

Date: February 9 2021

Time: 10:00 a.m.

Place: Zoom

Attendees: Diane Aquino, Maria Ayon, Danette Bristle, Tamra Coleman, Janet Cruz, Lyn Demaret, Stephanie Dieringer, Pam Galovich, Diana Heer, Lori Howell, Gaby Keough, Jeannine Klein, Shannon Lay, Jaime Lyerly, Elizabeth Mahler, Jody McInerney, Jeannine Ramirez, Joe Ronningen, Taylor Shipman, Paula Wade

I. Announcements/ Additions to the Agenda

None

II. HLC Multi-Location Site Visits

Danette Bristle, Accreditation Liaison/Compliance Officer, addressed the Council about the Higher Learning Commission's (HLC) upcoming accreditation multi-location visits that are being scheduled this semester in late April. The HLC requires an on-site visit every five years to any institution with three or more off-campus locations for the purpose of confirming the continuing effective oversight by the institution of its addition locations. The Bullhead City Campus (BHC), the Lake Havasu City Campus (LHC), and the North Mohave Campus (NMC) are off-campus locations, as are several dual enrollment sites. The visits are usually four to six hours depending upon the complexity of the location and the availability of students and faculty members.

This year the additional locations to be reviewed are the Mohave Accelerated Learning Center, Kingman High School, and the Western Arizona Law Enforcement Training Academy (WALETA) in Lake Havasu City. The first day will begin with and the second day will end with meetings between Dr. Klippenstein, Dr. Culver, and Dr. Bird, HLC Peer Reviewer. Ms. Bristle went over details of the criteria for accreditation guiding values and MCC's new mission and stated that Stephanie Dieringer, Associate Dean of Instruction, is the contact for LHC. The next comprehensive review of MCC by the HLC will be in April of 2023.

III. Important Dates

- **Wednesday, February 10** – Next Bi-Weekly LHC SAC Meeting, 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/93143988993>
- **Thursday, February 11** – Next Monthly MCCF LHC Chapter Meeting, 5:30 – 7 p.m., Via Zoom (See Lyn Demaret for link)
- **Friday, February 12** – Next Monthly Governing Board Meeting, 9 a.m. – 12 p.m., Via Zoom
- **Monday, February 15** – College Closed for President's Day
- **Thursday, February 18** – SAC Sponsored AZ Humanities Speaker "Coded Messages and Songs of the Underground Railroad" – Dr. Tamika Sanders, 5:30 p.m., via Zoom: <https://us02web.zoom.us/j/83208323870>
- **Wednesday, February 24** - Next LHC SAC Meeting 12:00 – 1:00 p.m., via Zoom <https://mohave.zoom.us/j/931443988993>
- **Thursday, March 4** – AZ Humanities Speaker "Hyenas in Petticoats – How Women Struggled Against Every Dirty Trick in the Books to Win the Vote!" - Jana Bommersbach, 5:30 p.m., via Zoom

- **Tuesday, March 9** – Next Monthly LHC CCC Meeting, 10:00 a.m., Via Zoom: <https://mohave.zoom.us/j/91713745001>
- **Monday March 15- Friday March 19-** College closed for Spring Break
- **Wednesday, March 24** – AZ Humanities Speaker “Mescal Agave Use in Arizona: Food, Fiber, and Vessel” – Carrie Cannon, 5:30 p.m., via Zoom
- **Wednesday, March 31** - Flash Film Festival sponsored by Bullhead City Campus (BHC) Student Art League (SAL), Time TBD
- **Thursday, April 1** – AZ Humanities Speaker “Unsettling Empathy: Working with Groups in Conflict” – Bjorn Krondorfer, 5:30 p.m., via Zoom
- **Early April 2021** – SAC Elections
- **Thursday, April 15** – AZ Humanities Speaker “Pershing’s Chinese: Asylum Seekers and Chinese Exclusion” – Li Yang, 5:30 p.m., via Zoom
- **Thursday, May 6** – AZ Humanities Speaker “Fixing the US Constitution” – Dr. Thomas Davis, 5:30 p.m., via Zoom

Dean Ayon added the following dates for this semester’s Tea with the Dean held once a month on Thursdays. All are invited to attend, including students, staff, and faculty.

