

December 8, 2020 call to order at 10:00 am
NCK: <https://mohave.zoom.us/j/3789642341>

- I. Announcements:
 - a. MCC Coronavirus (COVID-19) Health & Safety Info:
<https://www.mohave.edu/about/safety/coronavirusupdates/>

- II. Important Dates:
 - a. Friday, December 11, 2020: Application due for Fall Graduation (with additional fee)
 - b. Friday, December 11, 2020: Classes End (15, 12, & 2nd 8 Week)
 - c. Wednesday, December 16, 2020: 2020 Grades Due (15, 12 & 2nd 8 week)
 - d. Thursday, December 17, 2020: Faculty Professional Development & Training Day
 - e. Friday, December 18, 2020: Full-time Faculty Last Day of Accountability
 - f. Thursday, December 24, 2020: College Closed – Christmas Holiday
 - g. Friday, December 25, 2020: College Closed – Christmas Holiday
 - h. Thursday, December 31, 2020: College Closed – New Year’s Eve

- III. Review of Proceedings:
 - a. Review of Presidents Council at:
<http://www.mohave.edu/about/hr/committee-proceedings/>
 - b. Review of last Campus Communication Council Proceedings at:
<http://www.mohave.edu/about/hr/committee-proceedings/>

- IV. Old Business:

- V. New Business:
 - a. Instruction – Lucinda Leugers
 - 1. Last week of classes. Winding down Fall and getting ready for Spring semester.
 - 2. Decision has been made to move Spring classes to remote.
 - 3. Trying to make a smoother transition to get Biology Lab equipment to students.
 - b. Facilities – Don Montgomery
 - 1. 2 refreshes in Building 100 and 101, some areas are being re-done and all being completed.
 - c. IT – Rob Bonar
 - 1. Camera systems completed on the BHC and LHC Campuses, moving to NMC on December 14.

- d. E-Sports – Dr. Gilbert on behalf of Erin Roper
 - 1. On hold due to the college returning to virtual services.
- e. Business Office – Debby Frain and Nanci Clark
 - 1. Final stages for the Audit for 2019-2020 Fiscal Year.
 - 2. Budget training for Managers being held today at 11 am and another one at 10 am on Friday 12/11. Budget platform is being moved to JICS and will be more user friendly.
- f. Registrar – Aaron Adamian
 - 1. Grades Due (15, 12 & 2nd 8 week) on Wednesday, December 16.
 - 2. Late Grad apps are being accepted through December 11.
 - 3. Waiving academic probation due to COVID-19.
 - 4. If a student has a COVID-19 issue during the Spring semester, they will need to put in a special drop request.
- g. Call Center/Student Services/Advising – Tiffany Gaffney
 - 1. Call Center received a total of 2270 calls in November, with NCK receiving 193 face to face visits.
- h. Financial Aid – Corrie Valencia
 - 1. Finishing up the Fall Semester.
 - 2. No further updates.
- i. Faculty Council – Andra Goldberg
 - 1. Nothing to report.
- j. Staff Council - Dr. Gilbert on behalf of Erin Roper
 - 1. Next Staff Council meeting is Thursday, January 7, 2021 at 10:30 AM.
- k. Library - Dr. Gilbert on behalf of Erin Roper
 - 1. January 14-15, 2021 the library will hold a two-day forum called Finding Info like a Pro. Learn how to locate and evaluate information for college assignments and personal needs. This event is open to students, employees and the public. MCC HR will allow you to log it for professional development. Full event details including suggested itineraries at <https://mohave.libguides.com/info2021>.
 - 2. Chess League is going well on the Library Online Game Connection. If you have a game that you want to play as intramurals, email eroper@mohave.edu or connect with Erin on Discord. Discord invite link: <https://discord.gg/wVvckrQRbn>.
 - 3. Library chat service hours for Winter Break are M-F from 8 AM to 5 PM.
- l. Institutional Research – Bob Faubert
 - 1. Institutional Research will be reporting to the new Executive Vice President.
 - 2. The Ticketing system has been very busy.
 - 3. Bob Faubert will be retiring on January 8, 2021.

- m. Student Success Center - Susan Perry
 - 1. Wrapping up the Fall Semester, tutors are very busy.
 - 2. In November, students made 131 tutoring appointments.
 - 3. New workshops are coming for the Spring semester.
 - 4. A newsletter will be coming out in the Spring.
- n. Community/Corporate Education – Lorraine Gunnette
 - 1. Finishing up Fall semester and insuring everyone knows that for the Spring semester all courses will be via ZOOM and online.
- o. SBDC – Lisa Card
 - 1. SBDC has had two resignations, a new office technician starts 12/14.
 - 2. Lisa will attend the Downtown Info-Structure Design Project. Kingman is looking to revitalize the downtown with light fixtures, shrubbery, sidewalks, etc.
 - 3. Moving to the new building on Beale Street (old Kingman CrossFit Center) in March 2021.
- p. MCC Foundation – Mande Trowbridge
 - 1. Regular scheduled for tonight has been canceled. The next meeting will be on January 12 at 5:30 pm via ZOOM.
 - 2. Giving Tuesday brought in \$700.
- q. MPIO – No Representative
- r. Distant Education (DE)/CELT – Don Weide
 - 1. Working with faculty, cleaning up their grade books, getting final grades in, also helping with incomplete student contracts that need to be added.
 - 2. Had one resignation in the department.
- s. MEA/EMS – Kris Long
 - 1. EMS/MEA is finishing up the semester with testing out all students to gain their national and state certifications.
 - 2. Trying to work out a schedule for CPR re-certification classes for staff, but with COVID-19 it is quite difficult at this time.
- t. DAC – Shivam Bhakta
 - 1. Working on new supplies and beds for the Nursing Department.
 - 2. Finishing up the Fall Semester for Nursing.
- u. NAU – No Representative
- v. SAC – No Representative

w. Dr. Gilbert

1. At each of the southern Campuses (NCK, BHC and LHC), we have a COVID-19 testing site. They require appointments now as they are limited to 6000 people testing at the labs, we are exceeding that. Last month they tested at NCK 900 people, BHC over 2000, and LHC 800.

VI. Adjournment: 9:30 am

Next meeting is scheduled for Tuesday, January 12, 2021 at 9:00 a.m.