How to Split Your Screen

Windows 10 includes a feature that allows you to split the monitor screen. Press the Window key and any directional arrow at the same time to split screens. The click and drag the screens to how you what it set up. You can easily load your class window on one side and your note taking application, documents, or web searches on the other side.

Make sure feature is enabled: Open settings, click system, select Multitasking tab. The slider tab for Snap Windows needs to be is set to On.

Multitasking

Snap

Arrange windows automatically by dragging them to the sides or corners of the screen

- On

When I snap a window, automatically size it to fill available space

- On

When I snap a window, show what I can snap next to it

- On

When I resize a snapped window, simultaneously resize any adjacent snapped window

- On