

February 09, 2021 call to order at 9:00 am  
NCK: <https://mohave.zoom.us/j/3789642341>

- I. Announcements:
  - a. MCC Coronavirus (COVID-19) Health & Safety Info:  
<https://www.mohave.edu/about/safety/coronavirusupdates/>
  
- II. Important Dates:
  - a. Monday, February 15, 2021 – College Closed – President’s Day
  - b. Tuesday, February 16, 2021 – Add/Drop Period Ends (12 week)
  - c. Wednesday, February 17, 2021 – Withdrawal Period Begins (12 week)
  - d. Friday, February 26, 2021 – Last Day for Withdrawal (1<sup>st</sup> 8 week)
  - e. Thursday, March 04, 2021 – 45<sup>th</sup> Day
  
- III. Review of Proceedings:
  - a. Review of Presidents Council at:  
<http://www.mohave.edu/about/hr/committee-proceedings/>
  - b. Review of last Campus Communication Council Proceedings at:  
<http://www.mohave.edu/about/hr/committee-proceedings/>
  
- IV. Old Business:
  
- V. New Business:
  - a. Instruction – Lucinda Leugers
    - 1. Working on Summer and Fall Schedules.
    - 2. Spring term is going well.
    - 3. Summer semester will include Biology labs and Art studio classes on ground.
    - 4. We will have Summer Bridge, unsure of what courses it will be, working with the High Schools and Guidance Counselors to see what they would like to have, but that depends on if they have a qualified instructor or not.
  
  - b. Facilities – Don Montgomery
    - 1. Building 100 refresh is completed, new carpeting and new furnishing is being replaced.
    - 2. Building 101 in HR, furniture and carpeting is being replaced.
    - 3. The pond is being remodeled/redone. Game & Fish must remove certain fish from the pond before anything may be done. Installing tables, WiFi, picnic tables and such for Biology to hold classes and labs and cleaning up the pond.

- c. IT – No Representative
- d. E-Sports – Erin Roper
  - 1. No Update.
- e. Business Office – Debbie Frain
  - 1. Daily duties being worked on, banking, accounts payable, etc.
- f. Registrar – No Representative
- g. Call Center/Student Services/Advising – Tiffany Gaffney
  - 1. For the month of January, we took 4699 calls, the top reasons were; financial aid, phone advising, prescriptive advising, JICS navigating, and tech assistance.
- h. Financial Aid – Corrie Valencia
  - 1. No new updates, normal business, getting ready for the upcoming year.
- i. Faculty Council – Andra Goldberg
  - 1. Next meeting will be 2/26 at 10:30 am. Topics will be load hours for Faculty, they get fewer hours for lab classes than lecture classes.
- j. Staff Council - Erin Roper
  - 1. Next meeting will be March 4th at 10:30 am.
- k. Library - Erin Roper
  - 1. Virtual Research scheduled every Tuesday and Wednesday at 6 pm at [library.mohave.edu/workshops](http://library.mohave.edu/workshops).
  - 2. Writers Lunch is on Wednesday, February 17 at noon.
  - 3. Offering captioning for any faculty that need their videos captioned.
  - 4. Virtual chat going very well, a lot of positive reviews.
- l. Institution Research – Matt Butcher
  - 1. Bob Faubert has retired and Matt Butcher has accepted the interim IR position until HR can hire a permanent person.
- m. Student Success Center - Susan Perry
  - 1. We have started our outreach for students that are below 80% and are letting them know what options they have.
  - 2. New coordinator starting on the BHC Campus this week.
  - 3. Instructors are invited to contact Student Success if they feel the need for a classroom visit or a mini workshop presentation.
- n. Community/Corporate Education – Lorraine Gunnette

1. Classes for Spring have started, exercise class in the park are going over well.

o. SBDC – Lisa Card

1. Hired a business analyst for Lake Havasu.
2. Packing and preparing to move to the downtown location on Beale street.
3. Several trainings are being offered this month.

p. MCC Foundation – Mande Trowbridge

1. Tonight, is the Kingman Chapter Meeting at 5:30 pm.
2. For the Fall semester, Foundation has paid out \$210,046.00 in scholarships.

q. MPIO – Vanessa Espinoza

1. Nothing new to report.

r. Distant Education (DE)/CELT – Don Weide

1. Finishing up Summer schedule and working with the departments for the Fall schedule.

s. MEA/EMS - No Representative

t. DAC – Shivam Bhakta

1. Spent a couple of weeks organizing and inventorying the lab, and did a student lab kit for drive-by pickup.

u. NAU – No Representative

v. SAC - No Representative

w. Dr. Gilbert

1. Pay attention to when you have to take your second COVID vaccine.

VI. Adjournment: 9:20 am

Next meeting is scheduled for Tuesday, March 9, 2021 at 9:00 a.m.