1. Under A.R.S. 39-121, the Mohave County Community College District Governing Board is defined as political subdivision of the State of Arizona. As such, its public records are available to the public.

2. Public records are defined in A.R.S. 41-1350.

3. The Board and the College are prepared to respond to requests for public records, but must provide them in the formats by which they were generated or collected. Requests to provide information in custom or special formats cannot be accommodated.

4. Requests for public records requiring copying may result in copying charges, payable in advance.

5. The college does not provide narrative responses to interrogatories.

NAME OF REQUESTER: ___________________________  DATE: __________

TELEPHONE NUMBER: ___________________________  NATURE OF REQUEST:

ADDRESS:

__________________________________________

__________________________________________

__________________________________________

DOES THIS REQUEST RELATE TO A COMMERCIAL ENDUARD? Yes ____________  NO ____________  SIGNATURE: ________________

PUBLIC RECORDS REQUESTED  (BE SPECIFIC)

1. ____________________________

2. ____________________________

3. ____________________________

4. ____________________________

5. ____________________________

6. ____________________________

7. ____________________________

8. ____________________________

9. ____________________________

10. ____________________________

11. ____________________________

12. ____________________________

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MCC Form ADM 0011 (Rev. 8/23/2020)