- **Thursday, February 11** – Spring Semester Tea with Dean Ayon “Meet and greet, check-in, kick-off: How are you doing?” 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/96002208384>
- **Thursday, March 4** – Spring Semester Tea with Dean Ayon “Community: How do you build and nurture it?” 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/96002208384>
- **Thursday, April 8** – Spring Semester Tea with Dean Ayon “Civil and Civic Engagement: One in the same?” 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/96002208384>
- **Thursday, May 6** – Spring Semester Tea with Dean Ayon “Graduation/Completion: Now what?” 12 – 1 p.m., Via Zoom: <https://mohave.zoom.us/j/96002208384>

Additional dates to add:

- **March 1** – Deadline for students to apply for the Nursing program

For further academic dates, click on or copy and paste the following link to view the academic calendar: <https://www.mohave.edu/assets/2020-21-22-23-Academic-Calendar-BOG-Approved-3.13.20.pdf>

IV. Campus Updates

- **50th Anniversary Plans**
Diane Aquino, Office Technician, gave an update of the events happening each month to celebrate MCC’s 50th Anniversary this year. Each campus has a signature event and the other months are a part of the collegewide effort.
 - January: Book Release ([link](#))
 - February: President’s Scholarship Challenge
 - March: MCC Arts Club Film Festival
 - April: Culinary Program Showcase, BHC
 - May: 50th Annual Commencement Ceremony
 - June: Car Show & Drive-In Movie, NCK
 - July: Ice Cream Social, NMC
 - August: Magician/Entertainer, LHC
 - September: Student Welcome Back Bashes including Alumni Homecoming & Scavenger Hunts, All Campuses
 - October: MCC Pumpkin Fests including Decade-Themed Costume Parties, All Campuses
 - November: Veteran Speaker Series, Campus Veterans Centers
 - December: Black Tie Gala, Lake Havasu City – London Bridge Resort

- **COVID-19 Updates**

The Pandemic Response Team is moving toward allowing in-person events and is asking that all plans for in-person events allow for a contingency plan if those events are not allowed to be in-person events. The Commencement and Special Events Committee is planning an in-person commencement ceremony as well as in-person pinning ceremonies.

- **Crisis Management/Safety**

Dean Ayon announced that she will be reestablishing the campus crisis management team and will be planning the next date for the team to meet.

V. **One Minute Reports**

- **Instruction**

Stephanie Dieringer, Associate Dean of Instruction, announced that the associate deans met with Dr. Tim Culver, Executive Vice President, recently to discuss class scheduling and will be meeting with him again on February 11 to discuss options for the Summer Bridge program. Summer classes will open for registration March 29. Associate deans will be meeting again to discuss the myriad of options for Fall Semester classes.

- In response to Recruiter Shannon Lay's questions, Dr. Dieringer stated that discussions are still in place on the modality of the Summer Bridge program, as well as how the program will be publicized.

- **Health Professions Programs**

Physical Therapist Assistant (PTA)

Tamra Coleman, Faculty, reported that first-year students are meeting in on-ground labs twice a week. Graduating students are in clinicals and are doing well. The program's application period is open and applications are already being received.

Nursing

Cheryl Pike, Office Technician, reported that students are currently either in on-ground clinicals or virtual clinicals. The program is planning their on-ground pinning ceremony with a contingency plan if on-ground events are not able to happen. The program's application deadline is March 1, and quite a few applications have already been received. Ms. Pike also stated that she is proctoring remote TEAS testing this month.

Surgical Technology

Taylor Shipman, Administrative Assistant, reported that on-ground labs are going well. Second-year students will be finishing their clinicals on March 12. The pinning ceremony is being planned and the Surgical Technology Club is discussing purchasing caps and gowns for the graduating students.

- **Substance Abuse Counseling**

No report given.

- **Recruitment**

Ms. Lay reported that she completed the Spring Semester dual enrollment process last week and that all the WAVE students have been registered. She is working with other campus recruiters and Ana Masterson, Dean of Enrollment and Student Services, on preparations for the HLC site visits. She is also working with the other campus recruiters to create an orientation for dual enrollment students, as well as a presentation on the different resources that these students have access to through MCC. Next week she will be attending Lake Havasu High School's Application Day with honors sophomore students who are slated to go into dual enrollment next year.

