

2018

Southern Utah University
Department of Nursing

Mohave Community College
Letter of Intent

Dear Applicant:

We are pleased to hear of your interest in the Southern Utah University RN to BSN Baccalaureate Nursing Program. To support you in the admissions process, Ms. Vikki Robertson, SUU Department of Nursing Admissions, is available to answer any questions you may have concerning the Nursing Program. She can be reached at 435-586-1906 or e-mail at RobertsonV@suu.edu. If you have questions regarding transfer credits or completion of the advisement sheet, please contact a SUU, Walter Maxwell Gibson, College of Science and Engineering (COSE) Student Success Advisor. COSE has six Advisor's assisting students; they share this duty as follows, 435-586-5420:

- Jared Wilcken ~ *Advising Science students with the last name A-B & X-Z* ~ wilcken@suu.edu
- Rachel Ferguson ~ *Advising Science students with the last name C-E* ~ rachelferguson@suu.edu
- Randy Johnson ~ *Advising Science students with the last name F - I* ~ randyjohsnon@suu.edu
- Marshal Beach ~ *Advising Science students with the last name J-M* ~ marshalbeach@suu.edu
- Sharon Brown ~ *Advising Science students with the last name N-R* ~ brownsh@suu.edu
- Tina Calamity ~ *Advising Science students with the last name S-W* ~ calamity@suu.edu

We look forward to working with you in completing your admissions process and offer the following guidelines to insure proper processing.

The admission process for RN to BSN students is once a year (Summer). This application packet and all supporting documents need to be submitted to our office by the second Friday in March. For the 2018 class, beginning May 15, 2018, applications are due March 8, 2017.

To apply, complete the following:

- Acceptance to SUU with all transcripts transferred to SUU (a \$50.00 non-refundable application fee, \$100 enrollment deposit & official transcripts are required).
- Undergraduate cumulative GPA of 3.0 on a 4.0 scale. If you have a baccalaureate or higher degree, consult with an admissions adviser.
- Completed "Department of Nursing Advisement Sheet" signed by applicant and adviser. *Consult with College of Science & Engineering Student Success Advisor prior to submitting your application, at least two weeks before the application deadline date.*
- \$20.00 non-refundable nursing application fee; checks made payable to "SUU Nursing (NURS2)". Paid to SUU Cashiers Office (use included "Deposit Disbursement Form" when making payment), or pay on-line at <http://suu.edu/cose/nursing/> and select "Application On-Line Payment Option". **Include copy of your receipt in application packet.**
- Copy of a valid Registered Nursing License by August 1st.
- Include one letter of recommendation from a current faculty member. The evaluator should be instructed to complete the form attached to this application, place it in the envelope provided by you, seal the envelope, sign his/her name across the seal of the envelope, and return the sealed envelope to you to include with your application: or the evaluator can mail the letter of recommendation directly to the Department of Nursing. You, the applicant, are to provide an addressed envelope with your name on front of envelope, and IT IS YOUR RESPONSIBILITY TO VERIFY IT HAS BEEN RECEIVED AND INCLUDED WITH YOUR APPLICATION (See attached form).
- Plan on attending an orientation in April. More information will be included in acceptance packet. Applications and all required documentation need to be submitted and received by the Department of Nursing **ON or BEFORE** the second Friday in March (03/08/17), for the RN to BSN Program. Please mail or deliver to:

Southern Utah University Department of Nursing

Attn: Vikki Robertson

351 West University Blvd.

Cedar City, UT 84720

Sincerely,

Donna J. A. Lister, PhD, APRN-BC, FNP, CNE
SUU Department of Nursing Chair

TO GRADUATE WITH A BACCALAUREATE DEGREE IN THE STATE OF UTAH, the RN to BSN student needs a minimum of 120 credits with 40 of those credits being upper division courses. Students must complete at least 30 credits at SUU and 16 of these must be in SUU nursing coursework. In addition to nursing courses 9 credit hours of upper division credits (3000-4000 level) must be taken. Select Upper Division Credits from at least two disciplines, as defined in the General Education catalog requirements.

