

Mohave Village 2025-2026 Housing Application

Student and Community Engagement - Residence Life Office (RLO) Email: reslife@mohave.edu

IMPORTANT: A \$300.00 HOUSING DEPOSIT (\$150 security deposit and \$150 non-refundable-programming fee) AND A COPY OF YOUR IMMUNIZATION RECORDS MUST BE SUBMITTED TO COMPLETE THIS PROCESS

Applicant Information

First Name	Middle Initial	Last Name	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MCC ID #:	Campus:	MCC Email:
<input type="text"/>	Bullhead <input type="text"/>	<input type="text"/>

Phone	Date of Birth	Gender	Age
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Mailing Address

City	State	Zip	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Physical Address

City	State	Zip	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Parent / Legal Guardian Name	Work Phone	Alternate Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

Parent / Legal Guardian Email Address:

Emergency Contact

In case of emergency contact: Same as Parent / Legal Guardian

Full Name	Relationship To Student	Phone	Alternate Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I authorize the individual named below to take possession of my personal property in case of an emergency.

Enrollment Information

I am applying as a:

- New Resident Returning Resident

Semester applying for:

- Fall 2025 Spring 2026

Housing Preference (Optional)

Housing preferences are not guaranteed and will only be honored when available. All apartments are same gender by unit.

Roommate Requested

Building, Apartment, and Bedroom

(Ex. Bldg. 1, Apt A, A2)

In order for the roommate preference to be honored, all individuals involved MUST request each other - please use first and last name when requesting. Only roommate preferences that are received by **Friday, May 2, 2025** for Fall and **Friday, December 5, 2025** for Spring will be considered.

Personal Qualities (Optional)

The following information assists in the roommate selection process. Please answer the following for yourself.

I consider myself to be:

- A Morning Person Very Neat Smoker **Mohave Village is a smoke free community
- A Late-Night Person Average Non-smoker
- Neither Messy

Accommodations

Any student that requires a housing accommodation based on a qualifying disability under the Americans with Disabilities Act or Section 504 may complete the Housing Accommodations Request Form and submit the required supporting documentation by clicking on this [Link \(https://cm.maxient.com/reportingform.php?MohaveCC&layout_id=19\)](https://cm.maxient.com/reportingform.php?MohaveCC&layout_id=19)

- Mohave Village has no one bedroom apartment units
- Mohave Village cannot reasonably accommodate service animals

Background / Prior Record

Note: Failure to disclose a prior felony conviction, pending charges and/or any sexual offense or if you are convicted or found guilty of, or adjudicated to have committed a sexual offense, or if you are classified as a sex offender or placed under active supervision by any jurisdiction pursuant to a sex offense in any jurisdiction in the U.S. or any other country or territory, will subject you to potential termination of your on-campus housing contract. In this event you would be forced to vacate the premises within 48 hours. An answer of yes does not automatically disqualify an applicant from on-campus housing.

Have you ever been convicted or plea bargained to a felony, sexual, or misdemeanor? (Other than a minor traffic violation)

Yes No

Do you have any pending criminal charges?

Yes No

Have you ever been suspended or expelled after being adjudicated through a College / University Code of Conduct System?

Yes No

If you answer YES to any of the above questions, you must go to the Residence Life web page and complete the Background/Prior Record Form located under the Forms tab. Your housing application will not be processed, and you are not eligible to live on-campus until the form is complete and you receive a decision from the Residence Life Office.

Immunization Requirements & Protocol

Mohave College requires all students and staff living on campus to provide documentation after their housing assignment has been made, that they have the following immunizations, documented immunity or that they request an immunization exemption/wavier due to medical reasons or personal religious beliefs:

Vaccine	Required Doses
• MMR (Measles, Mumps, Rubella)	• 2
• Varicella (Chickenpox)	• 1
• Td (Tetanus, Diphtheria)	• 1
• Hepatitis A	• 1
• Hepatitis B	• 1
• Meningitis (Meningococcal ACWY)	• 1
• Polio	• 1

Do not attach your immunization record to this application. You must submit proof of immunization or request an exemption 10 days prior to moving in using the PreCheck/Sentry MD link provided to you in your official Housing Assignment Letter. If you do not have vaccine records, or are requesting an exemption, please utilize the Proof of Immunization Compliance form located on the Sentry MD web page provided. A health care provider's signature is required. All completed Compliance forms may be sent via US Mail to the Residence Life Office.

