

Date: March 9, 2021

Time: 10:00 – 11:00 a.m. **Location:** Zoom

<https://mohave.zoom.us/j/91713745001>

Attendees: Lisa Adams, Diane Aquino, Maria Ayon, Julie Clifford, Tamra Coleman, Janet Cruz, Lyn Demaret, Sandy Desmarteau, Stephanie Dieringer, Pam Galovich, Diana Heer, Gaby Keough, Jeannine Klein, Elizabeth Mahler, Jeannine Ramirez, Taylor Shipman, Wendy Stickney, Kori Stocker, Paula Wade

I. Announcements/ Additions to the Agenda

None.

II. Important Dates

- **Thursday, March 11** – No More Week Trivia hosted by Dr. Ayon and BHC SAC 1 – 2 p.m., Via Zoom: <https://mohave.zoom.us/j/97832612571>
- **Thursday, March 11** – Next SAC meeting, 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/93143988993>
- **Monday March 15- Friday March 19-** College closed for Spring Break
- **Tuesday, March 23** – Library Workshop: “How to Use EBSCO Databases,” 6 p.m., Via Zoom. *For access go to: library.mohave.edu/workshops.*
- **Wednesday, March 24** – Library Workshop:” How to Find Articles,” 6 p.m., Via Zoom. *For access go to: library.mohave.edu/workshops.*
- **Wednesday, March 24** – SAC-Sponsored AZ Humanities Speaker “Mescal Agave Use in Arizona: Food, Fiber, and Vessel” – Carrie Cannon, 5:30 p.m., Via Zoom: <https://us02web.zoom.us/j/88032590410>
- **Thursday, March 25** – Student Listening Session with President, 1 – 2 p.m., Via Zoom: <https://mohave.zoom.us/j/93021532840>
- **Tuesday, March 30** – Library Workshop: “How to Use Credo Reference and Other Databases,” 6 p.m., Via Zoom. *For access go to: library.mohave.edu/workshops.*
- **Wednesday, March 31** – Library Workshop: “Anatomy of a Research Article,” 6 p.m., Via Zoom. *For access go to: library.mohave.edu/workshops.*
- **Wednesday, March 31** - Flash Film Festival sponsored by Bullhead City Campus (BHC) Student Art League (SAL), Time TBD, **Entries due by March 24.**
- **Thursday, April 1** – SAC-Sponsored AZ Humanities Speaker “Unsettling Empathy: Working with Groups in Conflict” – Bjorn Krondorfer, 5:30 p.m., Via Zoom <https://us02web.zoom.us/j/89719936692>
- **Early April 2021** – SAC Elections
- **Monday, April 5** – SAC-sponsored Virtual Spring Bash, 3:00 – 4:30 p.m., Via Zoom (Zoom Link Pending)
- **Tuesday, April 6** – SAC-sponsored Virtual Spring Bash, 10:00 – 11:30 a.m., Via Zoom (Zoom Link Pending)
- **Thursday, April 15** – SAC-Sponsored AZ Humanities Speaker “Pershing’s Chinese: Asylum Seekers and Chinese Exclusion” – Li Yang, 5:30 p.m., Via Zoom <https://us02web.zoom.us/j/89421332488>

- **Wednesday, April 21** – SSS Workshops: “Advocate for Yourself” @ 10 a.m., “Stress and Anxiety Reduction” @ 10:45 a.m., “Studying Effectively” @ 11:30 a.m., “Promoting Better Sleep Habits” @ 12:15 p.m., Via Zoom: Register at <https://www.mohave.edu/resources/student-success-center/workshop-registration/>
- **Wednesday, April 28** – SSS Workshops: “Advocate for Yourself” @ 4:30 p.m., “Stress and Anxiety Reduction” @ 5:15 p.m., “Studying Effectively” @ 6:00 p.m., “Promoting Better Sleep Habits” @ 6:45 p.m., Via Zoom: Register at <https://www.mohave.edu/resources/student-success-center/workshop-registration/>
- **Thursday, May 6** – SAC-Sponsored AZ Humanities Speaker “Fixing the US Constitution” – Thomas Davis, 5:30 p.m., Via Zoom <https://us02web.zoom.us/j/89518232050>
- **Monday May 10**- Last day of Spring Semester classes
- **Friday May 14**- Commencement

For further academic dates, click on or copy and paste the following link to view the academic calendar: <https://www.mohave.edu/assets/2020-21-22-23-Academic-Calendar-BOG-Approved-3.13.20.pdf>

Maria Ayon, Dean of Student and Community Engagement (SCE), highlighted the No More Week events happening this week and the AZ Speaks events coming up. She invited staff and faculty to attend these events and to share the dates with students. She also invited them to submit articles or ideas to her for the monthly campus newsletter.

