

Library Computer and Internet Use Guidelines

Mohave Community College libraries provide computer and Internet access in support of the information and research needs of our students and the public. In addition to Mohave students, faculty and staff, this access is provided to the general public as a public service. This access is a privilege not a right. The following guidelines have been established to manage limited resources effectively and to protect the rights and privacy of patrons. Patrons who use library computers or hardware in an inappropriate manner will be asked to desist and may lose their computer privileges altogether.

ACCESS

1. The library provides computers, subscribed databases and Internet access, at no charge, to Mohave students, faculty, staff and the public.
2. Students receive 400 free print pages as part of their tuition. Any additional pages must be purchased at Student Services at a rate of 7 cents per print page. Community users are asked to bring their own paper for printing. Students and community users are charged 10 cents per page for use of the library photocopier.
3. Each campus has computers set aside for community users. Community users will be asked to give up the computer they are using if students are waiting for a computer. Patrons must limit their computer use to 30 minutes if other patrons are waiting.

APPROPRIATE USE

1. The library makes no specific stipulation regarding what information may or may not be accessed. However, computers must be used in compliance with these guidelines, the Mohave Community College Student Code of Conduct, the Mohave Community College Internet Usage Policy and all applicable local, state and federal laws.
2. Using library computers to display or transmit images or information that is offensive to others is prohibited.
3. Using library computers to deliberately harass any person is prohibited.
4. Online or other computer games are prohibited.
5. Financial transactions and online shopping using library computers are not advised.
6. Using library computers to conduct, advertise or operate a private business is prohibited.
7. Patrons may not install software on any library computer nor run any programs from their own software.
8. Writing to the hard drive, tampering with or altering the configuration of any equipment is prohibited.
9. Users shall not abuse or deliberately damage any library computer nor use any library computer to compromise the security of, or tamper with, any other computer system or network at Mohave Community College or elsewhere.
10. Patrons must use the Library's hardware, such as printers and scanners, as instructed by staff. If patrons are found to be misusing or abusing the Library's hardware, their Library privileges may be revoked.