

August 11, 2020 call to order at 9:00 am  
NCK: <https://mohave.zoom.us/j/2520671168>

- I. Announcements:
  - a. MCC Coronavirus (COVID-19) Health & Safety Info:  
<https://www.mohave.edu/about/safety/coronavirusupdates/>
  
- II. Important Dates:
  - a. Monday, August 24, 2020: Classes Begin (15 and 1<sup>st</sup> 8 week)
  - b. Monday, August 24, 2020: Add/Drop Period Begins (15 and 1<sup>st</sup> 8 week)
  - c. Monday, August 31, 2020: Add/Drop Period Ends (15 and 1<sup>st</sup> 8 week)
  - d. Tuesday, September 1, 2020: Application Period for Fall Graduation Opens
  - e. Tuesday, September 1, 2020: Withdrawal Period Begins (15 and 1<sup>st</sup> 8 week)
  - f. Monday, September 7, 2020: College Closed - Labor Day Holiday
  
- III. Review of Proceedings:
  - a. Review of Presidents Council at:  
<http://www.mohave.edu/about/hr/committee-proceedings/>
  - b. Review of last Campus Communication Council Proceedings at:  
<http://www.mohave.edu/about/hr/committee-proceedings/>
  
- IV. Old Business:
  
- V. New Business:
  - a. Instruction – Wendy Chance
    1. General Studies classes that were previously scheduled on ground have been moved to ZOOM with the exception of the Chemistry labs.
    2. AD's are reviewing low enrollment courses, and deciding to combine the sections or cancel them.
    3. No new Faculty or Instruction on the NCK Campus.
  
  - b. Facilities – Don Montgomery
    1. Walking through Campus and identifying how many students may be in various classrooms.
    2. There was a main line water leak a week ago, it is fixed and repaired.

- c. IT – Rob Bonar
  1. Camera project is delayed a couple of weeks, NCK will resume approximately 30 days from 8/17.
- d. E-Sports – Rob Bonar
  1. No update.
- e. Business Office – Debby Frain
  1. Working on End-of-Year Audit, invoices need to be in this week if you want them paid out of last year’s budget. Auditors will not be coming on Campus.
- f. Registrar – No Representative
- g. Call Center/Student Services/Advising – Ashley Saathoff
  1. Call Center received a total of 4971 calls in July, with the top 3 reasons being; Phone Advising, Financial Aid and Technical Assistance.
- h. Financial Aid – Corrie Valencia
  1. Getting ready for first disbursements for Pell and Scholarships
- i. Faculty Council – Tonya Baxley
  1. First meeting in September.
- j. Staff Council - Erin Roper
  1. Ballots will go out this week, two weeks to vote for new Staff Council representatives, and also, Staff Council Member-at-Large for Executive Advisory Council.
  2. Next meeting will be on All Staff Day, 9/11.
- k. Library - Erin Roper
  1. Virtual research workshops set for fall.
  2. Updated the APA information on the website, APA7 is in use College wide.
  3. August 25<sup>th</sup> at 5:30 pm, there will be a virtual panel to discuss a documentary called RIG – voter suppression.
  4. The Mechanics of Voting Workshop did not go well, no attendance, will try to re-schedule it.
  5. Virtual poster display on the Library website from the Smithsonian; called Votes for Women – a Portrait in Persistence.
  6. Starting an online game connection that will be run through Discord.
- l. Institution Research – Bob Faubert
  1. Enrollment data: a couple of thousand hours down from last year’s fall semester.
- m. Student Success Center - Susan Perry
  1. Workshops this fall called Workshop Wednesdays, they will be at the beginning, mid-term and before finals. First one held on 8/19 from 10 am to 1 pm.
  2. We will be scheduling welcome calls, and have had our first tutoring session scheduled for 8/24.

- n. Community/Corporate Education - No Representative
- o. SBDC - No Representative
- p. MCC Foundation – Mande Trowbridge
  - 1. Productive virtual retreat this past Saturday.
  - 2. Working on ideas for virtual events.
- q. MPIO – Vanessa Espinoza
  - 1. MPIO has 273 projects we are working on.
  - 2. More masks have been ordered for all Campuses
- r. Distant Education (DE)/CELT – No Representative
- s. MEA/EMS - No Representative
- t. DAC – Shivam Bhakta
  - 1. Nursing planning on lab time on Campuses for Fall semester.
  - 2. New beds delivered are working perfectly.
- u. NAU - Brenda Hucker
  - 1. MCC had the largest group of graduates from the Teacher Preparation Program transfer to NAU.
- v. SAC - No Representative
- w. Dr. Gilbert: Review the attachments pertaining to COVID, Masks and Safety Information.

VI. Adjournment: 9:18 am  
Next meeting is scheduled for Tuesday, September 8, 2020 at 9:00 a.m.