Residential Agreement / Contract

TERMS AND CONDITIONS

This Residential Agreement serves as a binding agreement between Mohave College (hereinafter referred to as the College) and the Student (and parent or legal guardian, in the event said student is under eighteen (18) years of age) (also referred to as "Resident").

The Agreement becomes effective once a complete application and a \$300.00 **Housing Deposit** (\$150.00 security deposit and \$150.00 non-refundable programming fee) are received. The College grants the resident permission to occupy a shared apartment for the academic year/semester specified in the application, unless terminated earlier under the terms of this Residential Agreement.

The Residential Agreement shall not be assigned, in whole or in part, and may be terminated by the College for any reason by giving no less than one-day's written notice to the resident.

The College and the Resident agree that no lease or any other interest in real property is created by this Residential Agreement.

ELIGIBILITY

Before an application for residence will be considered, the applicant must complete and sign the Housing Application, of which this Residential Agreement are a part, pay the required deposit, and be cleared by submitting Proof of Immunizations satisfying all vaccination requirements instituted by the College. Residents must enroll at the College and maintain a minimum of twelve (12) credit hours each semester. Residents with less than twelve (12) credit hours may be subject to Residential Agreement termination and removal. The Dean of Student and Community Engagement will determine whether the resident will be required to vacate the apartment or enter into an academic probation agreement.

AGREEMENT / CONTRACT TERM

This agreement is valid for the academic year or the remainder of it and can only be terminated under the conditions specified in the **Termination of Residential Agreement and Vacating**. A separate housing application and agreement is required for any other semester or semester break.

- Occupancy periods: Fall Semester, start at 8:00 a.m. Sunday, August 17, 2025 to 5:00 p.m. - Friday, December 12, 2025, Spring Semester, start at 8:00 a.m. Sunday, January 11, 2026 to 5:00 p.m. - Monday, May 11, 2026.

Requests for early arrival and/or late check-out must be in writing no less than two (2) weeks in advance and be approved by the Office of Student and Community Engagement - Residence Life (hereinafter referred to as the Office). If for any reason, the dates of the academic year are revised by the College, the revised dates will apply and will not change the financial obligations of this agreement. The Office and the College further reserve the right to adjust opening dates each semester in order to adapt to the registration calendar of the College without any adjustment to rates.

RESIDENT AGREES

Resident agrees to make payment of all housing fees established by the College's District Governing Board according to the current payment schedule; to observe all rules, regulations and procedures as published in the Residence Life Guidebook and the Student Life Code of Conduct which are by reference made a part of this agreement and to honor the terms and conditions stated in this agreement.

ROOM RATES

A current tuition and fees schedule can be found at <https://www.mohave.edu/paying-for-college/tuition-cost/>

PAYMENT SCHEDULE FOR APARTMENT OCCUPANCY

Full account balance must be paid in full before checking in for the occupancy period. Payment Plans may be arranged on-line through the resident's MyMohave account. Mohave Community College may forward delinquent accounts to a collection agency.

INDEBTEDNESS

- Residents must ensure a complete financial aid package before semester deadline. Residents with an incomplete financial aid package must make arrangements to pay in full or set up the authorized Payment Plan on-line by logging into their MyMohave account (Financial Information/Student Finance/ Monthly Payment Plan). The balance of any financial aid award will be applied toward the student's account.
- Residents that fail to make payments on time or have delinquent accounts may be removed from the apartments. In addition, all other campus privileges may be terminated/suspended, the resident will not be allowed to register for future classes, and transcripts will be held until the balance is paid in full. The resident agrees to pay all attorneys' fees and other costs/charges necessary for collection of any unpaid balances.