- Dr. Dieringer stressed the importance of emphasizing to dual enrollment students in the orientation sessions that the classes they are taking in in the program are college classes, and with that, the students have full access to the resources available to all MCC students.
- **Student Services**
No report given.
- **Library**
Pam Galovich, Librarian, reported that virtual research workshops are continuing this month and include such topics as Anatomy of a Research Article, Academic Integrity, and Fighting Fake News with Media Literacy. The librarians have created a webpage in recognition of Black History Month, and on that site, there are links to e-books, films, documentaries, and virtual events that are taking place across the country. The librarians are also hosting one-minute video hints on the Library, which will be posted weekly on Wednesdays.
- **Student Success Center**
Elizabeth Mahler, Student Success Center Coordinator, reported that the Center has begun their Big 9 outreach to those students in nine of the main introductory courses, including TRE, TRM 090, TRM 091, ENG 101, MAT 121, STU 103, BIO 100, PSY 101, CIS 110, whose grades fall below 80%. Student receive a message from the Center or a phone call if their grades fall below 50%. If unable to contact the student, students and the instructor receive emails. As of the third week of the semester, 42 students had grades that fell under 80% and a few of them have grades that have already fallen under 50%. Coordinators are currently working on updating websites, and Ms. Mahler is responsible for creating a “Where Do I Start” quiz to the main webpage to help direct students to the right resources. Staff is also researching ways to improve the first-year experience for students.
- **Enrollment Management**
Jaime Lyerly, Office Technician, reported that processing is currently staying within 1 to 2 business days. Staff sent out 239 diplomas and certificates for the 2020-2021 Fall Semester.
- **Faculty Council**
No report given.
- **Staff Council**
Ms. Pike reported that there is no recent news from the Staff Council.
- **Student Life**
Dean Ayon reported that the LHC Student Activities Council (SAC) is sponsoring the Spring Virtual AZ Speaks 2021 LHC SAC Speaker Series, and the Student Nursing Association (SNA) is sponsoring a food drive. Proposals coming before the SAC include a video station for students to be able to film their scholarship stations and any video class assignments, as well as a spring bash highlighting the clubs and departments on campus.
- **IT**
Diana Heer, Campus Technology Specialist, reported that she has been monitoring and working on tickets remotely while Buddy Burrows-Taras, Campus Technology Specialist, has been working at NCK on the new Beale Street location.
- **Community Outreach**
Janet Cruz, Community/Corporate Education Coordinator, reported that Community Education fitness classes are being held at local parks, with tai chi being held at Avalon Park and yoga beginning next week at Rotary Park. Enrollment has been good for these in-person fitness classes that still allow

for social distancing. The online Basic Drawing classes began last week, and students have been engaged in their art class by following along with our instructor William Dwiggins. Virtual painting classes (Bob Ross style) will begin in March.

- **Facilities**

Joe Ronningen, Facilities Manager, reported that he is working on a safety upgrade project for the Welding program. Yesterday the fire alarm went off due to a smoke detector that sounded in the Building 100 men's restroom. Although there was no emergency, as the detector went off because of dusting, this incident allowed the team to successfully run through the emergency procedures, including evacuating people from the building. One facilities staff member is working at BHC this week to cover for BHC facilities staff in quarantine. Staff is also working on preventative maintenance procedures at LHC with air conditioning, plumbing, and sprinkler heads, etc.

- **MCC Foundation**

Lyn Demaret, College Advancement Director, reported that a check for approximately \$210,000 was sent out to the Business Office for fall scholarships to be paid out. This past weekend, the Foundation hosted the 3rd Annual Around the World Virtual Tailgate Party with Chef Trula Hepner. The event was a huge success.

- **SBDC**

Nadina Saracho, Business Analyst, began her career with the SBDC on Monday, February 8, and is assigned to the LHC Campus.

- **Evening Campus Manager**

No report given.

VI. Other

None.

Dean Ayon's Reflection for the Month:

"Surround yourself with people that push you to do better. No drama or negativity. Just higher goals and higher motivation. Good times and positive energy. No jealousy or hate. Simple bringing out the absolute best in each other. – Warren Buffett

VII. Adjournment

The meeting was adjourned at 10:57 a.m. The next meeting is scheduled for Tuesday, March 9, 10:00 a.m., Via Zoom: <https://mohave.zoom.us/j/91713745001>