

## Financial Aid Satisfactory Academic Progress Standards and Procedures

Mohave Community College has the following Satisfactory Academic Progress Standards for students who receive financial aid. These standards require that a student make progress toward an associate's degree or certificate program during all periods of enrollment, including periods when a student did not receive financial aid. The student's active and current degree program is used to calculate Satisfactory Academic Progress. These [programs](#) must meet eligibility standards for federal financial aid.

### Minimum Financial Aid Satisfactory Academic Progress Standards

1. **Maintain required cumulative Grade Point Average (GPA) of a 2.0, or higher (a qualitative measure) and**
2. **Successfully complete at least 67% of the cumulative attempted credit hours (a quantitative measure) and**
3. **Make positive progress toward a program of study within 150 percent of the average published program length.**

### Financial Aid Eligibility Status

<b>Eligible</b>	Student is meeting the minimum academic standards or has no academic history. Fully <b>Eligible</b> for financial aid.
<b>Warning</b>	Student did not meet minimum standards for cumulative GPA and/or 67% completion rate in the previous evaluation period. Student is still <b>Eligible</b> for financial aid, but must reach all minimum standards by the end of the next evaluation period to maintain eligibility.
<b>Ineligible</b>	Student has had two consecutive evaluation periods below minimum standards for cumulative GPA and/or 67% completion rate. Student is <b>Ineligible</b> for financial aid.
<b>Timeframe</b>	Student is unable to finish their active and current degree program before reaching 150% of the credits needed to complete the program. When a student demonstrates the inability to complete the program within the required timeframe, they are <b>not</b> making progress toward a degree within the 150% federal requirement. Student is <b>Ineligible</b> for financial aid.
<b>Automatic Suspension</b>	Student completely withdrew from all courses, and/or failed all courses during a semester. Student is <b>Ineligible</b> for financial aid*

## Satisfactory Academic Progress Monitoring

A student's satisfactory academic progress will be evaluated at the end of each academic semester (i.e., fall, spring, and summer semesters).

**Successful completion of a course** is defined as earning a grade of A, B, C, D, S (Satisfactory). Unsuccessful grades are F, W, WR, I (Incomplete), or U (Unsatisfactory). Unsuccessful grades with a C designator (i.e. FC, WC, or UC) are exempted from the pace calculation portion of the SAP policy.

**New Financial Aid Students with prior academic history at MCC:** All students at MCC are evaluated for Satisfactory Academic Progress at the end of each term they attend. The results at the end of the most recent evaluation period will be used to determine eligibility status for financial aid at the time of application.

**Transfer Students and Transfer credit hours:** Students transferring to MCC are required to have all prior college transcripts evaluated for transfer credits. All credit hours accepted by MCC will be used to determine 67% completion rate and maximum timeframe of 150%.

**Remedial Courses:** All remedial courses will be used in determining completion rate and timeframe. Remedial course credits are included in the number of credits attempted and completed. Only thirty (30) remedial course credits can count toward a student's enrollment status for purposes of awarding financial aid.

**Repeated Courses:** Students may only receive federal financial aid for one repetition (repeat) of a previously passed course. Students who have already passed a course with a grade of a D or better may repeat the class one additional time and receive financial aid for that course even if a C or higher is required for the major. Repeated courses are counted in the following way for satisfactory progress and timeframe calculations:

- All remedial courses will be used in determining completion rate and timeframe.
- All course letter grades and credits, including the initial attempt and repeat attempt(s), will be counted in the cumulative GPA, 67% completion rate and timeframe.

**Audited Credit Hours:** Courses taken on an audit basis are not counted when determining the completion percentage or for purposes of determining your cumulative GPA.

**Academic Amnesty:** Courses given academic amnesty grades will go toward your cumulative GPA, 67% completion rate and timeframe.

## How to Re-establish Eligibility

Students who do not meet Satisfactory Academic Progress standards or who exceed Maximum Timeframe are eligible to appeal their suspension, complete an academic plan, bring themselves into good standing or complete their degree or certificate program utilizing their own financial resources. Options are described below.

### Satisfactory Academic Progress

Students must use their own resources to attend MCC and raise their GPA and/or completion rate up to the minimum standards of a 2.0 cumulative GPA, and 67% completion rate. Students are **Ineligible** for financial aid and cannot be reimbursed during this time.

### Maximum Timeframe

Students who will not complete their active and current degree or certificate program in 150% of the average credits needed are **Ineligible** for financial aid and cannot be reimbursed during this time.