ASSIGNMENT POLICY

The College, nor the Office will not discriminate in assignment to Campus Housing on the basis of race, color, creed, disability, age, ancestry, sex, national origin, sexual orientation, or gender identity and/or expression.

1. New residents who return a complete housing application will be assigned, as space is available, from the date of their completed application
2. Residents are assigned to a single or double bedroom(s) within a same gender apartment
3. Failure to honor assignment preferences will not void the agreement. The Office reserves the right to cancel room or apartment assignment, to assign all roommates, or to consolidate vacancies by requiring any resident to move when necessary
4. In a very rare case, the Office reserves the right to temporarily assign additional residents above the design capacity of designated rooms/apartments until permanent space becomes available
5. Mohave Village prohibits pets of any kind
6. Married student and/or family housing is not available
7. Returning residents are given first preference regarding roommates and room location if requested prior to application deadline
8. Assignment requests usually will be granted as space becomes available. The College reserves the right to make changes in room assignments as the College deems necessary

APARTMENT/ROOM CHANGES

Residents may change rooms/apartments only with prior written authorization from the Residence Life Coordinator.

Unauthorized room/apartment changes or failure to vacate a room at a designated time may result in disciplinary action and/or the termination of this Residential Agreement.

DEPOSIT

The housing deposit serves as a safeguard against application cancellation, early termination of the residence agreement, property damages, and other potential charges incurred during your stay. If you qualify for a refund, it will be processed 4 to 8 weeks (up to 60 days) after the add/drop period of the next semester. Although normally refundable, the entire room deposit, or a portion thereof as appropriate depending on the circumstances, is subject to forfeiture under the following conditions:

1. Failure of the resident to cancel the apartment with the Office by Tuesday, July 8, 2025 for the Fall semester or by Tuesday, December 9, 2025 for the Spring semester
2. The resident fails to claim his/her room by 8:00 am on the first day of classes
3. Failure to follow prescribed checkout procedures when departing from the assigned apartment
4. To defray the cost of damage caused by the resident or damage to the room/apartment to which the resident is assigned
5. Breach of any of the terms and conditions of the Residential Agreement, including removal from the College and/or apartment for disciplinary action
6. To satisfy any other unpaid charges and assessed fees owed to the College documented through the Bursar's Office

TERMINATION OF RESIDENTIAL AGREEMENT

- Mandatory Termination - termination of this Residential Agreement is mandatory if the resident loses eligibility as defined in this agreement under ELIGIBILITY
- Termination by the College - the Office may terminate this agreement under the following circumstances:
 1. Exigency: The Office may terminate or temporarily suspend any part of this agreement without notice if an exigency arises that makes continued student housing operations unfeasible, or if the Office determines that a resident in a temporary assignment cannot be placed in a permanent assignment within a reasonable timeframe.
 2. Violation of Rules and Regulations: the Office may terminate the agreement if the resident is found to have violated any rules or regulations outlined in this agreement, the Residence Life Guide to Good Decision Making, or the College's Student Code of Conduct.
- The College reserves the right to deny or cancel a Residential Agreement for College provided housing to an individual whose conduct and/or proven criminal record indicates a potential threat or danger to the College community including students, faculty, and staff
- Failure to comply with Residential Agreement; if resident fails to comply with any portion of this agreement or a prior agreement held with the Office, the Office may terminate this agreement with an appropriate notice. The Office may also terminate this agreement if resident has unpaid charges from a previous Residential Agreement
- The College may terminate this agreement upon the resident's failure to pay residence life fees, with revocation effective as of the last day covered by prior payments

RELEASE, REFUND, AND FORFEITURE PROCEDURE

During Agreement Term - if a resident does not check-in to their room by 8:00 am on the first day of classes and has not notified the Residence Life Office in writing of late arrival, they will be automatically purged from the Residence Life system and the deposit will be forfeited.

