



## **Drug Prevention Program Biennial Review 2013-2015**

Mohave Community College (MCC) is committed to the Drug Free Schools and Communities Act Amendments of 1989 (Public Law 101-226, 20 U.S.C. §1145g) which requires higher education institutions (HEI) to certify they have implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by students and employees on its premises as well as activities.

At a minimum, each institution of higher education must annually distribute the following in writing to all students and employees:

- ✓ Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- ✓ A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- ✓ A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students; and
- ✓ A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

The law further requires that the institution conduct a biennial review of its program with the following objectives:

- ✓ Determining the effectiveness of the policy and implementing changes to the alcohol and other drug programs if they are needed; and
- ✓ To ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to:

- ✓ The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials;
- ✓ The number and types of sanctions the institution of higher education (IHEs) impose on students or employees as a result of such violations or fatalities.

The following information was examined for the biennial review at Mohave Community College:

- ✓ Alcohol and drug information provided students
- ✓ Student Handbook policies related to drug and alcohol use on campus and the sanctions imposed for failure to comply
- ✓ Employee Handbook policies related to drug and alcohol use by college employees and the sanctions imposed for failure to comply
- ✓ Various resources available to students and employees regarding drug and alcohol abuse

- ✓ Incident reports related to any possible infractions of the drug and alcohol policy presented to students
- ✓ Local, State and Federal Mandates

### **Compliance with Drug-Free Schools and Communities Act**

MCC strives to remain in compliance with the requirements of the Drug-Free Schools and Communities Act. The College has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees. Further, MCC has a written policy in the *College Catalog as well as the Student Handbook* on alcohol and other drugs – both are included in the student orientation.

In addition, both publications are used throughout the student lifecycle at MCC and state, “Students are responsible for knowing all local, state and national laws concerning substance use on MCC campuses, property controlled by MCC, facilities leased by the College, or off-site facilities used for instructional purposes by MCC faculty, staff, and students... No student shall manufacture, distribute or possess such substances at the College or during hours of accountability.”

Employees receive the alcohol and drug policy yearly via the *Employee Handbook* as part of mandatory employee training. It is also housed on the College’s online human resources portal through Microsoft SharePoint.

Further, employees are required to sign off on the receipt of the *Employee Handbook* annually that in part states, “Employees must, as a condition of employment, abide by the terms of this policy and report any criminal convictions for any drug or alcohol violations, whether occurring on or off college premises. A report of a conviction must be made within five days after the conviction as mandated by the Drug-Free Workplace Act of 1988.

“If there is a just and reasonable cause, an employee may be subject to a drug test at the college’s request and expense. Violations will result in corrective and/or disciplinary action, which may include, but is not limited to, removal from campus, referral for prosecution, referral for treatment or counseling, and termination of employment.”

The materials provided also contain:

- ✓ Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities;
- ✓ A description of the health risks associated with the use of illicit drugs and abuse of alcohol;
- ✓ A description of counseling or treatment programs;
- ✓ A clear statement and description of the disciplinary sanctions the institution will impose on students and employees.

### **Drug-Free Campus Workplace Policy**

Mohave Community College is committed to providing students, faculty, staff, and visitors a safe campus and workplace. The College recognizes the health risks associated with controlled substance use and alcohol misuse and is committed to supporting students and employees who seek treatment for these conditions. The College also recognizes that controlled substance use and

alcohol misuse diminish workplace and campus safety and undermine the college's ability to fulfill its mission of providing quality education for all students in an atmosphere that promotes intellectual pursuit, spiritual growth, and social and personal responsibility. Compliance with this policy is considered a condition of employment and enrollment at MCC. All employees and students have been notified of this policy by electronic publication.

Student Life Summary:

All Mohave Community College students are responsible for complying with Arizona State laws and policies of MCC. These guidelines establish that:

- No person under 21 years of age may use or be in possession of alcoholic beverages.
- Alcoholic beverages may not be available to minors.
- Misrepresentation of age for the purpose of purchasing alcoholic beverages is a violation of state law.
- Personal possession and consumption of alcoholic beverages is not permitted at social events attended by students, and on the campus grounds.

Campus Summary:

- Students are prohibited from consuming, transporting, and distributing alcohol; possessing or being in the presence of alcohol while on campus; or exhibiting disruptive behavior.
- Students found in violation of the policy will be subject to administrative or disciplinary sanctions listed in the *Student Handbook/College Catalog* and can include:
  - Warning and/or probationary period (Disciplinary)
  - Guidance to counseling services
  - Suspension
  - Expulsion
  - Possible arrest, imprisonment, or fine according to state alcohol laws

Intoxication from, or the use, display, or possession of alcoholic beverages or any controlled substance (drug) is prohibited unless the student has a valid prescription for the use of the controlled substance is strictly prohibited by the MCC Code of Conduct. Furthermore, intoxication from, or the use, display, or possession of alcoholic beverages or any controlled substance (drug) on MCC campuses (and locations) is prohibited.

**Violations**

MCC has reported the following offenses by students, staff and/or faculty for 2013/14 and 2014/15:

<b>Year</b>	<b>Offenses</b>
2013 - 2014	<b>4</b>
2014 - 2015	<b>1</b>

In all instances, the violations were addressed through the proper channels complying with the College's Student Code of Conduct and Employee Handbook and align with local, state and federal laws.

## **Health Risks and Effects**

Alcohol and drug usage causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including domestic violence and date rape. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. Repeated use of alcohol and drugs can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Long-term consumption of large quantities of alcohol and drugs, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

MCC recognizes the health risks associated with alcohol and controlled substance use and is committed to supporting students and employees who seek treatment for these conditions. Compliance with the college's alcohol and drug policy is considered a condition of employment/enrollment and all employees and students have been notified of this policy by electronic publication and on our website.

## **Resources for Assistance/Counseling**

Mohave Community College has assistance available for students and staff members who need to address alcohol and other drug abuse issues. The College partnered with a third-party vendor in 2014/15 to offer a 24/7 hotline that can be utilized anytime an individual desires for counseling as well as to access a resource library.

Students and employees are encouraged to seek early help if they feel they have a problem with alcohol and/or other drugs, and to learn how to assist others with substance abuse problems. With early assistance, it is less likely that serious consequences will result from an alcohol or other drug problem. There are resources in the community for assistance. Questions should be directed to the Office of Student Affairs or Human Resources to be followed-up on accordingly. The college also publishes a *complete community resource guide* with additional locations for student and staff assistance.

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Other resources include:

- Alcoholics Anonymous: <http://www.aa.org>
- CA Veterans Assistance Foundation - Focus on Recovery Helpline (alcohol/drugs): <http://www.cavaf.org/resources-veterans/phone-numbers/> or 1-800-374-2800

- Department of Health and Human Services – Mental Health & Substance Abuse: <https://www.hhs.gov/programs/prevention-and-wellness/mental-health-substance-abuse/index.html>
- Narcotics Anonymous: <http://www.na.org>
- National Alliance on Mental Illness: <https://www.nami.org/> or Text NAMI to 741741
- National Suicide Prevention Lifeline: <https://suicidepreventionlifeline.org/> or 1-800-273-8255
- Substance Abuse and Mental Health Services Administration – National Helpline: <https://www.samhsa.gov/find-help> or 1-800-662-HELP (4357)
- Veterans Affairs: <https://www.va.gov/> or 1-844-MyVA311 (1-844-698-2311)