

MCC AI Syllabus Guide for Instruction

At Mohave Community College, instructors are allowed the freedom to decide how to incorporate generative artificial intelligence (GenAI) into their classrooms, if at all. It is recommended that instructors communicate their decisions regarding GenAI expectations in the course syllabus. Below are examples and guiding questions to help develop an AI syllabus statement. These guidelines were developed by a taskforce representing all instructional divisions, the Center for Teaching and Learning, Information Technology, and Employee Services.

No Generative AI Allowed

[The instructor may modify the example statement below according to their curriculum.]

Generative artificial intelligence is a tool that can create text, images, and other content. It is natural to feel stressed or overwhelmed from schoolwork, but do not use AI chatbots to complete tasks for this class. AI has serious limitations, and relying on it to complete work for you will hinder your ability to master the course material and achieve the course outcomes. Please contact your instructor for assistance with your assignments and for clarification on which tools are appropriate to use in this course.

Generative AI Allowed

Guidelines and Questions to Consider:

1. Before drafting an AI syllabus statement, familiarize yourself with AI resources and its limitations.
2. How might students use AI to enhance learning in the context of their class?
3. What AI tools are allowed for this class?
4. May students use the AI tools on all assignments, or only specific assignments?
5. What are inappropriate student uses of AI?
6. What are the consequences for inappropriate AI usage?
7. What attributions of AI are expected?

Example Statement:

[The instructor may modify the example statement below according to their curriculum.]

Generative Artificial Intelligence (GenAI) is a new and fast-changing technology we are all learning to use ethically and effectively. Cornell University defines Generative artificial intelligence as "a subset of AI that utilizes machine learning models to create new, original content, such as images, text, or music, based on patterns and structures learned from existing data." Abuse of AI will be treated as academic dishonesty, but by respecting the following guidelines, we can grow and learn together in this uncharted area.

Artificial intelligence chatbots can be a great tool to enhance learning. You may use GenAI in this course to

- Assist with brainstorming, such as outline generation
- Proofread
- Generate study aides
- Fill gaps in your understanding of a topic.

However, one of the purposes of education is to improve critical thinking and problem solving, and AI should not replace that process. The following are inappropriate uses of AI.

- Asking AI to complete an entire assignment
- Submitting AI-generated content in written work without proper citation
- Asking AI to answer assessment questions

When using AI in this course, follow these general guidelines.

- Provide your prompting process and cite your use of AI by following the [\[APA MLA, Chicago\]](#) format
- Verify the accuracy of AI outputs because it is common for AI to produce incorrect information and sources
- Contact your instructor if you are unsure if your use of AI is appropriate