No refunds after the first full week of classes. Residents are subject to a 25% penalty charge of the spring semester if they do not return. Appeals to SCE Dean may be granted for extenuating circumstances. The total rent charges shall not exceed the semester rate except when added charges are assessed for losses and/or damages to College property.

RESIDENTIAL AGREEMENT ASSIGNMENT

This agreement cannot be assigned by the resident to another person. Resident may not sublet any part of the premises.

LIABILITY

The College's District Governing Board, its officers, employees and agents have no legal obligation, nor any ability to provide reimbursement for resident's personal property as a result from loss, theft, water or fire damage, vandalism, or any other perils. Accordingly, resident agrees to hold harmless and indemnify the College's District Governing Board, the College, the Office, and its officers, employees, and agents, for damages sustained by resident him/herself or others, as a result of their acts or omissions, relating to any changes of modifications made by resident to their room or furnishings, such as the construction of loft beds, bunk-beds, bookshelves, partitions, or other structures.

The College's District Governing Board, its officers, employees and agents have no legal obligation, nor any ability to provide reimbursement for resident's personal property as a result from loss, theft, water or fire damage, vandalism, or any other perils. Accordingly, resident agrees to hold harmless and indemnify the College's District Governing Board, the College, the Office, and its officers, employees, and agents, for damages sustained by resident him/herself or others, as a result of their acts or omissions, relating to any changes of modifications made by resident to their room or furnishings, such as the construction of loft beds, bunk-beds, bookshelves, partitions, or other structures.

DAMAGES AND COSTS

Resident agrees to pay for any damages to the building, including fire damage, and for damaged or missing furniture, lost property, or service costs caused by the resident to the apartment because of his/her negligent actions or intentions. Where two or more residents occupy the same apartment and responsibility for damage or loss in the room cannot be ascertained by the Office, the cost of damage or loss will be divided and assessed equally between or among the residents of the apartment. The Office reserves the right to assess common area damage between residents of the apartment community.

HOLIDAYS AND SEMSTER BREAKS

Mohave Village will stay open during Thanksgiving and Spring Break at no extra cost. However, residents who wish to stay in the apartments during Winter Break, or before and after the Summer Semester, will incur an additional fee.

VACATING

Resident will vacate the premises within 24 hours after termination of this agreement, discontinuance as a student or their last final exam of the semester, whichever occurs first.

If the resident is graduating and participating in Commencement from the College, they may remain in their room until 11:00 a.m. the day following Commencement with written prior approval from the Residence Life Coordinator.

CHECK-IN AND CHECK-OUT

Upon moving into the assigned apartment/room, the resident should complete, sign and turn in an **Apartment & Room Condition Report (ARCR)** within 24 hours, which will be an accurate and complete record of the contents and condition of the room. If you are registered solely in late-start classes you may check-in to the Apartments beginning the Thursday prior to the first day of class. When vacating the room, resident must schedule a check out with a Community Advisor (CA), make sure their room/apartment is clean, and turn in any keys issued.

The Check-Out Form, ARCR, plus a room inspection by the CA, will serve as the basis for check-out charges or refunds as appropriate. Resident agrees to follow the proper check-out procedures when vacating the premises, which include returning keys to the CA, removing personally owned belongings and furniture, waste and debris, rearranging the room furniture to match that of the condition at move-in, and leaving the room in an acceptable, clean condition. Should extra cleaning or furniture rearrangement/reassembly by the College personnel be required because of the resident's poor housekeeping or failure to rearrange the room, a service charge will be added to the resident's account. In the event of agreement termination, the resident's failure to checkout according to the required procedures and timelines may result in an improper check-out, additional fees being assessed to the resident's student account, and a forfeiture of the housing deposit.

