

Friday August 12, 2022, Starting at 9:00 a.m.
Originating at: Neal Campus Kingman, Room #508

Also Available via Interactive Television at: Lake Havasu Campus Room #508
Bullhead City Campus Room #508
North Mohave Campus Room #403
<https://mohave.zoom.us/j/760248438>

(Action Items are in **bold** print)

I. Call to Order and Pledge of Allegiance (Susan McAlpine, District 4)

Susan McAlpine called the meeting to order at 9:00 a.m.

II. Roll Call (Amy Curley, Executive Assistant)

Julie Bare	Present
Candida Hunter	Present
Susan McAlpine	Present
Ashley Pascual	Present

III. New Employee Introductions (Deans of Student and Community Engagement)

Vice President for the Student and Community Engagement Dr. Tramaine Rausaw introduced the following new employees (May 2022 to present) to the Governing Board.

District: Marissa Verdejo (Administrative Assistant, Employee Services), Robert Fennell (Accounts Payable Technician), Daniella McLean (Accounts Payable Technician)

Neal Campus Kingman: David Haisten (Faculty, Life Science), Lydia Wang (Faculty, Mathematics), Zach Frigo (Financial Aid Technician), Janelle Vannoy (Office Technician, Dean of Health Professions)

Bullhead City Campus: Camilo Valencia (Director, Soccer Programs and Head Coach), Caitlin Morris (High School Recruiter), Gary Ramelot (Administrative Assistant, Library Services), Bobby Mandujano (Custodian/Driver)

Lake Havasu Campus: Peter Scurlock (Faculty, HVAC), Michelle Smith (Faculty, Computer Information Systems), Crystal Brian (Faculty, English), Jose Lopez (Faculty, Medical Assisting), Brian Walker (Nursing Clinical Skills Faculty), Carrie Truelove-Hernandez (Academic Success Coach, Substance Abuse Counseling)

IV. **Approval of Meeting Minutes** (McAlpine) (Appendix 1)

The draft minutes from meetings below appear in Appendix 1.

- June 9, 2022 Regular meeting,
- June 9, 2022 Budget Hearing
- June 9, 2022 Budget Adoption Meeting

Julie Bare moved, Candida Hunter seconded, motion to approve the draft minutes from the June 9, 2022 regular meeting, Budget Hearing, Budget Adoption Meeting as they appear in Appendix 1. Without further discussion, the motion carried 4-0. (Bare, Hunter, McAlpine, Pascual)

V. Audience of Any Citizen (McAlpine)

[This is an opportunity for any citizen to address the Board on any matter of concern to the citizen. The Board will listen to the remarks, but may not respond or answer questions. Unless the matter is already on the agenda for action, no action can be taken other than to instruct staff to include the matter on a future agenda. The president of the Board may limit the time for individual presentation and may limit the total time for all presentations.

Citizens wishing to comment will be limited to one opportunity to speak. If a citizens group wishes to speak on the same subject, the group should choose a representative to deliver the message. The Chairperson may set a limit for organized group presentations and may set limits for each side when many persons request to speak on an agenda item.

During Remote Video Conferencing meetings, the chair will query each campus for those who wish to speak. The chair will also read into the record any public comments submitted via email or voicemail message by the deadline stated in the public notice.]

Susan McAlpine queried each campus individually. There were no citizens wishing to address the Board.

VI. Faculty Council Report (Dr. Fay Cover, Council President)

Dr. Fay Cover, the current President of the MCC Faculty Council, reported to the Board that the Faculty are excited to be back and are preparing diligently for the Fall semester.

VII. Staff Council Report (Aaron Adamian, Council President; Jennine Ramirez, President-Elect)

Aaron Adamian stated that Staff Council has requested and received nominations for Representatives for the coming year and will be opening elections for those that have accepted the nominations this coming Monday. Staff will have two weeks to vote, and the winners will be announced at the September Association meeting. Officers for the coming year have already been elected. This will be the last time Mr. Adamian will be addressing the board. Staff Council President Jennine Ramirez, who is also in attendance, will be starting September 1. Jennine

Ramirez stated that she works in the physical therapist assistant program as an office technician, has been with the College since November of 2010 and looks forward to working with the Board. The Board thanked Mr. Adamian for his service to the institution.

VIII. Board Report (McAlpine)

A. District #5 Member Introduction (McAlpine)

Dr. Diane Singer was the sole petitioner for the District #5 Mohave County Community College District Governing Board term. As such, she will start the six-year term in January 2023. Dr. Singer has agreed to be temporarily appointed to the seat beginning October 14, 2022 so that she may participate in meetings and trainings between that date and January.

Dr. Singer was present on the interactive video meeting and thanked the Board for the warm and generous welcome stating that she looks forward to serving the MCC students, administration and communities.

