

October 13, 2020 call to order at 9:00 am
NCK: <https://mohave.zoom.us/j/2520671168>

- I. Announcements:
 - a. MCC Coronavirus (COVID-19) Health & Safety Info:
<https://www.mohave.edu/about/safety/coronavirusupdates/>

- II. Important Dates:
 - a. Friday, October 16, 2020: Classes End (1st 8 week)
 - b. Monday, October 19, 2020: Classes Begin (2nd 8 week)
 - c. Monday, October 19, 2020: Add/Drop Period Begins (2nd 8 Week)
 - d. Monday, October 19, 2020: Grades Due (1st 8 week)
 - e. Monday, October 26, 2020: Add/Drop Period Ends (2nd 8 Week)
 - f. Tuesday, October 27, 2020: Withdrawal Period Begins (2nd 8 Week)
 - g. Wednesday, November 11, 2020: College Closed – Veterans Day Holiday

- III. Review of Proceedings:
 - a. Review of Presidents Council at:
<http://www.mohave.edu/about/hr/committee-proceedings/>
 - b. Review of last Campus Communication Council Proceedings at:
<http://www.mohave.edu/about/hr/committee-proceedings/>

- IV. Old Business:

- V. New Business:
 - a. Instruction – Lucinda Leugers
 - 1. Gearing up for the Spring Schedule.
 - 2. Faculty are being asked to encourage students to attend the President Listening Session.
 - 3. Instruction is helping the Dean’s office to move into Phase 2 of the Pandemic Plan.
 - 4. The Fall semester is going very well.
 - b. Facilities – Don Montgomery and Brian Butti
 - 1. New maintenance tech hired.
 - 2. Preparing for Student Services to begin 10/19.
 - c. IT – Rob Bonar
 - 1. BHC has all cameras installed. IT is currently working on the LHC Campus, they are about half completed. NCK Campus fiber is being run, installation should begin in November for their camera system.

- d. E-Sports – Rob Bonar
 - 1. Stalled until students are back on Campus.
- e. Business Office – Debby Frain
 - 1. Still working on the year end audit for 2020.

Registrar – Aaron Adamian

- 1. Working on FTSE certifications after the 45th day.
- 2. Grad apps are still being accepted for the Fall semester up to 11/13 at no cost, after that date, they're will be the normal cost involved.
- 3. New Veterans Services Coordinator starts 10/26.

g. Call Center/Student Services/Advising – Tiffany Gaffney

- 1. Call Center received a total of 2812 calls in September, with the top 5 reasons being; Phone Advising, Financial Aid, Prescriptive Advising, JICS Navigation and Technical Assistance.

h. Financial Aid – Corrie Valencia

- 1. Currently still disbursing for the Fall semester.
- 2. Beginning to receive FAFSA's, have 85 so far for the month of October.

i. Faculty Council – Andra Goldberg

- 1. Faculty are working on their CAR (Curriculum Assessment Report) reports.
- 2. Next faculty meeting will be 11/22.

j. Staff Council - Erin Roper

- 1. Next meeting on 11/5.

k. Library - Erin Roper

- 1. Writers lunch on 10/21 @ noon.
- 2. Virtual research workshops are continuing throughout the Fall semester.
- 3. International Games Week will take place on the online game connection Discord.
- 4. Voter information on the Library website.

l. Institution Research – Bob Faubert

- 1. Working on multiple government reports.
- 2. The ticketing system has been very busy.

m. Student Success Center - Susan Perry

- 1. Mid-Term workshop Wednesdays – 10/21 @ 10 am and 10/28 @ 5:30 pm.
- 2. Busy with tutoring and outreach to students. Last week we reached out to over 500 students and will continue to do so all semester.

n. Community/Corporate Education - No Representative

- o. SBDC – Nicole Berry-Streeter
 - 1. Meeting daily with clients via ZOOM and phone calls.
 - 2. Still providing online training for clients. In October there will be 3 trainings on 10/15, 10/19 and 10/26.
 - 3. Moving to the new Beale Street building in January 2021.
- p. MCC Foundation – Lyn Demaret
 - 1. Thanks everyone for the support of faculty and staff to the Foundation. We are at 92.7%.
 - 2. Shirt orders are currently in production. Once received, I will set dates to be on each Campus for shirt pick-up.
 - 3. Trying to get the Kingman Chapter up and going. Looking for staff and faculty help. Meeting tonight from 5:30 to 6:30 pm via ZOOM, send an email and I will provide you with the ZOOM Link.
- q. MPIO – Vanessa Espinoza
 - 1. 296 projects, 81 currently in progress.
 - 2. Working on orientation video.
 - 3. Kimbal Picard is working on the cleaning video for staff and faculty returning next week.
 - 4. Working on the Day of the Dead flyers and Halloween flyers for all Campuses.
- r. Distant Education (DE)/CELT – Don Weide
 - 1. No updates.
- s. MEA/EMS - No Representative
- t. DAC – Shivam Bhakta
 - 1. Holding labs on Mondays for students to get hand on skills training.
 - 2. Congratulations for Facilities for their cleaning procedures after each lab.
- u. NAU - Brenda Hucker
 - 1. Nothing to report.
- v. SAC – Dr. Gilbert
 - 1. New SAC Officers: Emilee Penman – SAC President; Ashlynn Clark – SAC Vice President; Michelle Drwal – SAC Secretary.
- w. Dr. Gilbert
 - 1. President Listening Session on 10/14 @ 3:30 pm for students.
 - 2. President Listening Session on 10/28 @ 3:30 pm for employees.
 - 3. Pandemic meeting Thursday 10/15 @9:30 am and on Friday 10/16 @ 2:30 pm.
 - 4. Pumpkin Contest on 10/26-30, this is a SAC sponsored event.
 - 5. New Deans Assistant – Kathy Warren.

6. Phase 2 begins 10/19. Student Services will be coming back to the Campus, letting in 8 people at a time. No other changes will take place.

VI. Adjournment: 9:30 am

Next meeting is scheduled for Tuesday, November 10, 2020 at 9:00 a.m.