ROOM ENTRY AND MAINTENANCE OF PREMISES

The College and the Office reserve the right to make repairs or improvements to the facilities and residents' rooms during occupancy periods. The College shall provide twenty-four (24) hours advance notice to the resident, when possible. In case of emergency, or when 24-hour notice is not feasible, the College reserves the right to enter premises without resident's consent and/or advance notice. Authorized personnel may enter resident apartment/room for serious life- or health- threatening emergencies at any time including over break periods. Authorized personnel may enter a resident room to perform requested, preventive, pre-scheduled, or emergency maintenance, or, in the absence of occupants of the room, to silence a disruptive noise. The College employees are required to report any violations of the terms of this agreement they may observe when in the room. The College reserves the right to search a room if there is reasonable cause to believe that the search of that room will reveal evidence of an illegal act or College policy violation. Health and Safety Inspections will be conducted on a regularly scheduled basis. Property can be seized and removed from resident room when it constitutes an imminent danger, when it is deemed illegal, when it is College-owned property, or when staff has found an unauthorized pet in the room. Resident agrees to make no alteration to the housing facility without the written permission from the College. Any structural addition or alterations are prohibited without written permission from the College. Resident further shall not possess any highly flammable material including (hover boards), firearms, ammunition, fireworks, explosives, BB gun/air-soft devices, dangerous weapons, any type of sling shots, paint ball guns, or any other material or instrument which, in the opinion of the College authorities, pose an unreasonable risk of damage or injury.

Resident agrees to be jointly responsible with other residents for protection of the common area furnishings, equipment, and facilities. Damage or loss of common area furnishings unless specifically assigned to individuals shall be equally divided among all members of the living group who have reasonable access to the common area.

PERSONAL PROPERTY AND ABANDONMENT

The Office shall, without liability, have the right to donate, destroy, auction or discard of any personal property left or abandoned on the premises three (3) days after a semester ends and/or three (3) days once the Spring semester begins for any resident who failed to remove all personal belongings in the apartment over Winter break. The college shall hold property for 30 days. After the 30-day period, property will be donated or auctioned. During such a period, the College, the Office, and its leadership, employees, and agents will not be responsible for loss, damage, or theft of the property.

ALCOHOL AND SMOKING POLICY

Mohave Community College is dedicated to providing a healthy and safe living and learning environment for all residents, students, faculty, staff, and guests. That said, MCC is a "DRY" campus meaning that an individual regardless of age is prohibited from hosting, possessing, consuming, and/or being in the presence of others consuming alcoholic beverages on all campus grounds and/or at any college events or activities.

All campus locations adhere to the MCC Policy 7.140, which regulates a smoke-free environment in accordance with state guidelines.

Arizona law prohibits smoking within twenty feet of a building's doors, open windows, and ventilation systems. When smoking anywhere outdoors, the smoke should not enter any area where smoking is prohibited.

In accordance with the above, the use of Cigarettes, E-Cigarettes, Cigars, Pipes, Hookahs, etc. is strictly prohibited within Mohave Village apartments and its gated courtyard.

Important Note: Though marijuana is legal in the State of Arizona for those 21+, it is still not legal on campus, even if you have a medical marijuana card. Federal law and College regulations prohibit possessing, using, and distributing such drugs, drug paraphernalia, and/or controlled substances. See Residence Life Guidebook for more information.

INSURANCE

During the period covered by this Residential Agreement, the resident is highly encouraged to obtain Health and Accident Insurance, on either an individual or group plan.

The College has no insurance to cover the personal loss or property damage of a resident. Therefore, the College highly recommends that all residents obtain Renter's Insurance.

NOTICE OF EVICTION / REMOVAL

Notice of eviction/removal shall be served upon the resident or be posted in a suitable place upon the housing facility of the resident.

I have read, understand and accept the terms of the Residential Agreement and all conditions of the residence as stated therein or incorporated by reference. I will abide by all terms of Mohave College's policies, rules and procedures pertaining to residents as published in the Residence Life Guidebook and the Student Code of Conduct. I understand and agree that should I fail to make arrangements for late arrival that my room may be given away to another student at 8:00 am on the first day of classes. I further accept all financial responsibility for the full occupancy period that I have indicated above, including fines, fees, and charges as incurred by me during my Mohave Village residence.

[Clear Signature](#)

If under 18 years of age, Parent / Legal Guardian signature must be notarized if not signed in Residence Life Office.