### \*Automatic Suspension

Students who are auto-suspended because they withdraw from or fail all courses during a semester who meet the SAP standard of a 2.0 GPA and 67% completion rate, must meet with an advisor to complete a one-semester academic plan to regain financial aid eligibility.

## Appeal Process

Students who experienced mitigating circumstances such as illness, job related issues, family illness and change of major, may complete an appeal requesting reinstatement of financial aid eligibility along with an appropriate academic success plan developed by an MCC advisor and agreed to by the student. The appeal should consist of:

- A complete appeal form and academic plan
- A personal statement written by the student explaining the mitigating circumstance(s), how it affected their academic outcomes and what has changed to allow the student to meet satisfactory progress standards going forward
- Documentation supporting the mitigating circumstances listed in the appeal should be submitted with the appeal form whenever possible

Once the appeal is reviewed and a decision is rendered by MCC's Satisfactory Academic Progress committee, no additional documentation or information may be submitted or reviewed. Decisions made by the committee are final.

Students who receive a positive result (appeal approved) must follow the academic plan as agreed to during the appeals process. Any deviation from the academic plan must be approved by an MCC advisor. A deviation of more than one course from the original academic plan requires approval of the Satisfactory Academic Progress committee.

**Satisfactory Academic Progress Academic Success Plan (ASP)**– A plan agreed to by the student and an MCC advisor to allow the student to meet minimum standards within a fixed number of evaluation periods.

- The student is fully **Eligible** for financial aid as long as they are strictly following the success plan.
- If at any time the student stops following the success plan and they are not meeting minimum standards, they will become **Ineligible** for financial aid.
- If a student meets minimum standards at any time while on a success plan their Financial Aid Eligibility Status will be updated to **Eligible**.

If the Satisfactory Academic Progress request is not granted, the student will remain **Ineligible** for financial aid until they meet all minimum standards for Satisfactory Academic Progress.

**Timeframe Academic Success Plan (TASP)** – A plan agreed to by the student and an MCC advisor to allow the student to complete their degree that is active and current at the time of appeal. Students are fully **Eligible** for financial aid as long as they are strictly following the success plan. If at any time the student stops following the success plan, they will become **Permanently Ineligible** for financial aid. **Special Considerations for Timeframe Academic Success Plans:**

- Students who complete a Timeframe Academic Success Plan for a certificate program are eligible for one revision (RASP) of their plan to complete an additional certificate in the same program path, or to complete a related associate's degree.
- Students who complete an associate's degree and wish to pursue a bachelor's degree through a transfer agreement (need up to 90 community college credits to transfer to bachelor's program) are eligible for one revision (RASP) of their plan to complete only the credits required for the transfer program.
- To be eligible for the one revision (RASP), the student must successfully complete their current TASP and be making Satisfactory Academic Progress (SAP).

If the Timeframe request is not granted or the student fails to follow the TASP or RASP as agreed, the student will be **Permanently Ineligible** for financial aid at MCC.

**\*\*\*\*THE DECISION OF THE APPEALS COMMITTEE IS FINAL\*\*\*\***

## Eligible & Non-Eligible Programs

Students must enroll in an eligible degree or certificate program and courses to receive Title IV federal financial aid.

The following programs and courses are not eligible for financial aid:

Ineligible Programs	Ineligible Courses
<ul style="list-style-type: none"><li>• Non-Degree Programs listed in the Catalog<ul style="list-style-type: none"><li>○ Certified Caregiver</li><li>○ Education - Child Development</li><li>○ Nursing - Nurse Refresher Program</li><li>○ Nursing Assistant Program</li></ul></li><li>• Certificates of Completion (ex: AGEC-A, B, &amp; S) when not taken as part of an eligible degree program</li><li>• Certificate programs not listed on MCC's Program Participation Agreement for Federal Student Aid*</li></ul>	<ul style="list-style-type: none"><li>• Audited Coursework</li><li>• Nursing Assistant** &amp; Nursing Renewal Courses</li><li>• GED Preparation Courses</li><li>• Courses taken for enrichment such as:<ul style="list-style-type: none"><li>○ Community &amp; Corporate Outreach Courses</li><li>○ Courses that are not a prerequisite to or a part of a student's degree program</li></ul></li></ul>

\*Individual webpages for ineligible programs will have notices that the program is not eligible for financial aid.

\*\*Course is ineligible unless student is matriculated in a degree program, such as AAS General Studies.