

The college shall prohibit or regulate employees of the college selling any product or service to students (ARS 15-1445).

No member of the college staff shall have direct dealings with students in the sale of books, instruments, lectures, classroom supplies, notes, or similar materials unless acting as an authorized agent or with express permission of the Chief Financial Officer and the President. All funds and moneys are to be handled in the manner prescribed by the business services office.

Date of Adoption: Adoption of Manual

References: ARS 15-1445