

*The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed.*

**Date: November 6, 2020**  
**Location: Virtual – Via Zoom**

Required Members: Associate Deans, Chief Academic Officer (Chair), Co-curricular Reviewer, Course Package Presenters, Director of Curriculum & Assessment, Lead Faculty, Program Directors, Recorder

Present: Julie Napier (Recorder), Stephen Eaton (chair), Alana Johnson, Amber Johnson, Amita Engineer, Andra Goldberg, Ann King, Anthony Hollow, Cole Stewart, Dennis LeForce, Don Weide, Fay Cover, Jacob Crawford, Eric Osborn, Erik Wilbur, Jason Gee, Jennifer Woolston, John Hansen, June Weiss, Katie Pennington, Katie White, Kris Long, Laurel Clifford, Lori Howell, Lucinda Leugers, Matt Wienke, Mike Rozinski, Mitzi Esgro, Morgan Wilson, Natalie Gebicke, Robert Kuzma, Russell Cox, Stephanie Dieringer, Tonya Jackson, Tracy Gift, Tricia Hanks, Lisa Downey, Tracy Gift

Absent: Candace Hofstadter (co-chair), Rich Crabb, Charles Bump, Kamrin Dooley, John Kitts, Eric Pope, Paul Haberstroh, Jonathan Hammon, Michelle Diaz, Eva Nyutu, Mariam Yesayan, Susan Eaton, Farah Farah, Cesar Fuentes, Trever Holland, Matthew Wienke, Joe Ketchum, Beau Rogers, Gerald Gridiron, Liz Briere, Ana Masterson, Peter Burgess, Michael McKenzie, Jeannine Klein, Tara Dagnes, Heather Pyeatt, Sierra Stewart, Erik Jones

1. Stephen Eaton called the meeting to order at 1:32 pm.
2. Announcements
  - a. **Please send attendance from each campus to [jnapier@mohave.edu](mailto:jnapier@mohave.edu)**
  - b. **Please keep Outlook calendars up to date for ease of scheduling appointments**
3. Important dates
  - a. [2020-21 Academic Calendar](#)
  - b. 9-10 Nov 2020 Executive Vice President Meetings
  - c. 11 Nov 2020 College Closed/Veterans Day
  - d. 13 Nov 2020 Application Due for Fall Graduation (late fees charged after this date)
  - e. 14 Nov 2020 Late Grad App Window Opens
  - f. 25 Nov 2020 Last Day for Withdrawal (15, 12 & 2nd 8 week)
  - g. 25 Nov 2020 No Classes/College Open
  - h. 26-27 Nov 2020 College Closed/Thanksgiving Holiday
4. Review and approve October 2, 2020 minutes
  - a. **Accepted as presented.**

5. Items for attention

**a. Continuous Enrollment**

- i. Discussion – Looking to create a better method for students. Students who take certain prerequisites may not meet the requirement. The current requirement requires a student to take 3 credits in fall and 3 credits in spring. The suggested requirement would be taking credited courses in fall, spring, or summer. Consideration will be taken for incorporating adjustments to teach-out plans.
- ii. Recommendations – Andra Goldberg suggested adding a note similar to University of Arizona which reads: “Exceptions to these policies are the prerogative of the college. Students should contact their college dean's office for more information.” From <http://catalog.arizona.edu/policy/continuous-enrollment-undergraduate-students>  
**Tabled until December 2020 CASAA meeting**

**b. Transfer Procedure**

- i. Discussion – The committee is still in conversation.
- ii. Recommendations –
- iii. **Tabled until December 2020 CASAA meeting**

**c. Curriculum Actions**

**i. (CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 111 Fundamentals of Culinary Arts

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159395>

*Form: Course Modification*

*Reason for Modification: Competency Based Education; Credit Breakdown Change; Prerequisite Change; Corequisite Change; Description Change; Objectives, Outcomes, and/or Competencies changes; Course Title Change*

**Approved, move forward through committee structure**

**ii. (CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 121 Fundamentals of the Pantry

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159396>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

**iii. (CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 131 Fundamentals of Sauce

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159397>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

iv. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 141 Fundamentals of Butchery

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159398>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

v. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 215 Art of Bread

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159420>

*Form: Course Modification*

*Reason for Modification: Competency Based Education; Credit Breakdown Change; Prerequisite Change; Description Change; Objectives, Outcomes, and/or Competencies changes; Course Title Change*

**Approved, move forward through committee structure**

vi. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 216 Art of Pastry

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159421>

*Form: Course Modification*

*Reason for Modification: Competency Based Education; Credit Breakdown Change; Prerequisite Change; Description Change; Objectives, Outcomes, and/or Competencies changes; Course Title Change*

**Approved, move forward through committee structure**

vii. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 217 Art of Confections

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159422>

*Form: Course Modification*

*Reason for Modification: Competency Based Education; Credit Breakdown Change; Prerequisite Change; Description Change; Objectives, Outcomes, and/or Competencies changes; Course Title Change*

**Approved, move forward through committee structure**

viii. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 220 Culinary Nutrition

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159399>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

- ix. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 230 Preservation Techniques  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159401>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**
- x. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 240 Culinary Business Practices  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159401>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**
- xi. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 248 Culinary Capstone  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159413>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**
- xii. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 250 Indigenous Fusion I  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159411>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**
- xiii. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 251 Indigenous Fusion II  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159412>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**
- xiv. **(CUL) Culinary Arts**  
**Originator: Johnson, Alana**  
CUL 255 Modern Gastronomy  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159417>  
*Form: New Course*  
*Reason for Modification: New Course*  
**Approved, move forward through committee structure**

xv. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 270 Restaurant Practicum

