

July 14, 2020 call to order at 9:32 am

NCK: <https://mohave.zoom.us/j/2520671168>

- I. Announcements:
 - a. MCC Coronavirus (COVID-19) Health & Safety Info:
<https://www.mohave.edu/about/safety/coronavirusupdates/>

- II. Important Dates:
 - a. Monday, June 22, 2020: Last Day for Withdrawal (5 week)
 - b. Monday, June 29, 2020: Classes End (5 week)
 - c. Tuesday, June 30, 2020: Applications Due for Summer Graduation
 - d. Thursday, July 02, 2020: College Closed; Independence Day Holiday
 - e. Monday, July 06, 2020: Grades Due (5 week)
 - f. Monday, July 13, 2020: Last Day for Withdrawal (8 week)

- III. Review of Proceedings:
 - a. Review of Presidents Council at:
<http://www.mohave.edu/about/hr/committee-proceedings/>
 - b. Review of last Campus Communication Council Proceedings at:
<http://www.mohave.edu/about/hr/committee-proceedings/>

- IV. Old Business:

- V. New Business:
 - a. Instruction – Dr. Gilbert gave report
 - 1. Working on transition for on-ground instruction in the Fall and the synchronization via ZOOM; still sorting out sign and studio art.
 - 2. Creating a plan to contact all students who enrolled in the general class to switch to remote for the Fall.
 - 3. Finishing up Spring incompletes.

 - b. Facilities – Don Montgomery
 - 1. Delivering 3 new nursing beds to the DAC and sending the old ones to NMC, bringing broken ones back for disposal or auction.
 - 2. Working on cleaning up the excess furniture on campus and preparing it for disposal or auction.
 - 3. Auction may be held in September (Fall), an announcement will be sent out.

- c. IT – Rob Bonar
 - 1. Camera project is delayed a couple of weeks due to equipment shipment being delayed.
- d. E-Sports – Rob Bonar
 - 1. No update.
- e. Business Office – Debby Frain
 - 1. End of year accounting closures. Beginning year audit report.
 - 2. All of the budgets should be entered for the next FY. If there are any errors, please contact Nanci Clark.
- f. Registrar – No Representative
- g. Call Center/Student Services/Advising – Ashley Saathoff
 - 1. Call center received a total of 3514 calls in June, with the top 3 reasons being; Phone Advising, Financial Aid and Technical Assistance.
- h. Financial Aid – No Representative
- i. Faculty Council – Andra Goldberg
 - 1. Nothing to report.
- j. Staff Council - Erin Roper
 - 1. Virtual lunch hour next Tuesday, July 21st from 11 am to 1 pm.
 - 2. Nomination forms for Staff Council Representatives and Executive Advisory are due July 23rd at 6 pm.
- k. Library - Erin Roper
 - 1. Library will go to an 8 am to 6 pm Monday thru Friday schedule beginning August 3rd.
 - 2. Wednesday, July 15th at 6 pm there will be a ZOOM workshop on the Mechanics of Voting led by the Mohave County Recorder, Christy Blair.
- l. Institution Research – Bob Faubert
 - 1. Enrollment data: 14439 hours, that is 1695 student’s campus wide. Doing research as to whether COVID is affecting these numbers. Kingman’s Fall enrollment is behind from last year.
- m. Student Success Center - Susan Perry
 - 1. Finishing up Summer projects – completed outreach for the big 9 classes for the Summer.
 - 2. We have had 41 virtual tutoring sessions and 3 phone tutoring sessions, 15 more scheduled for the rest of the week.
 - 3. Workshops scheduled for later this Summer, so students can become familiar with schoology, mymohave and other resources. Next workshop will be July 22nd at 6 pm. 15 students and 4 staff members have attended these workshops.
- n. Community/Corporate Education - No Representative

- o. SBDC - No Representative
- p. MCC Foundation – Lyn Demaret
 - 1. Annual meeting on Friday, August 7, 2020.
 - 2. Kingman Route 66 Chapter of Rotary has given \$1000 for the Scholarship fund for Kingman.
- q. MPIO – No Representative
- r. Distant Education (DE)/CELT - Don Weide
 - 1. Working with faculty to complete the Summer semester.
 - 2. We have a project going on since January which is the Master Course Build, 9 courses that are being built and will be deployed for the Fall semester.
- s. MEA/EMS - No Representative
- t. DAC – Shivam Bhakta
 - 1. Received 3 new nursing beds.
 - 2. DAC and nursing are working with MCC on a new mission statement specifically for nursing.
 - 3. DAC and nursing are working on some internal projects concerning data bases to have more efficient and clear tracking of nursing students.
- u. NAU - Brenda Hucker
 - 1. Nothing to Report.
- v. SAC - No Representative
- w. Dr. Gilbert:

VI. Adjournment: 9:52 am
Next meeting is scheduled for Tuesday, August 11 2020 at 9:00 a.m.