

*The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed.*

**Date: September 4, 2020**

**Location: Virtual – Via Zoom**

Required Members: Associate Deans, Chief Academic Officer (Chair), Co-curricular Reviewer, Course Package Presenters, Director of Curriculum & Assessment, Lead Faculty, Program Directors, Recorder

Present: Julie Napier (Recorder), Stephen Eaton (chair), Mitzi Esgro, Candace Hofstadter (co-chair), Fay Cover, Anthony Hollow, Matthew Wienke, Joe Ketchum, John Hansen, Beau Rogers, Jacob Crawford, Erik Wilbur, Eric Osborn, Cole Stewart, Dennis LeForce, Gerald Gridiron, Tonya Jackson, June Weiss, Don Weide, Mike Rozinski, Liz Briere, Andra Goldberg, Ana Masterson, Lucinda Leugers, Amita Engineer, Jason Gee, Katie White, Laurel Clifford, Lori Howell, Lisa Downey, Peter Burgess, Michael McKenzie, Stephanie Dieringer, Jeannine Klein, Tara Dagnes, Heather Pyeatt, Sierra Stewart, Erik Jones, Tricia Hanks, Tracy Gift

Absent: Ann King, Robert Kuzma, Rich Crabb, Jennifer Woolston, Natalie Gebicke, Morgan Wilson, Charles Bump, Russell Cox, Kamrin Dooley, John Kitts, Kris Long, Eric Pope, Paul Haberstroh, Jonathan Hammon, Michelle Diaz, Katie Pennington, Eva Nyutu, Mariam Yesayan, Susan Eaton, Farah Farah, Cesar Fuentes, Trever Holland

1. Stephen Eaton called the meeting to order at 1:32 pm.
  2. Announcements
    - a. **Please send attendance from each campus to [jnapier@mohave.edu](mailto:jnapier@mohave.edu)**
    - b. **Please keep Outlook calendars up to date for ease of scheduling appointments**
  3. Important dates
    - a. [2020-21 Academic Calendar](#)
    - b. 07 Sep 2020 College Closed/Labor Day
    - c. 11 Sep 2020 College Closed/All Staff Day
    - d. 14 Sep 2020 Classes Begin/ Add/Drop Period Begins
    - e. 21 Sep 2020 Add/Drop Period Ends
    - f. 22 Sep 2020 Withdrawal Period Begins
  4. Review and approve February 7, 2020 minutes
    - a. **Accepted as presented.**
  5. Review and approve March 6, 2020 minutes
    - a. **Accepted as presented.**
  6. Review and approve April 3, 2020 minutes
- Action Items provided in Bold Format**

- a. **Accepted as presented.**
7. Review and approve May 21, 2020 minutes
- a. **Accepted as presented.**
8. Review and approve July 7, 2020 minutes
- a. **Accepted as presented.**
9. Items for attention
- a. **Policy for 10-year credit expiration**
    - i. Discussion – Some programs would like to have shorter/longer credit expiration periods or be removed from the list entirely
    - ii. Recommendations – take proposals and discuss again at the October CASA meeting
    - iii. **Tabled, further discussion at the October 2, 2020 CASA meeting**
  - b. **Using Course Learning Outcome (CLO) and Program Learning Outcome (PLO) as Standard Language for course packages, program maps, guided pathways, etc.**
    - i. Discussion – Mitzi would like to create standard language for courses and programs as follows:  
For Courses: CLO (Course Learning Outcome) would replace other terms being used such as “Goals” and “CSLO” (Course Student Learning Outcome).  
For Programs: PLO Program Learning Outcome would replace other terms being used such as “Goals” and “PSLO” (Program Student Learning Outcome).  
Since, these terms show up across several different reports and forms they need to be simplified and standardized.
    - ii. Recommendations – Approve these two CLO and PLO today, but there may be other terminology that needs to be looked at and standardized, Mitzi will work on other terms with members of CASA.
    - iii. **Approved, move forward through committee structure**
  - c. **WAC - retirement**
    - i. Discussion – WAC
    - ii. Recommendations – retire
    - iii. **Approved, move forward through committee structure**
  - d. **Continuous Enrollment**
    - i. Discussion – Students need to successfully complete 3 or more credits during fall and spring or they will be moved to the current catalog year and will need to complete a new degree declaration
    - ii. Recommendations – Tricia Hanks advised there has been discussion about students earning 3 credits during a catalog year without having to change catalog year and complete a new degree declaration. Stephen will work with Tricia to draft a new policy to present at the October CASA meeting.
    - iii. **Tabled, further discussion at the October 2, 2020 CASA meeting**
  - e. Curriculum Actions
    - i. **(CIS) Computer Information Systems**  
**Originator: Goldberg, Andra**  
Cybersecurity and Network Support AAS Degree  
<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=156089>  
*Form: Program Modification*  
*Reason for Modification: Updating the catalog description to reflect the PLA credit for the Google IT certificate*

competencies.

✓ **Approved, move forward through committee structure**

ii. **(CIS) Computer Information Systems**

**Originator: Goldberg, Andra (being presented by Peter Burgess)**

Cybersecurity and Network Support Certificate

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=156102>

*Form: Program Modification*

*Reason for Modification: Updating the catalog description to reflect the PLA credit for the Google IT certificate competencies.*

✓ **Approved, move forward through committee structure**

iii. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 200 Patient Mobility Techniques

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157435>

*Form: Course Modification*

*Reason for Modification: Description Change; Objectives, Outcomes, and/or Competencies changes*

✓ **Approved, move forward through committee structure**

iv. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 202 Physical Therapy Modalities

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157447>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

✓ **Approved, move forward through committee structure**

v. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 203 Clinical Pathology

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157431>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

✓ **Approved, move forward through committee structure**

vi. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 205 Communication in Physical Therapy

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157438>

*Form: Course Modification*

*Reason for Modification: Objectives, Outcomes, and/or Competencies changes*

✓ **Approved, move forward through committee structure**

vii. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 206 Clinical Practicum I

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157451>

Form: Course Modification

Reason for Modification: Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

viii. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 208 Rehabilitation of Special Populations

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157432>

Form: Course Modification

Reason for Modification: Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

ix. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 210 Orthopedic Physical Therapy

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157417>

Form: Course Modification

Reason for Modification: Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

x. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 214 Electromodalities

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157422>

Form: Course Modification

Reason for Modification: Description Change; Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

xi. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 215 Wound Care

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157428>

Form: Course Modification

Reason for Modification: Description Change; Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

xii. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 217 Clinical Neurology

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157442>

Form: Course Modification

Reason for Modification: Objectives, Outcomes, and/or Competencies changes

✓ **Approved, move forward through committee structure**

xiii. **(PTA) Physical Therapist Assistant**

**Originator: Briere, Elizabeth**

PTA 230 Physical Therapy Seminar

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=157414>

*Form: Course Modification*

*Reason for Modification: Description Change; Objectives, Outcomes, and/or Competencies changes*

✓ **Approved, move forward through committee structure**

*xiv.* **(TDT) Truck Driver Training**

**Originator: Gee, Jason**

Truck Driver Training Certificate

<https://aztransmac2.asu.edu/cgi-bin/WebObjects/acres.woa/wa/customView?id=159472>

*Form: Program Retirement*

*Reason for Modification: The College has chosen to utilize a 3rd party to provide the training.*

✓ **Approved, move forward through committee structure**

10. Meeting adjourned at 2:27 pm.