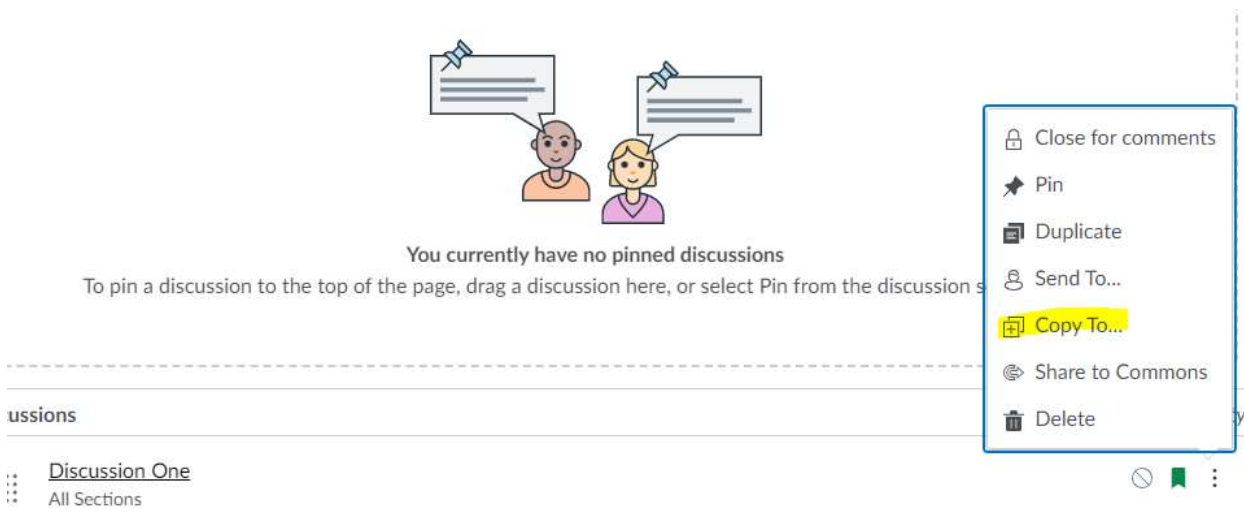


Importing materials from your Canvas sandbox into your Canvas course.

Step 1: Locate material you wish to copy and click on three dots on the right side. You may copy individual items or complete modules.



Step 2: Select “Copy To...”

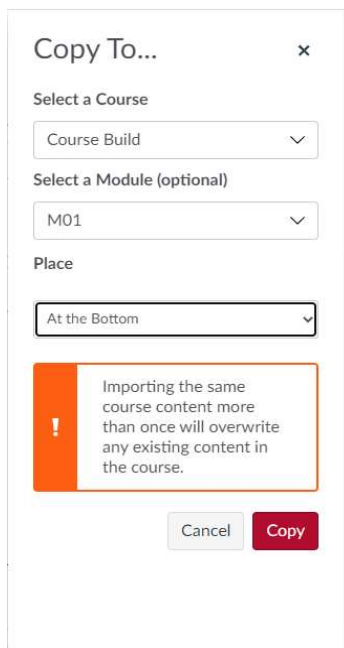


Step 3:

Select a Course (Search for course you wish to copy material to” **THEN**

Select Module (optional) it you wish for it to go to a specific module **THEN**

Select Place you wish to place copied material.



Copy To... x

Select a Course

Course Build v

Select a Module (optional)

M01 v

Place

At the Bottom v

! Importing the same course content more than once will overwrite any existing content in the course.

Cancel Copy

Step 4:

Select **“Copy”** and receive Green checkmark successfully copied.

