

PRESIDENT'S CABINET

Purpose: The President's Cabinet serves as the leadership team that provides the Chief Executive Officer recommendations and guidance on college issues. It provides the opportunity for proposals and activities related to the college's strategic plan and student focused initiatives to be shared and vetted in a cross-functional manner. Also, it allows for the development of operating principles and directives to ensure that the appropriate planning, implementing, and evaluation of the college mission, institutional effectiveness, teaching, and learning are accomplished.

July 1, 2021 to June 30, 2022		
Chair	College President	Stacy Klippenstein
Co-chair or delegate	Executive Vice President	Tim Culver
Recorder	Executive Assistant to the College President	Amy Curley
Meeting schedule	Alternating Tuesdays (1 st and 3 rd), 2:00 p.m.	
Recommendation Process	President, utilizing majority consensus	

CURRENT MEMBERSHIP (22)	
College President	Stacy Klippenstein
Executive Vice President	Tim Culver
Vice President for Student & Community Engagement - NCK	Tramaine Rausaw
Vice President for Administrative Services	Jennie Dixon
Chief Advancement Officer	Shawn Bristle
Chief Financial Officer	Vacant
Chief Information Officer	M. VanPelt or designee
Current Executive Advisory Council President (or delegate)	Kay Lynn Trybus
Current Faculty Council President (or delegate)	Fay Cover
Current Staff Council President (or delegate)	Aaron Adamian
Current Student Council President (or delegate)	Vacant
Dean for Student & Community Engagement - BHC	Carolyn Hamblin
Dean for Student & Community Engagement - LHC	Maria Ayon
Dean of Academics and Lifelong Learning - NMC	John Cawley
Dean of Enrollment & Student Services	Ana Masterson
Dean of General Education & Transfer	Lucinda Leugers
Dean of Regional Partnerships and Workforce Development	Kirk Lacy
Dean of Health Professions	Liliya Tishchenko
Director of Communications	James Jarman
Director of Employee Services	Jennifer Picard
Director of Facilities Management	Don Montgomery
Director of the Center for Teaching and Learning/HLC ALO	Danette Bristle

Recorder, Executive Assistant to the President	Amy Curley
By Invitation (presenters, data analytics, committee chairs, etc.)	TBD by Agenda

Conducts its work under the auspices of the College President and within District policies and procedures.

In specific, serves the following purposes:

1. Champions the College's mission, vision and strategic plan; articulates, translates, and communicates these to College staff using multiple methods and multiple outlets.
2. Steering and Principal Committee Chairs will submit recommendations in assigned areas of responsibility on a continuing basis. Steering committee's include: HLC and Institutional Effectiveness and Alignment. Principal committees include Budget Oversight; Administrative Procedures and Policy; and Curriculum, Academic Standards, Assessment and Articulation.
3. Ensures alignment of systems, processes, and resources (human, fiscal, physical, and technological) with the District's and College's mission, vision, and strategic goals.
4. Group members come from a range of perspectives and represent a large and relevant function for the College. Therefore, each member will have a deep understanding about some or all aspects of the College and/or the environment in which they operate.
5. In communication with the individual Campus Communication Councils, the Deans for Student & Community Engagement translate shared strategic goals and operational plans.
6. Provides members with guidance and support from each other to foster a shared vision, interdependent work, and functional unit alignment.
7. Reviews and responds to operational issues of the College, especially those that impact student learning and their overall success with navigating MCC.
8. Serves as a consultative body to the President in designing the organizational and committee structures of the College.
9. Shapes a team-based organizational culture which is learner-centered, constituent-driven, participative, outcomes-based, and focused on continuous improvement.
10. The President has final authority on decisions and recommendations forwarded to the President's Cabinet; each President's Cabinet member has authority within his/her respective functional unit.
11. The President's Cabinet will be the consultative and oversight body for the Strategic Plan in matters requiring College dialogue.

12. Through Institutional Effectiveness and Alignment, monitors progress on the College's annual plan of work; examines results; and ensures the use of these results for continuous improvement of programs, services, and operations to achieve the College's mission and to realize vision.
13. The Dean of Instruction and the Dean of Enrollment and Student Success will provide monthly (alternating) updates on assigned areas of responsibility, including but not limited to, ongoing activities and projects.
14. The agenda shall be formatted as follows (with alterations as deemed necessary by the President):
 1. Recognitions/Announcements
 2. Strategic Planning and Alignment Committee Updates
 3. Council Updates:
 - A. Executive Advisory
 - B. Faculty Council
 - C. Staff Council
 4. Executive Vice President
 - A. Information Items:
 - B. Advice Items:
 - C. Action/Consent Items:
 5. Vice President for Administrative Services
 - A. Information Items:
 - B. Advice Items:
 - C. Action/Consent Items:
 6. Vice President for Student and Community Engagement
 - A. Information Items:
 - B. Advice Items:
 - C. Action/Consent Items:
 7. President's Report (Klippenstein)
 - A. Information Items:
 - B. Advice Items:
 - C. Action/Consent Items:

Strategic Plan Alignment: All

HLC Criterion Cross-reference: All

Institutional Documents Responsibility: All