

**Membership:** Chuck Dillree (BHC), Amber Johnson (BHC, Vice President), Meghan Knox (DO, President), Lisa Adamson (LHC), Cheryl Pike (LHC), Erin Roper (NCK, Secretary), Mande Trowbridge (NCK), Kim Naylor (NMC), Jonathan Hammon (NMC)

## STAFF COUNCIL

### Regular Meeting

Thursday, July 9, 2020 at 10:30 AM

Location: Zoom <https://mohave.zoom.us/j/95136199803>

#### I. Roll Call

Meghan Knox called the meeting to order at 1031 hours. Cheryl Pike was excused. Lisa Adamson, Kim Naylor and Jonathan Hammon were absent. All other members were present.

#### II. Approval of Minutes

A. Thursday, May 7, 2020

Mande Trowbridge made a MOTION to APPROVE the minutes of Thursday, May 7, 2020. Amber Johnson SECONDED and the motion PASSED UNANIMOUSLY.

#### III. President's Report

Erin Roper stated that Dr. Stacy Klippenstein was not able to attend the meeting, but he sent the following report:

Thank you for all your hard work and patience as we continue to work through our pandemic response and phased approach to “reopening” our campuses. We continue to monitor CDC guidelines and latest models indicating the expected peak in cases. This will help us determine how and when to move forward with Phase 2. Continue to review the website for more information: <https://www.mohave.edu/about/safety/coronavirusupdates/#>. The Board of Governors approved the strategic plan. For more information, please visit the website: <https://www.mohave.edu/about/strategic-plans/strategicplan2026/#>. I greatly appreciate all the work and participation of our students, faculty, and staff during the inclusive strategic planning process – a 10 month project that culminated in a new mission and vision statement, four new key strategies, many objectives, key performance metrics (outcomes to monitor), and a new BIG – Big Intrepid Goal – for the College. Now we enter the implementation phase. A new committee and communication structure has been adopted. The Institutional Effectiveness and Alignment Committee will provide oversight over multiple new committees directly aligned with the strategies and objectives of the plan. Full membership of all new committees will be created and announced after the faculty arrive on August 11, 2020. Keep up the great work!

Knox stated that Dr. Klippenstein also sent an email on MCC's updated COVID-19 response plan.

#### IV. Call to Staff Association Members

Staff Association members may raise issues they want the Staff Council to address. The Staff Council President may assign it to a future agenda and/or Staff Council member to investigate.

There were no comments from the Staff Association members.

**V. Old Business**

None

**VI. New Business**

**A. Annual nominations and election**

Expiring terms: Chuck Dillree (BHC), Vacant (DO), Lisa Adamson (LHC), Erin Roper (NCK), Kim Naylor (NMC)

Knox stated the nomination form would be emailed after the meeting to all Staff Association members and would also include the Executive Advisory Council (EAC) at-large staff representative. Nominations would close no later than July 24, 2020 in order to have time to confirm nominations and send out the ballot. Once nominations are accepted, the ballot will be emailed with winners announced on All Staff Day.

Johnson stated if the ballot was sent the week of August 10, 2020, there would be enough time to have the results by All Staff Day. Johnson asked if staff members should be allowed to run for both Staff Council and EAC representative.

Roper stated the nominee could run for both and, if they won both, decide which position to take.

Johnson stated if that happened, the runner-up in the respective election could be selected for that position.

Knox asked how a tie should be addressed.

Roper stated the tiebreaker process was in the proposed Staff Association and Staff Council Constitution amendments to be brought before the Staff Association at the annual meeting.

Adamson arrived at 1052 hours.

**B. NMC Staff Council Representatives**

Johnson stated that Hammon resigned from his position at MCC, which left two vacancies open in NMC.

Knox stated that the runner-up in NMC's election would fill Hammon's remaining term, which will expire in 2021.

**VII. Roundtable**

There were no comments.

**VIII. Upcoming**

**A. Virtual Lunch Hour Tuesday, July 21, 2020 11:00 AM to 1:00 PM**

**B. Staff Association Meeting on All Staff Day Friday, September 11, 2020**

Knox stated that it was announced at President's Cabinet that plans for All Staff Day were not firm at this time.

**C. Staff Council Meeting Thursday, September 17, 2020 at 10:30 AM**

**Adjournment**

Knox adjourned the meeting at 1056 hours.

Recorded by Erin Roper



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