



ACADEMIC STANDARDS COMMITTEE

Purpose: The committee is an inter-disciplinary instructional (curricular) group, in consultation with the non-instructional (co-curricular) group, charged with reviewing and recommending academic standards, policy, and procedures concerning academic affairs, as they affect the academic integrity of the College, to the President’s Cabinet. The committee conducts its work under the auspices of the college President and within college Policies and Procedures.

July 1, 2025 to June 30, 2026	
Chair	Dr. Tonya Jackson-Lopez, Associate Dean STEM
Recorder	Administrative Assistant, Wendy Chance
Meeting Schedule	Fourth Friday, Otherwise as appropriate
Decision Making Process	Academic Standards changes are presented to committee, discussion follows, motions are made, voting occurs on proposals. Motions may be made to send proposals back for further development.

Membership	
Associate Deans Academic Deans Program Directors	Tonya Jackson Lucinda Leugers Lori Howell Stacey Gilbert
Faculty (2 from each division)	Charles “Chuck” Jones (CTE) Eric Osborn (A&S) Erik Wilbur (A&S) Richie Mitten (CTE) Dani Walker (HP) Kristie Ferguson (HP)
Registrar or designee	Morgan Wilson
Dir. Of Curriculum and Assessment	Andrea Wange
VP or Dean of SCE	Gary Cooper, Dean SCE BHC
Accreditation Liaison Officer	Danette Bristle
Total	

The Academic Standards Committee

1. Recommends policies and procedures concerning college and program admissions, academic suspension and exclusion, and special circumstances procedures regarding admissions and drop/add;
2. Addresses other specific questions in this area that may be requested by the Executive Vice President, the executive group, or President's Cabinet.
3. Continually evaluates and recommends academic standards, policies, and procedures to ensure that they promote student success.
4. Regularly communicates with College stakeholders to ensure that any new policies are reflected in college documents (i.e. financial aid changes) and are reported as necessary throughout the college communication network and to the President and the Board of Governors, as necessary.
5. Reviews the Academic Calendar annually.
6. Reviews college documents to ensure that any policy or procedural changes are reflected.
7. Serves as a consultative body to the Executive Vice President in maintaining and establishing academic standards; recommending policy changes; allocating academic resources, and making recommendations regarding academic planning.
8. The scope of recommendations are those areas and topics that impact academic standards, academic degrees, programs and certificates, and other academic issues pertaining to or related to a credit-granting institution of learning. These areas include but are not limited to:
 - a. Academic calendar
 - b. Grade and grading policy
 - c. Policy on grade categories of incomplete, pass/no-pass, or audit
 - d. College Readiness Standards (such as minimum age requirement, test score minimums, etc.)
 - e. Dual and Concurrent Enrollment with high school districts
 - f. Policy on articulation agreement(s) with other post-secondary institutions
 - g. Standards, prerequisites, or minimum qualifications for admission to credit classes
 - h. Degree and Certificate standards
 - i. Bring to the attention of college management and or the board delays of policy implementation or non-compliance for policies once adopted by the college
9. The scope of this committee specifically does not include individual student disputes of academic policies.

Special Parameters for the Academic Standards Committee

1. In the absence of the Executive Vice President (Chair) one of the Academic Deans/Associate Deans/Program Directors will be asked to lead the group.
2. The Executive Vice President reserves the right to veto any curricular decision that may be detrimental to the college community or does not adhere to college policy, or violates local, state, or federal laws or regulations.

Strategic Plan Alignment:

- Strategy 2

HLC Criterion Cross-reference:

- Criterion 2. Integrity: Ethical and Responsible Conduct
- Criterion 3. Teaching and Learning for Student Success