

***The college shall recommend tuition and fee rates to the Board since, under the provisions of Arizona statute, the Board must set the tuition and fee rates charged to students pursuing instructional programs at the college (ARS 15-1445).***

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Tuition

The college shall periodically prepare a study of tuition charges for the college in comparison with regional and national information and best practices as well as college needs. The President will recommend a tuition plan to the Board which may span a number of years.

Approval of a tuition plan typically occurs at the January meeting of the Board.

Fees

The college shall review program fees and course and laboratory fees annually and present a fee schedule for the forthcoming fiscal year for Board approval.

It is incumbent on every budget manager at the college to analyze and present accurate fee recommendations so as to avoid changes in fee rates throughout the year, and after catalogs and schedules have been created.

*Date of Adoption: Adoption of Manual: July 2008*

*References: ARS 15-1445*