DEGREE REQUIREMENTS:

An Associate of Science (AS) degree from a Utah State Institution satisfies General Education requirements if your degree includes: American Institutions Requirement (see Chapter 14) and MATH 1040 (Statistics). Otherwise these courses must be taken and Statistics must be completed before students can start the nursing program in May. All other degree types will be evaluated on an individual basis.

Some or all of the General Education classes below may need to be completed before students can graduate.

GENERAL EDUCATION: 34 credit hours possible

Core Course Requirements: ENGLISH

- ENGL 1010 (3) Intro to Academic Writing
- ENGL 2010 (3) Intermediate Writing: Selected Topics

Core Course Requirements: INFORMATION LITERACY & COMPUTER LITERACY

- LM 1010 (1) Information Literacy
- CSIS 1000 (3) Intro to Computer Apps and the Internet

Core Course Requirements: AMERICAN INSTITUTIONS and QUANTITATIVE LITERACY

- MATH 1040 (4) - Statistics
- American Inst. (3) ECON 1740, HIST 1700 or POLS 1100

Core Course Requirements: FINE ARTS, INTERDISCIPLINARY, HUMANITIES, SOCIAL & BEHAVIORAL SCIENCES, LIFE SCIENCE, and PHYSICAL SCIENCE (Select from Chapter 14)

- Fine Arts (3) See catalog for list of classes
- Humanities (3) See catalog for list of classes
- Social & Behavioral Sciences (3) See catalog for list of classes
- Life Science (4) See catalog for list of classes (Include Lab)
- Physical Science (4) See catalog for list of classes (Include Lab)

Students participating in the RN to BSN program are not required to complete the University's Experiential Education Requirement (EDGE).

Upper Division Credit Requirement: 9 Credit Hours

Select Upper Division Credits from at least two disciplines, as defined in the General Education catalog requirements.

Advanced Standing Requirements: 31 credit hours

- NURS 3121 (3) Health Assessment for the RN to BSN
- NURS 3141 (3) Foundations of Prof. Nursing, RN to BSN
- NURS 3261 (3) Health Promotions for the RN to BSN
- NURS 4341 (2) Geriatric Nursing for the RN to BSN
- NURS 4351 (3) Community Health Nsg for RN to BSN
- NURS 4356 (1) Community Health Nsg Lab for RN to BSN
- NURS 4361 (4) Nursing Theory & Research RN to BSN
- NURS 4431 (3) High Acuity Nsg for RN to BSN
- NURS 4436 (1) High Acuity Nsg Lab for RN to BSN
- NURS 4441 (3) Contemporary Issues RN to BSN
- NURS 4551 (4) Leadership & Mgmnt for RN to BSN
- NURS 4556 (1) Leadership & Mgmnt Lab RN to BSN

Semester Pattern					
1st Semester	(Summer)		2nd Semester	(Fall)	
Course		Credits	Course		Credits
			NURS 3121	Health Assessment RN to BSN	3
NURS 3141	Foundations of Prof. Nursing, RN to BSN	3	NURS 4341	Geriatric Nursing RN to BSN	2
NURS 3261	Health Promotions for RN to BSN	3	NURS 4351	Community Hlth Nursing RN to BSN	3
NURS 4361	Nursing Theory & Research RN to BSN	4	NURS 4356	Community Hlth Lab RN to BSN	1
		10			9
3rd Semester	(Spring)				
Course		Credits			
NURS 4431	High Acuity Nursing for the RN to BSN	3			
NURS 4436	High Acuity Nursing Lab, RN to BSN	1			
NURS 4441	Contemporary Issues RN to BSN	3			
NURS 4551	Leadership & Management RN to BSN	4			
NURS 4556	Leadership & Mangmnt. Lab RN to BSN	1			
		12			
Total Major Hours:		31			
Lab/Clinical Schedules are worked out individually with the Clinical Instructor.					

