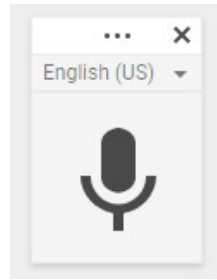


Google's Voice Typing



Voice Typing can be used in either Chrome browser on your desktop or with Google Docs app for Apple iOS and Android.

Steps for Mac or Windows PC Chrome browser

Step 1: Sign into your google account in chrome. If you do not have a google account you will need to create one before moving to step 2.

Step 2: Click on google app icon. This is the 9 tile icon on the upper right corner of the screen.

Step 3: Scroll down and click on the Docs icon and then select blank document to create new.

Step 4: Select either by command keys (Ctrl+Shift+S) or go to Tools and select Voice Typing.

Step 5: Click on the "Click to speak" and start talking. When the microphone is recording icon will turn red. Simply click to turn off.

Quick Reference for punctuation commands

You can use these phrases to add punctuation to your text:

- Period
- Comma
- Exclamation point
- Question mark
- New line
- New paragraph

Icon images

Google App Icon



Google Docs App Icon



Docs