

ACADEMIC STANDARDS COMMITTEE

Purpose: The committee is an inter-disciplinary instructional (curricular) group, in consultation with the non-instructional (co-curricular) group, charged with reviewing and recommending academic standards, policy, and procedures concerning academic affairs, as they affect the academic integrity of the College, to the President’s Cabinet. The committee conducts its work under the auspices of the college President and within college Policies and Procedures.

July 1, 2022 to June 30, 2023		
Chair	Chief Academic Officer, Tim Culver	1
Recorder	Chief Academic Officer Office Tech, Constance Keel	1
Meeting Schedule	Fourth Friday Fall Semester, TBD Spring Semester, Otherwise as needed due to holidays	
Decision Making Process	<ul style="list-style-type: none"> • Academic Standards changes are presented to committee, discussion follows, motions are made, voting occurs on proposals. • Motions may be made to send proposals back for further development. 	

Membership		
Academic Deans/Associate Deans/Program Directors	Stephanie Dieringer, Lucinda Leugers, Kris Long, Stacey Gilbert	4
Faculty (2 from each division)	Zachary Drew, Richie Mitten, Trina Scaife, Jessica Hanley, Eric Osborn, Erik Wilbur	6
Registrar or designee	Tricia Hanks	1
Dir. Of Curriculum and Assessment	Mitzi Esgro	1
VP or Dean of SCE	Gary Cooper, Dean SCE BHC	1
Accreditation Liaison Officer	Danette Bristle	1
Total		16

The Academic Standards Committee

1. Recommends policies and procedures concerning college and program admissions, academic suspension and exclusion, and special circumstances procedures regarding admissions and drop/add;
2. Addresses other specific questions in this area that may be requested by the Chief Academic Officer, the executive group, or President’s Cabinet.

3. Continually evaluates and recommends academic standards, policies, and procedures to ensure that they promote student success.
4. Regularly communicates with College stakeholders to ensure that any new policies are reflected in college documents (i.e. financial aid changes) and are reported as necessary throughout the college communication network and to the President and the Board of Governors, as necessary.
5. Reviews the Academic Calendar annually.
6. Reviews college documents to ensure that any policy or procedural changes are reflected.
7. Serves as a consultative body to the Chief Academic Officer in maintaining and establishing academic standards; recommending policy changes; allocating academic resources, and making recommendations regarding academic planning.
8. The scope of recommendations are those areas and topics that impact academic standards, academic degrees, programs and certificates, and other academic issues pertaining to or related to a credit-granting institution of learning. These areas include but are not limited to:
 - a. Academic calendar
 - b. Grade and grading policy
 - c. Policy on grade categories of incomplete, pass/no-pass, or audit
 - d. College Readiness Standards (such as minimum age requirement, test score minimums, etc.)
 - e. Dual and Concurrent Enrollment with high school districts
 - f. Policy on articulation agreement(s) with other post-secondary institutions
 - g. Standards, prerequisites, or minimum qualifications for admission to credit classes
 - h. Degree and Certificate standards
 - i. Bring to the attention of college management and or the board delays of policy implementation or non-compliance for policies once adopted by the college
9. The scope of this committee specifically does not include individual student disputes of academic policies.

Special Parameters for the Academic Standards Committee

1. In the absence of the Chief Academic Officer (Chair) one of the Academic Deans/Associate Deans/Program Directors will be asked to lead the group.
2. The Chief Academic Officer reserves the right to veto any curricular decision that may be detrimental to the college community or does not adhere to college policy, or violates local, state, or federal laws or regulations.

Strategic Plan Alignment:

- Strategy 2

HLC Criterion Cross-reference:

- Criterion 3: Teaching and Learning: Quality, Resources, and Support
- Criterion 4: Teaching and Learning: Evaluation and Improvement