

September 08, 2020 call to order at 9:00 am
NCK: <https://mohave.zoom.us/j/2520671168>

- I. Announcements:
 - a. MCC Coronavirus (COVID-19) Health & Safety Info:
<https://www.mohave.edu/about/safety/coronavirusupdates/>

- II. Important Dates:
 - a. Monday, September 7, 2020: College Closed – Labor Day Holiday
 - b. Friday, September 11, 2020: College Closed – All Staff Day
 - c. Monday, September 14, 2020: Classes Begin (12 Week)
 - d. Monday, September 14, 2020: Add/Drop Period Begins (12 Week)
 - e. Monday, September 21, 2020: Add/Drop Period Ends (12 Week)
 - f. Tuesday, September 22, 2020: Withdrawal Period Begins (12 Week)
 - g. Wednesday, October 7, 2020: 45th Day
 - h. Friday, October 9, 2020: Last Day for Withdrawal (1st 8 Week)

- III. Review of Proceedings:
 - a. Review of Presidents Council at:
<http://www.mohave.edu/about/hr/committee-proceedings/>
 - b. Review of last Campus Communication Council Proceedings at:
<http://www.mohave.edu/about/hr/committee-proceedings/>

- IV. Old Business:

- V. New Business:
 - a. Instruction – Lucinda Leugers
 - 1. Fall classes are underway.
 - 2. Currently constructing the Spring Schedule which needs to be built by the 15th.
 - 3. 12-week classes start next week.
 - b. Facilities – Brian Butti
 - 1. Doing routine maintenance, cleaning and disinfecting.
 - 2. Setting up for Student Services to begin soon.
 - c. IT – Rob Bonar
 - 1. Nothing to report.
 - d. E-Sports – Rob Bonar
 - 1. No update.

- e. Business Office – Debby Frain
 1. Working on year end journal entries. Any invoices not received by last week will be applied to this year.
- f. Registrar – No Representative
- g. Call Center/Student Services/Advising – Tiffany Gaffney
 1. Call Center received a total of 7285 calls in August, with the top 5 reasons being; Phone Advising, Financial Aid, Prescriptive Advising, JICS Navigation and Technical Assistance.
- h. Financial Aid – No Representative
- i. Faculty Council – Tonya Baxley
 1. No update.
- j. Staff Council - Erin Roper
 1. No update.
- k. Library - Erin Roper
 1. Tomorrow at noon, workshop on How to find Articles.
 2. Virtual Writers lunch on 9/16 @ noon.
 3. Vote 2020 page on the library website.
 4. Mechanics of Voting Workshop on 9/29 @ 6 pm with Kristy Blair, Mohave County Recorder.
 5. Frank Talks, guided interactive discussion on 10/1 'Our Right to Assemble, the History of Protest and Civil Disobedience in the US'.
 6. Faculty to use the latest APA – Better Librarian Module.
 7. Library now has an online gaming connection where students can go and play board games, deck card games, D&G, and video games.
- l. Institution Research – Bob Faubert
 1. Created a data glossary on its site. This is a list of the various terms that we use to research, who's meaning may not be what the general meaning of what the word is. There is a link to that document on the Institutional Research site.
 2. Busier than usual Summer for Institutional Research.
- m. Student Success Center - Susan Perry
 1. Reached out to the new students before the beginning of the Fall Semester to make sure they were comfortable with the new format.
 2. Five mini workshops on 8/26, 21 students attended at least 1 workshop and the average attendance was 2.
 3. Navigating MCC Technology Workshop on 9/16 @ 1pm.
 4. Study Skills Workshop on 9/17 @ 6pm.
 5. Mid-Term Workshops for 10/21 & 28.
 6. Tutors for Math, English, CIS, Accounting, and Psychology via virtual appointments.

7. Contacting students with grades under 70% in Schoology, with resources available to them.

n. Community/Corporate Education - No Representative

o. SBDC - No Representative

p. MCC Foundation – Lyn Demaret

1. Working on a new t-shirt design for 'The T-Shirt for Scholarships'. Pre-orders will be accepted. Looking for a company to drop ship the shirts directly to you so you won't have to come on to Campus to pick up your shirt. The Foundation will be setting up 3 days on each of the Campuses to collect your shirt. All Staff Day will be this Friday.
2. Working with the business office to get all our documents ready for the audit to the CPA
3. Meeting tonight for the Kingman Chapter, via ZOOM beginning at 5:30pm.

q. MPIO – Vanessa Espinoza

1. Currently MPIO has 284 projects in the system, there are 81 in progress.

r. Distant Education (DE)/CELT – Don Weide

1. Building the online schedules for distance education.

s. MEA/EMS - No Representative

t. DAC – Shivam Bhakta

1. Students picked up supply kits for their lab classes.
2. Inventory will begin at DAC tomorrow for lab supplies.

u. NAU - Brenda Hucker

1. No update.

v. SAC - No Representative

w. Dr. Gilbert

1. COVID testing setup on Sunday to be held on Campus in the 200-parking lot. The testing will be free, you do need to bring your insurance card for registration purposes. Results back in 36-72 hours. This is a drive through testing.
2. If we meet all benchmarks, the Campus will begin to go into Phase 2 of the Pandemic Response on Monday, 9/21.

VI. Adjournment: 9:30 am

Next meeting is scheduled for Tuesday, October 13, 2020 at 9:00 a.m.