

Date: April 26, 2019

Time: 12:00 p.m.

Location: Lake Havasu City Campus, Room 204

Attendees: Diane Aquino, Sunshine Boylan, Julie Clifford, Ricarda DeAnda, Wanda Dickinson (SAL), Erika Hiestand (PTA), Nicholas Magee, Randal Mann (Veterans), Craig Merritt (Veterans), Haley O'Leary (PTA), Matthew Saginario (Veterans), Brian Serafino (PTA), James Stockbridge (SAL)

I. Announcements or Additions to the Agenda

None.

II. Approval of Minutes

Erika Hiestand motioned, and Randal Mann seconded that motion, to approve the minutes from the March 29, 2019, SAC meeting. Without further discussion, the motion carried unanimously.

III. Treasurer's Report

The latest Treasurer's Report dated March 8, 2019, was presented and approved at the March 29, 2019, meeting.

IV. Important Dates

No additional dates to add.

V. New Business

A. Refurbish Campus Plant Signs

Informational signs identifying various plants around campus are in need of refurbishing, as they are old and weathered. The SAC approved refurbishing the weathered rock signs on campus last year, and replacing these plant signs will add to the overall aesthetics of the campus. A quote was received from the local vendor who created the plant signs to replace 26 signs with more durable materials at a cost of \$448.66. An amount of \$496 will cover the cost of replacing the existing plant signs and allow for any new plant signs necessary.

Erika Hiestand made a motion, and Randal Mann seconded that motion, to approve an amount of not to exceed \$496 to replace the weathered plant signs on campus. Without further discussion, the motion carried unanimously.

B. Club Request(s)

The Physical Therapist Assistant Club (PTA) had a volleyball fundraiser at which they raised \$130.00. They are requesting that these funds be matched to be used to purchase awards, pins, and cake for their Pinning Ceremony on May 9.

James Stockbridge made a motion, and Matthew Saginario seconded that motion, to approve the PTA Club's request to match funds raised in the amount of \$130.00. Without further discussion, the motion carried unanimously.

C. Frank Talks

Frank Talks are face-to-face conversations on important issues that affect our communities. The talks are provided by AZ Humanities at no cost. Providing refreshments, such as coffee, water, and cookies, is suggested, at a budget amount of \$50. A Frank Talk will be scheduled for September 2019 and a specific date will be confirmed at a later time.

Brian Serrafino made a motion, and Wanda Dickinson seconded that motion, to approve spending up to \$50 for refreshments for the Frank Talk scheduled for September 2019. Without further discussion, the motion carried unanimously.

D. H.A.V.E.N. Sexual Assault/Domestic Violence Awareness Presentation

A presentation by H.A.V.E.N. (Havasu Abuse Victims Educational Network) is scheduled for October 2019. A specific date will be confirmed at a later time. Providing refreshments, such as sandwiches, water, and soft drinks, is suggested at a budget amount of \$200.

James Stockbridge made a motion, and Craig Merritt seconded that motion, to approve a budget amount of \$200 for lunch and beverages for the H.A.V.E.N. Sexual Assault/Domestic Violence Awareness Presentation scheduled for October 2019. Without further discussion, the motion carried unanimously.

E. 2019/2020 Fall Welcome Back Bash

SAC approved a budget of \$5,000 for the 18-19 Fall Welcome Back Bash. The expenditures for the event, which included catered food, cupcakes, a photo booth, and prizes, totaled \$2,051.72. To give the new 2019/2020 SAC a head start, it is suggested that the current SAC secure a date and approve a budget of \$3,000.

Erika Hiestand made a motion, and Haley O'Leary seconded that motion, to approve a budget amount of \$3,000, for the 2019/2020 Fall Welcome Back Bash to be held in September to purchase a photo booth, food, entertainment, prizes, and incidentals.

A discussion ensued about planning the event and Nick Magee agreed to lead a planning committee for the event.

Without further discussion, the motion carried.

F. Spooktacular

SAC approved a budget of \$1,500 for the 2018-2019 campus Spooktacular event held on October 26, 2018, for food, entertainment, and decorations. The expenditures totaled \$1,436.95. To give the new 2019/2020 SAC a head start, it is suggested that the current SAC approve the same budget amount of \$1,500 for food, entertainment, and decorations for the Spooktacular event to be held on Friday, October 25, 2019.

Matthew Saginario made a motion, and Wanda Dickinson seconded that motion, to approve a budget of \$1,500 for food, entertainment, and decorations for the Spooktacular event to be held on the LHC Campus on Friday, October 25, 2019.

A discussion ensued about increasing the budget amount for the event.

James Stockbridge made an amended motion, and Wanda Dickinson seconded that amended motion, to approve a budget amount of \$2,500 for food, entertainment, and decorations for the Spooktacular event to be held on the LHC Campus on Friday, October 25, 2019. Without further discussion, the motion carried unanimously.

G. MCC Shines/Decorated Trees

SAC approved a budget of \$3,000 for the 2018-19 MCC Shines event held on December 6, 2018, for food, entertainment, and decorations. The expenditures totaled \$1,150.51. SAC also approved a budget amount of \$150 to purchase plaques for the winners of the decorated tree contest. The expenditures totaled \$129.42. To give the new 2019/2020 SAC a head start, it is suggested that the current SAC approve the same budget amount of \$3,000 for food, entertainment, and decorations for the MCC Shines event to be held on Thursday, December 5, 2019. It is also suggested that the current SAC approve a budget amount of \$200 to purchase plaques for the winners of the decorated tree contest. This slightly higher amount will allot for any increase in vendor costs for the plaques.

Craig Merritt made a motion, and Matthew Saginario seconded that motion, to approve a budget of \$3,000 for food, entertainment, and decorations for the MCC Shines event to be held on the LHC Campus on Thursday, December 5, 2019.

Matthew Saginario made a motion, and Craig Merritt seconded that motion, to approve a budget of \$200 to purchase plaques for the winners of the decorated tree contest to coincide with the MCC Shines event on the LHC Campus on Thursday, December 5, 2019.

H. Other New Business

None.

I. Future Events

No new ideas for future events were presented.

VI. Club Reports Club Reports—this is the time when the clubs report on previous or future activities. Items for the agenda that require action must be communicated at the beginning of the meeting and added under either old or new business.

A. Bighorn Decoders Computer Club (BHCC)

The club is planning a cyber-security talk and is deciding on a date. The event will be open to the public.

B. Physical Therapist Assistant Club (PTA)

No report given.

C. Phi Theta Kappa, Alpha Chi Chi Club (PTK)

Members are working on their upcoming Stole and Tassel ceremony.

D. Student Art League (SAL)

The club had a successful tie dye T-shirt event on Thursday, April 25.

E. Surgical Technologist Club (SURG TECH)

No report given.

F. Veterans Club

The members are planning an upcoming fundraiser to sell Otter Pops at the beginning of the fall semester.

VII. Adjournment

The meeting was adjourned at 12:40 p.m.