III. Campus Updates

- **50th Anniversary Plans**
Plans are still in place for the Lake Havasu City Campus (LHC) to host an event in August at LHC celebrating the 50th Anniversary, and the December Gala is still being planned to take place at the Convention Center in Lake Havasu City. Many upcoming events are being branded to coincide with the 50th Anniversary, and she invited anyone who wishes to do the same with their events to let her know.
- **COVID–19 Updates**
Student Services will reopen with limited hours of Monday – Friday, 10 a.m. – 4 p.m., beginning Monday, March 22. Kori Stocker, Administrative Assistant, will serve as the campus ambassador and will be screening people entering Student Services. Dean Ayon thanked all those who assisted in ambassador positions in early fall before Ms. Stocker came on board.
- **Crisis Management/Safety**
The current Crisis Management Plan is being reviewed for LHC and the Campus Crisis Management Team will reconvene in the near future.

IV. One Minute Reports

- **Instruction**
Stephanie Dieringer, Associate Dean of Instruction, reported that summer session classes have been built into the system and registration for the summer session will begin on March 29. Final touches are being added to the Fall Semester classes with registration opening April 19. Staff is checking rooms for those on ground classes to make sure proper sanitation protocols are able to be followed.
- **Health Professions Programs**
Nursing
Cheryl Pike, Office Technician, was absent from the meeting but sent in her report ahead of the meeting. The Nursing Department is planning to host a New Student Orientation in August for all new students starting the Nursing program in the fall. Staff is currently continuing to advise students.

Physical Therapist Assistant (PTA)

Tamra Coleman, Faculty, reported that students are in the middle of midterm oral practical exams. Enrollment is open and several students have already enrolled. Graduating students are all out on clinicals and everything is going smoothly with the clinics.

Surgical Technology (SGT)

Taylor Shipman, Administrative Assistant, reported that clinical students are finishing up this week. Four of these students have jobs at their respective hospitals that they will start at the end of this month. First year students were able to attend clinical sites with Michelle Diaz, Program Director, and Julie Clifford, Faculty, to observe OR cases. They are excited to start their clinical assignments in the fall. Pinning ceremonies for graduating students are being planned. The SGT program was highlighted in the ARCFSTA monthly newsletter for their use of the Syndavers.

- **Substance Abuse Counseling**

No report given; however, Dean Ayon shared that the Substance Abuse Counseling program was highlighted in the campus newsletter for January.

- **Recruitment**

Sandy Desmarteau, Office Manager, reported in Recruiter Shannon Lay's absence that Eleanor Blaire is the new Recruitment Manager. Ms. Lay is still present at Lake Havasu High School twice a week on Mondays and Thursdays, as well as working on recruitment for the Summer Bridge Program.

- **Student Services**

Ms. Desmarteau reported that Student Services staff is returning to campus on March 22. Minimal services will be offered for students Monday – Friday, 10 a.m. – 4 p.m., and three different stations will be set up, including door greeter, triage, and student services. The Call Center, as of March 8, changed their hours to Monday – Thursday 8 a.m. – 6 p.m. and Friday – Saturday 8 a.m. – 5 p.m. They are now closed on Sundays. The Student Services webpage is being refurbished to eliminate duplicated items to achieve a site that is more user friendly. Summer registration opens on March 29 and Fall Semester registration opens on April 19. To date, as compared to last year, registration is down approximately 220 students and 1900 credit hours.

- **Library**

Pam Galovich, Librarian, reported that the Library workshops have been well publicized and favorable received.

- **Student Success Center**

Elizabeth Mahler, Student Success Center Coordinator, reported that staff reviewed the surveys that were sent to students who attended the Center's recent workshops, and the responses were very favorable. The top workshops that students enjoyed were "Time Management" in first place, "Note Taking" in second place, and "Learning Styles" and "Promoting Better Sleep Habits" both in third place. The students found the workshops to be very helpful and the 30-minute time length to be conducive to their schedules. While 20% of those students wanted some more guidance, 80% felt better prepared for their classes. The second round of midterm workshops will begin tomorrow. Staff is working on their Big 9 outreach and 42 students, or 64%, are below a passing grade in their classes. Overall the number of Big 9 students has dropped by 10. The Student Success Centers across all campuses are now sending out congratulation messages to students who have increased their grades by at least 10%.

