening, QuantiFERON-TB Gold blood test, or a chest x-ray upon admission to the program. If the test reading is negative, the second test is performed 1-3 weeks later. If the second test is positive the person is classified as “previously infected” and cared for accordingly.

Test #1		Test #2	
Name of Person giving test		Name of Person giving test	
Date and time administered		Date and time administered	
Location (circle)	L forearm      R forearm	Location (circle)	L forearm      R forearm
Tuberculin Manufacturer		Tuberculin Manufacturer	
Tuberculin exp. and lot #		Tuberculin exp. and lot #	
Administrator signature		Administrator signature	
Results (48-72 hours)		Results (48-72 hours)	
Date and time read		Date and time read	
Number of mm of induration: (across forearm)	_____ mm	Number of mm of induration: (across forearm)	_____ mm
Interpretation of reading (circle)	Positive      Negative	Interpretation of reading (circle)	Positive      Negative
Reader’s signature		Reader’s signature	

**Annual 1-Step Tuberculosis (TB) Screening**

		Results (48-72 hours)	
Name of Person giving test			
Date and time administered			
Location (circle)	L forearm      R forearm	Date and time read	
Tuberculin Manufacturer		Number of mm of induration: (across forearm)	_____ mm
Tuberculin exp. and lot #		Interpretation of reading (circle)	Positive      Negative
Administrator signature		Reader’s signature	

For individuals who have had a positive TB test results, according to Arizona Revised statutes, they are not required to have the biannual chest x-ray provided they do not have the TB symptoms. Copy of initial chest x-ray results need to be on-file for this form to be used for annual screening.

Student Name: \_\_\_\_\_  
(Please Print)

Date: \_\_\_\_\_

Please complete the following checklist:

Have you recently had contact with anyone known to have Tuberculosis (TB)?

\_\_\_\_ Yes

\_\_\_\_ No

Have you recently had any of the following sign/symptoms?

Persistent Cough      \_\_\_\_ Yes      \_\_\_\_ No

Coughing up Blood      \_\_\_\_ Yes      \_\_\_\_ No

Fatigue / Weakness      \_\_\_\_ Yes      \_\_\_\_ No

Fever Chills      \_\_\_\_ Yes      \_\_\_\_ No

Night Sweats      \_\_\_\_ Yes      \_\_\_\_ No

*\* If any of the above symptoms occur, you are required to have a complete examination by a medical physician.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Arizona Department of Public Safety Fingerprint Clearance**

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Apply online through the AZ Department of Public Safety Card (AZ DPS) <https://pci.aps.gemalto.com/azperlpub/landing.pl>. When you get to the section for reason, you will choose Level 1 for Health Science Student and Clinical Assistant ARS 15-1881. When you complete your application, in the beginning, you will choose credit card not agency. They should have a place for you to get fingerprinted.



Look beyond grade point averages.

## INSTRUCTIONS FOR OBTAINING YOUR BACKGROUND CHECK FOR A CLINICAL EDUCATION PROGRAM

### Mohave Community College - Nursing Assistant Program

Background checks are required on incoming students to insure the safety of the patients treated by students in the clinical education program. You will be required to order your background check in sufficient time for it to be reviewed by the program coordinator or associated hospital prior to starting your clinical rotation. A background check typically takes 3-5 normal business days to complete. The background checks are conducted by PreCheck, Inc., a firm specializing in background checks for healthcare workers. Your order must be placed online through StudentCheck.

Go to [www.mystudentcheck.com](http://www.mystudentcheck.com) and select your School and Program from the drop down menus for School and Program. It is important that you select your school worded as **Mohave Community College - Nursing Assistant Program**

Complete all required fields as prompted and hit Continue to enter your payment information. The payment can be made securely online with a credit or debit card. You can also pay by money order, but that will delay processing your background check until the money order is received by mail at the PreCheck office. **Texas** residents will pay **\$53.58** and **New Mexico** residents will pay **\$53.09**. Residents in **all other states** will pay **\$49.50**. For your records, you will be provided a receipt and confirmation page of the background check performed through PreCheck, Inc.

