



## Proctored Exams for Other Colleges

Mohave Community College testing proctors are available by appointment to proctor exams from other institutions.

### Proctoring Fee and Payment:

There is a proctoring fee of \$50 charged for each exam proctored. If you are currently enrolled in courses at MCC, that fee is discounted to \$25.

- **Non-MCC Students:** To make payment for the Non-MCC Proctored Exam, navigate to [mohave.edu](http://mohave.edu). Click on the [myMohave](#) link in the upper right corner. Then click on the Admissions tab and scroll down. You will see the link for payment on the right.
- **Current MCC students:** Log into your myMohave account ([jics.mohave.edu](http://jics.mohave.edu)), then scroll down to the “Pay for Biology Competency, Challenge or Proctored Exam” link on the right of the screen.

If you need further assistance, please contact **MCC Bursar’s Office at (928) 692-3082**.

### To schedule your exam:

Please contact the appropriate campus Office Manager:

- **Bullhead City Campus (BHC)**
  - Denielle Percifull: (928) 704-4390; [dpercifull@mohave.edu](mailto:dpercifull@mohave.edu)
- **Lake Havasu City Campus (LHC)**
  - Kevin Smith: (928) 302-5321; [ksmith2@mohave.edu](mailto:ksmith2@mohave.edu)
- **Neal Campus-Kingman (NCK)**
  - BeKaye Keller: (928) 757-0815; [bkeller@mohave.edu](mailto:bkeller@mohave.edu)
- **North Mohave Campus (NMC)**
  - Kim Naylor: (928) 875-9124; [knaylor@mohave.edu](mailto:knaylor@mohave.edu)

Please provide the **name of the Institution**, the **length of the exam**, the **deadline for the exam**, and indicate **which MCC Campus** you would like to proctor your exam. Be advised the typical time limit for our proctoring sessions is 4 hours.

### What to Bring:

At the time of your appointment, you will need to bring:

- Current photo ID—you will not be permitted to test without;
- Receipt of payment of the MCC proctoring fee;
- Please check-in at the Student Services front desk when you come to test.