B. AACCT and ACCT Update (McAlpine, AACCT Representative) (Appendix 2)

An update on recent activities of the Arizona Association of Community College Trustees (AACCT) and national Association of Community College Trustees.

i. AC4/AACCT Legislative Priorities Retreat, August 24-25, Flagstaff, AZ

The agenda for the retreat will include The 2022 Legislative Session in Review, Political Landscape and Outlook for the 2023 Legislative Session presented by Kristen Boilini and Michael Racy, discussion and workshopping Arizona priorities, and a virtual presentation – “The Great Upheaval: Higher Education’s Past, Present, and Uncertain Future.” Scott Van Pelt, Speaker/Author.

ii. AACCT Executive Director 2022-2023 Goals

AACCT Executive Director Dr. Borowski’s primary goals are Training, Advocacy and Organization and Communication.

iii. ACCT National Congress, October 26-29, New York, NY

Dr. Klippenstein, Ashley Pascual and Diane Singer plan to attend the conference of behalf of the College. The Arizona contingent has planned a reception for Friday evening, October 28 from 5:30 - 6:45 pm in the hotel. It precedes the Annual ACCT Awards Dinner which begins at 7 pm, also in the hotel.

C. Trustee Other Reports (McAlpine)

No individual trustees wished to speak regarding non-agenda informational items.

IX. President’s Report (Dr. Stacy Klippenstein, President)

President Klippenstein extended a thank you and welcome to all of MCC's new employees that are on campus and also to say thank you to Bethany Siehr, who put together a wonderful new employee orientation program, the first one last week. President Klippenstein also acknowledged the Faculty on the transition to the new learning management system, Canvas. A lot of work has been accomplished over the summer getting ready for the 22nd of August. President Klippenstein welcomed Jennine in her new role as well as thanked Aaron for being great at communicating information. President Klippenstein extended his welcome and thanks to Dr Singer for her interest in coming onto the Board and continuing to support all the good work at MCC.

A. Mohave Minute Video Recap (James Jarman, Director of Communications)

A newscast style presentation of the College's recent activities including: Graduate Success Story: Torren McClure, Culinary Camp for Teens, Teens Tour Health Programs, Nursing Asst. Pinning ceremonies, Backpack Buddies, New K-12 Teacher Welcome, Mohave Pride Event, One-Button CTL studio and Welcome Coach Camilo. Coach Camilo, most recently an assistant coach at the University of Nevada Las Vegas, was also as a student, the Captain of the 2007 NJCAA Men's Soccer National Championship team with Yavapai College.

B. Facilities Master Planning (Don Montgomery, Director of Facilities Management)

Mohave Community College chose the DLR group to serve as consultants in the facilities master planning process through the RFP process. Initial review of timelines with the steering team and document collection began in July. Introductory planning activities will begin in August at visioning sessions with employee constituent groups. A complete master plan is anticipated by the end of the semester. The core planning team includes: Krisan Osterby, Lead Campus Planner; Robert Lohmeier, Senior Architect; Woody Giles, Project Manager & Senior Planner; and Isheanesu Tendayi, Designer. Tour & Visioning Workshops will be held on each Campus the week of August 15-17. A staff & faculty survey and student survey will be launched in September 2022.

Dr. Bare requested invitations be sent to the Board members for the campus visioning workshops next week. Ms. Pascual concurred she'd be interested in attending, if available, as well.

Ms. Pascual inquired as to the thought process regarding future needs? Woody Giles, DLR, responded several components of the workshops will address long-term needs, including technology, curricular and economic considerations. DLR has worked with many other community colleges across the nation. Vice President for Administration Jennie Dixon added that DLR has been provided with not only the College's strategic plan but will also have access to the soon to be completed academic master plan and the strategic enrollment plans.

Ms. Pascual wanted to ensure the planning included reaching out to other community partners, other educational partners and institutions? Executive Vice President for Instruction and Enrollment Tim Culver responded that the academic masterplan team has already scheduled focus groups with our educational partners over the next month or so and has been in discussion about WAVED-JTED's culinary facility in Lake Havasu previously. President Klippenstein concurred that the College is continually focused on strengthening external partnerships as part of strategy 2, including but not limited to, the NAU building on the Neal Campus Kingman, working with ASU@Havasup, working with Kingman Regional Medical Center in regards to KRMC's expansion of the Hualapai campus, working with WAVED-JTED, SBDC and Arizona Works in regards to the Advanced Manufacturing Training Center. Ms. Pascual stated that any assistance in correlating the 3 plans would be beneficial in her ability to communicate it to her constituents.

President Klippenstein asked for DLR's perspective on how other institutions, similar to ours, have transitioned to the "new normal"? Mr. Giles said that the focus has been primarily on the technology, but institutions should not automatically think less space needed but rather whether different space is needed?

Ms. McAlpine stated that data is just now coming out on the ramifications of remote learning to the college readiness of high school students and requested alternative be in consideration. DLR is aware of how facilities impact student success, the 4-year space vs. commuter schools and First Generational student struggle.