PreCheck will not use your information for any other purposes other than the services ordered. Your credit will not be investigated, and your name will not be given out to any businesses.

#### FREQUENTLY ASKED QUESTIONS:

- Does PreCheck need every street address where I have lived over the past 7 years? No. Just the city and state.
- I selected the wrong school, program, or need to correct some other information entered, what do I do? Please email [StudentCheck@PreCheck.com](mailto:StudentCheck@PreCheck.com), with the details.
- How long does the background check take to complete? Most reports are completed within 3-5 business weekdays.
- Do I get a copy of the background report? Yes. Log into [www.mystudentcheck.com](http://www.mystudentcheck.com) and click on "Check Status", and enter your SSN and DOB. If your report is complete, you may click on the application number to download and print a copy. This feature is good for 90 days after submittal. After 90 days, you will be charged \$14.95 for a copy of your report, and will need to contact PreCheck directly to request this.
- I have been advised that I am being denied entry into the program because of information on my report and that I should contact PreCheck. Where should I call? Call PreCheck's Adverse Action hotline at 800-203-1654. Adverse Action is the procedure established by the Fair Credit Reporting Act that allows you to see the report and to dispute anything reported.

If you need further assistance, please contact PreCheck at [StudentCheck@PreCheck.com](mailto:StudentCheck@PreCheck.com).

# Nursing Programs Uniform Requirements

## Associates Degree in Nursing

- White V-neck top with embroidery
- Red cargo pants
- Sport-Tek PosiCharge Polo, grey with embroidery
- Optional: Red or white jacket with embroidery



## Practical Nurse

- White V-neck top with embroidery
- Navy cargo pants
- Optional: White jacket with embroidery



## *Nursing Assistant*

- White V-neck top with embroidery
- Pewter gray cargo pants



## Nursing Programs Clinical Uniform - Vendors

### **Bullhead City**

Silly Cactus

2550 S. Miracle Mile

Bullhead City, AZ 86442

(928) 758-9167

### **Kingman**

Lee's Uniforms & Embroidery

3900 Stockton Hill Road

Kingman, AZ 86409

(928) 692-5337

### **Lake Havasu City**

Career Styles Uniform Shop

313 Lake Havasu Ave #9368

Lake Havasu City, AZ 86403

(928) 855-0871

### **North Mohave Campus**

The Uniform Center

1156 E 700 S, #2

St. George, UT 84790

(435) 628-4443

## Additional Helpful Information

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### Tuberculosis (TB) tests

What is a 2-step TB test?

- A 2-step TB test is two (2) different TB tests with results read for both tests

What if I currently receive an annual TB test?

- You do not need to get a 2-step TB. You will provide instead two (2) annual TB tests with a copy of the latest TB test and results. After a year (the date TB was read of the 2nd TB test) you will then need to get an annual TB test. You do not need to get another 2-step TB only one TB test for the annual TB.

What if I received a chest x-ray TB test?

- You will need to provide verification of the x-ray within a year stating negative results. After the year, you will need to have completed an Annual Evaluation of positive PPD instead of receiving another x-ray. You do not need to get a 2-step TB test if you received a chest x-ray.

What if I received a titer blood draw named QuantiFERON Gold for a TB test?

- This type of TB test will take the place of a 2-step TB. A year after receiving the results, you will then either receive another QuantiFERON Gold TB test or you can choose to complete an annual TB test.

### AZ DPS Fingerprint Clearance Card

How long does it take for a DPS card to be received?

- It can take up to (3) weeks or more to receive your DPS card in the mail, sometimes longer.

What if I don't receive my DPS card by the deadline?

- When you make the appointment to have your fingerprints scanned, they will send you an application number to track via email. Save this email and tracking number, you can submit this copy until your DPS card is received.