- **Enrollment Management**

Wendy Stickney, Administrative Assistant, reported in Jaime Lyerly's, Office Technician, absence, that no more late fees will be applied for graduation applications. Students may not appear in 2021 commencement program if they submit their graduation applications after April 9. The second eight-week courses begin March 22. The Registrar's Office "Incoming Transcript" webpage has been updated to provide links to the Arizona Transfer Course Equivalency Guide and Transfer Evaluation System. These tools provide information that transfer students can use to see how their courses have been transferred to MCC in the past and the equivalencies between MCC classes and the three major universities (NAU, ASU, and U of A). The page is very user-friendly and can be found at the following link: <https://www.mohave.edu/admission-to-mcc/registrar/incoming-transcript-requests/>.

- **Faculty Council**

No report given.

- **Staff Council**

No report given.

- **Student Life**

Dean Ayon reported that the Student Nursing Association (SNA) is hosting a food drive and a backpack drive. The LHC Student Activities Council (SAC) will be hosting a two-day Virtual Spring Bash on April 5 and 6, and SAC officers will be reaching out to clubs and departments to participate. SAC is also planning two virtual information sessions to go along with March being Social Worker Month. A Self-Care Bingo virtual event will take place on Monday, March 22, 12 – 1 p.m., and a Social Work Careers virtual event will take place on Tuesday, March 23, 1 – 2 p.m. SAC is also planning a Virtual Tie-Dye event on March 28, where tie-dye kits will be mailed out to students with instructions on how to participate in the event. SAC elections are being planned for April for SAC officers to be in place for the 2021/2022 Academic Year, and a leadership program for officers and aspiring leaders is being organized. Dean Ayon encouraged all staff and faculty to promote the upcoming AZ Speaker events that SAC is hosting, and asked them to encourage students to run for SAC office.

- **IT**

Diana Heer, Campus Technology Specialist, reported she and Buddy Burrows-Taras, Campus Technology Specialist, have quite a few projects they are involved with awaiting approvals. One of the projects involves swapping out the SSD hard drives on laptops to achieve faster load and saving times for employees. Mr. Burrows-Taras is continuing work on the Biel Street project in Kingman. Another project in place involves classroom designs as staff works to standardize all the classrooms across all campuses. Ms. Heer is continuing to monitor tickets and doing remote work.

- **Community Outreach**

Janet Cruz, Corporate/Community Education Coordinator, reported that the wellness classes, including yoga, tai chi, and Bollywood, offered at the park and on zoom have been running smoothly. The customer service training classes, scheduled for April, are beginning to see enrollment.

- **Facilities**

Joe Ronningen, Facilities Manager, reported that staff is preparing for the March 22 Phase II partial opening. Staff continues to upgrade the different water valves for irrigation on the campus due to a quite a few leaks happening. A project was approved for upgrading Buildings 500, 600, and 700 with smoke detectors. A project is pending to update all the campus fire panels so they work more effectively. The welding program upgrade is complete and a light was added to each work station for

safety. Dean Ayon thanked the Facilities team for their work in keeping the campus looking beautiful and remaining safe for everyone.

- **MCC Foundation**

Lyn Demaret, College Advancement Director, reported that the LHC Chapter monthly meeting is scheduled for this week on March 11, at 5:30 p.m.

- **SBDC – Lisa Card**

No report given.

- **Evening Campus Manager – Phil Colbert**

No report given.

V. Other

Gaby Keough, Student Services Technician, requested an “Ask Joe” column in future campus newsletters to get advice from Joe Ronningen, Facilities Manager. He is a wealth of information and Dean Ayon invited everyone to contribute questions to the column.

VI. Adjournment

The meeting was adjourned at 10:40 a.m. The next meeting is scheduled for Tuesday, April 13, 10:00 a.m., via Zoom: <https://mohave.zoom.us/j/91713745001>

Dean Ayon’s Reflection for the Month:

Go after what it is that creates meaning in your life and trust yourself to handle the stress that follows. – Kelly McGonagal

Dean Ayon’s Word of the Month:

Fabulous