Letter of Intent
Southern Utah University, Department of Nursing
RN to BSN Option

Date

Admission and Advancement Committee
Department of Nursing
Southern Utah University
351 W. University Blvd., SCA 108
Cedar City, UT 84720

RE: _____
(Print Name)

Dear SUU Department of Nursing, Admission and Advancement Committee:

This letter is to inform you that I am requesting a position in the May _____ RN to BSN class.
Year Start

I am currently enrolled in Mohave Community Colleges' Associate Degree in Nursing, program. Please accept my admission to your RN to BSN program.

If there are any questions regarding my application, please contact me at:

Phone

E-mail

Address, City, State, Zip

Thank you for your time and consideration.

Sincerely,

(Sign Your Name)

Letter of Intent
Southern Utah University, Department of Nursing
RN to BSN Option

I will have successfully completed my Associate Degree in Nursing program (RN) by May 15, _____.

 Initial Year

In order to progress, I will provide proof of my RN license by August 1.

 Initial

I know that my GPA must be at least a 3.0, cumulative, to be accepted.

 Initial

I know that I must successfully complete MATH 1040 with a "C" or better and it must be completed prior to starting the RN to BSN program.

 Initial

I have applied to Southern Utah University for admission prior to meeting with an SUU Academic Adviser.

 Initial

I have met with an SUU College of Science and Engineering Student Success Adviser to complete the RN to BSN Advisement Sheet (completed by last Friday in February). I have included a signed copy of the above mentioned advisement sheet.

 Initial

I have included copies of all my transcripts, for all colleges and universities, attended.

 Initial

I have included one Letter of Recommendation from a current faculty member.

 Initial

I understand that body alterations (tattoos, gauges, piercings-other than one conservative earring per ear, etc.) must be completely covered and/or removed for all clinical experiences _____

 Initial

*I certify that that all materials I have submitted for consideration by the Admissions and Advancement Committee are complete and accurate. I understand that if it is found that any of the enclosed information is falsified in any way, my application will not be considered and if I have been accepted to SUU's Nursing Program, falsified information is grounds for immediate removal. I understand that if I have not completed all course work requirements, my admission to the Department of Nursing **will be canceled** and it will be necessary for me to reapply. **I understand that failure to complete the application accurately, or failure to submit all required documents, including a complete set of transcripts for all colleges attended, will result in denial of admission to the Department of Nursing.***

It is understood that the application and all accompanying documents, including transcripts, become the property of the Department of Nursing and will not be returned to the applicant. (It is strongly recommended that you make a copy for your records before submitting your application.)

APPLICANT SIGNATURE _____ **DATE** _____

SUU Department of Nursing					
Deposit Disbursement					
<i>Students: Complete and take to SUU Cashier's Office with payment or use U-Pay.</i>					
Date		Student Name			
Department	Nursing	Amount of Deposit	\$20.00		
Description	RN to BSN Nursing Admission Application Fee				
Deposit To Account	Index	Fund	Org	Account	Prog
	NURS2			5562	
<i>The U-Pay option is available on the SUU Nursing Website; go to http://suu.edu/cose/nursing, select "Application OnLine Payment Option" and follow instructions.</i>					



Nursing Department RN to BSN Advisement Sheet ~ Advisement Sheet to be completed by the SUU Academic Advisor, and signed by the student (applicant) and said advisor.