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159415>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xvi. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

CUL 280 Culinary Externship

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159419>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xvii. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

Certificate Baking

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160911>

*Form: Program Modification*

*Reason for Modification: Our goal is to design a program that is geared towards kitchen readiness and career employment. We want to develop a program that meets the needs of potential students and employers through a creation of stackable certificates and certifications that can lead to a degree.*

**Approved, move forward through committee structure**

xviii. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

Certificate Culinary Arts

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160868>

*Form: Program Modification*

*Reason for Modification: Our goal is to design a program that is geared towards kitchen readiness and career employment. We want to develop a program that meets the needs of potential students and employers through a creation of stackable certificates and certifications that can lead to a degree.*

**Approved, move forward through committee structure**

xix. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

Certificate Food Management Certificate

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160960>

*Form: New Certificate*

*Reason for Modification: New Certificate*

**Approved, move forward through committee structure removing the extra "Certificate" from the certificate title and editing the form to correct the credits to match the actual credits**

xx. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

Certificate Food Preparation Certificate

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160959>

*Form: New Certificate*

*Reason for Modification: New Certificate*

**Approved, move forward through committee structure removing the extra "Certificate" from the certificate title**

xxi. **(CUL) Culinary Arts**

**Originator: Johnson, Alana**

Degree Culinary Arts Management

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160912>

*Form: Program Modification*

*Reason for Modification: Our goal is to design a program that is geared towards kitchen readiness and career employment. We want to develop a program that meets the needs of potential students and employers through a creation of stackable certificates and certifications that can lead to a degree.*

**Approved, move forward through committee structure**

xxii. **(EGR) Engineering**

**Originator: Cox, Russell**

EGR 210 Engineering Mechanics I Statics

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160890>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxiii. **(NAP) Nursing Assistant**

**Originator: Weiss, June**

NAP 115 Nursing Assistant

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160557>

*Form: Course Modification*

*Reason for Modification: Credit Breakdown Change; Prerequisite Change*

**Approved, move forward through committee structure**

xxiv. **(NUR) Nursing**

**Originator: Weiss, June**

NUR 101 Fundamentals of Nursing Education

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160357>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxv. (NUR) Nursing

**Originator: Weiss, June**

NUR 102 Nursing Essentials

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160559>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxvi. (NUR) Nursing

**Originator: Weiss, June**

NUR 103 Foundations of Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160358>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxvii. (NUR) Nursing

**Originator: Weiss, June**

NUR 111 Medical Surgical Nursing I

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160361>

*Form: Course Modification*

*Reason for Modification: Course Number Change\*; Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxviii. (NUR) Nursing

**Originator: Weiss, June**

NUR 124 Pediatrics in Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=140638>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxix. (NUR) Nursing

**Originator: Weiss, June**

NUR 125 Obstetrics in Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=140639>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxx. (NUR) Nursing

**Originator: Weiss, June**

NUR 126 Mental Health Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=140640>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxxi. (NUR) Nursing

**Originator: Weiss, June**

NUR 212 Medical Surgical Nursing II

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=140640>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxxii. (NUR) Nursing

**Originator: Weiss, June**

NUR 213 Medical Surgical Nursing III

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160365>

*Form: New Course*

*Reason for Modification: New Course*

**Approved, move forward through committee structure**

xxxiii. (NUR) Nursing

**Originator: Weiss, June**

NUR 221 Nursing Specialties

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159535>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes; Course Title Change*

**Tabled until December 2020 CASAA meeting for review of competencies alignment**

xxxiv. (NUR) Nursing

**Originator: Weiss, June**

NUR 227 Pharmacology in Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159537>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxxv. (NUR) Nursing

**Originator: Weiss, June**

NUR 228 Pharmacology for Specialties in Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159538>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxxvi. (NUR) Nursing

**Originator: Weiss, June**

NUR 229 Pharmacology for Advanced Medical Surgical Nursing

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159539>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**



xxxvii. (NUR) Nursing

**Originator: Weiss, June**

NUR 250 Nursing Capstone

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160366>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

**Approved, move forward through committee structure**

xxxviii. (NUR) Nursing

**Originator: Weiss, June**

Certificate LPN Step Out Certificate

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=145782>

*Form: New Certificate*

*Reason for Modification: New Certificate*

**Tabled until December 2020 CASAA meeting**

xxxix. (NUR) Nursing

**Originator: Weiss, June**

Degree LPN-RN Degree

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=144039>

*Form: New Degree*

*Reason for Modification: New Degree*

**Tabled until December 2020 CASAA meeting**

xl. (NUR) Nursing

**Originator: Weiss, June**

Degree Paramedic-Nursing Degree

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=144172>

*Form: New Degree*

*Reason for Modification: New Degree*

**Tabled until December 2020 CASAA meeting**

xli. (NUR) Nursing

**Originator: Weiss, June**

Degree Nursing Degree

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=160226>

*Form: Program Modification*

*Reason for Modification: The proposed program includes the inclusion of a student success course (NUR101) that was developed specifically for students in a Nursing program. The course pulls from some of the great work already being done in the Student Success Center.*

*This modification also involves the retirement of NUR122, NUR221, NUR222, NUR227, NUR228 and NUR229. The content taught in these courses was determined to be redundant to content in other courses.*

*These changes allow for student success because the courses are less dense and give students time to digest achieve learning outcomes.*

**Approved, move forward through committee structure**

6. Meeting adjourned at 2:35 pm.

Next meeting: December 4, 2020.

Note: Russell Cox shared the link for the scholarship he mentioned: <https://www.mohave.edu/paying-for-college/financial-aid/types-of-aid/scholarships/asap-mets-scholarship/#>