C. AZ Community College State-Level Reports (Klippenstein) (Appendix 3)

President Klippenstein provided updates from the meetings of the Arizona Community Colleges Coordinating Council (AC4), including state and federal legislative issues effecting Mohave Community College, state revenue collections and other fiscal issues.

D. Update of Current Events (Klippenstein)

President Klippenstein had no updates on current events impacting the College.

X. Strategic Plan Alignment Committee (Shawn Bristle, SPAC Co-Chair)

Center for Teaching and Learning (CTL) Executive Director Danette Bristle and Employee Learning and Development Manager Bethany Siehr reviewed the revamped CTL departmental goals and provided an overview of the wide-ranging faculty professional development plan as well as addressing the new One-Button Recording Studio and broad plans for the new employee learning system.

The aim of Objective 2.5 in the 2020 – 2026 MCC Strategic Plan, "Promote a culture of faculty development supporting student achievement and program learning outcomes.", is unambiguous, but its achievement is complex. The Center for Teaching and Learning (CTL), in collaboration with college instructional leaders and the Employee Learning and Development Manager, recently published a comprehensive program of 2022 – 2023 professional developmental opportunities on the MCC CTL webpage (mohave.edu/academics/ctl/). In addition to a variety of

one-time learning session offerings, employees may register for any of the four Learning Plan series: Effective Course Design; Learning Theories; Instructional Accommodations; Universal Design. Digital badges will be awarded to those that complete a series.

Another example of strategic convergence, Objective 2.5 activities overlap significantly with those of Objective 4.1: “Enhance employee capacity by supporting the achievement of annual professional development goals.” In addition to addressing strategic objective 2.5 and 4.1, the published faculty PD plans also help MCC personnel realize at least two elements of the MCC Student Experience Statement: “Seamless services that provide timely assistance for students’ academic and non-academic needs;” “Innovative use of technology and teaching practices leveraged to deliver dynamic and engaging learning experiences.”

XI. Instruction and Enrollment Report (Dr. Tim Culver, Executive Vice President of Instruction and Enrollment Management)

A. Enrollment (Ana Masterson, Dean of Enrollment and Student Services) (Appendix 4)

Dean Masterson provided an update on enrollment for Fall 2022. Student headcount college-wide is up 13.29% over Fall 2021 (3299 v. 2912). On-ground headcount by campus breaks down as follows: BHC=743, LHC=538, NCK=667 and NMC=127. The number of unduplicated students registered for distance education (online) courses is 1,242.

XII. Student and Community Engagement (Dr. Tramaine Rausaw, Vice President of Student and Community Engagement)

A. Welcome Back (Rausaw)(Appendix 5)

Dr. Rausaw stated that the Deans of Student & Community Engagement on each campus are preparing for the return of students this fall with many welcome events to engage students, faculty, and staff.

XIII. Administrative Services Report (Jennie Dixon, Vice President for Administrative Services)

A. Grace Neal Parkway (Dixon)

Vice President Dixon stated that Mohave Community College representatives recently participated in discussions hosted by Mohave County regarding continuing interest in and possible partnerships for completion of the Grace Neal Parkway. The Grace Neal Parkway is anticipated to be a regional parkway connecting Stockton Hill Road to Route 66 at the entrance to the Kingman Industrial Park and would run along the northern edge of the Neal Campus - Kingman. In addition to MCC, land adjacent to the parkway is currently held by a combination of city, state, and private landowners. As a first step, the county is currently pursuing federal funding for completion of the Grace Neal Channel, a regional drainage channel located north of the City of Kingman designed to capture surface runoff and flooding from storms and transfer it to an existing regional wash decreasing flooding impacts to Mohave Community College's property.

B. Financial Services (Linda Green, Chief Financial Officer)

i. Monthly Financial Reports (Green) (Appendix 6)

Ms. Green presented the June 2022 and July 2022 financial reports.

C. Human Resources (Jennifer Picard, Director of Employee Services)

i. **Human Resources Reports** (Picard) (Appendix 7)

Ms. Picard presented the College's human resources reports for the months ending June 30 and July 31, 2022 reflecting new hires, transfers, reclassifications, title changes, separations and vacancies. May 2021 has been included with a correction.

Candida Hunter moved, Ashley Pascual seconded, to approve the Human Resources report for the months ending June 30, July 31, 2022 as presented in the appendix. Without further discussion, the motion carried 4-0. (Bare, Hunter, McAlpine, Pascual)

XIV. Next Meeting (McAlpine)

Ms. McAlpine stated that the next regular meeting of the Mohave County Community College District Governing will be Friday September 9, 2022, originating from the Bullhead City Campus.

XV. **Adjournment** (McAlpine)

Susan McAlpine adjourned the meeting at 10:55 p.m.