Student Name:		SUU STUDENT Number (T#):		Year Applying For:	
Pre-requisites:			Core Course/Upper Division Credits		
Course	Completed (Grade) (Cr. hrs.)		Course	Completed (Grade) (Cr. hrs.)	
ENGL 1010 (3)			MATH 1040 (4) Statistics		
ENGL 2010 (3)					
LM 1010 (1) Information Literacy					
CSIS 1000 (3)					
AMERICAN INST (3)					
FINE ARTS (3)					
PHYSICAL SCIENCE (4)					
HUMUNATIES (3)					
SOCIAL & BEHAVIORAL SCI (3)					
LIFE SCIENCE (4)					
Gen Ed requirement met with an Associate of Science (AS)/Associate of Arts (AA) Degree from:			# of Upper Division Credits Needed to Graduate:		Cumulative GPA:
<i>RN to BSN Checklist*</i>					
<input type="checkbox"/> I have or will have completed all SUU GE Requirements by May 1 st . OR <input type="checkbox"/> I have an Associate of Science (AS)/Associate of Arts (AA) Degree that has been accepted through SUU.					
<input type="checkbox"/> I have successfully completed three credit hours in the American Institution Requirement.					
<input type="checkbox"/> I have successfully completed a Statistic (MATH 1040/2040) Course or will complete by May 1 st .					
<input type="checkbox"/> I need a total of 40 upper division credits to graduate from SUU with a Baccalaureate Degree; 31 of those 40 credits will come from my Nursing Requirements. Upper division credits are 3000 and 4000 level classes.					
<input type="checkbox"/> I need a total of 120 credit hours to graduate with a BSN from SUU. I must complete at least 30 credits at SUU and 16 of these must me in SUU nursing coursework.					
<input type="checkbox"/> Students participating in the RN to BSN program are not required to complete the University's EDGE Program.					
Signing below, signifies that student has met with the Academic Advisor for the College of Science. Student and advisor agree that they have met the pre-requisite requirements to apply to the Southern Utah University Nursing Program.					
Academic Advisor Signature:			Date:		
Student Signature:			Date:		

* PLEASE NOTE: If you have credit hours from a quarter system, these do not provide full credit. Quarter hours are 2/3 of a semester. Take your total credit hours and divide by 2/3 to get your total Semester credits (Ex: 60 quarter hours/3x2=40 semester credits).



SOUTHERN UTAH UNIVERSITY
 APPLICATION TO THE DEPARTMENT OF NURSING
BACHELOR OF SCIENCE IN NURSING – BSN DEGREE PROGRAM – Summer 2016 Admission
 SUU Department of Nursing – Admissions, 351 W. University Boulevard,
 Cedar City, UT 84720, 435/586-1906, RobertsonV@suu.edu

TO THE APPLICANT: Please fill out section 1 **ONLY** for each evaluator. (Please Print)

SECTION 1

Name of Applicant: _____

T Number: _____

PLEASE NOTE: *“The Family Educational Rights and Privacy Act of 1974 and its amendment’s guarantee student access to educational records concerning them. Students are also permitted to waive their rights to access to recommendations.*

The following signed statement indicates the applicant’s wish regarding this recommendation:

I waive, _____ or I do not waive _____ my right to see this form or any supplementary notes or letters pertaining to this reference form.

Applicant Signature _____ Date _____

TO THE EVALUATOR: Please complete sections 2, 3 and 4.

SECTION 2

You have been chosen by the applicant as a reference in support of an application for nursing study at Southern Utah University. We are particularly interested in your appraisal of the applicant’s abilities and potential for further education.

Evaluator’s Name _____

Email _____ Phone _____

Occupation _____

Are you related to the Applicant: Yes No Relationship: _____

Length of time you have known applicant _____

Capacity in which you have known the applicant _____

Signature _____ Date _____

SECTION 3

OVERALL RECOMMENDATION:

- I highly recommend this applicant for the Nursing Program.
- I recommend this applicant for the Nursing Program.
- I do not recommend this applicant for the Nursing Program.



SECTION 4

Evaluators should: (1) rate each statement independently, and (2) avoid a tendency to rate on general impressions. One characteristic might influence the rating of all characteristics.

The following questions or statements identify a variety of traits, skills, attitudes, etc. Please indicate the degree to which each quality is characteristic of the applicant you are rating by: (1) reading the statement carefully, (2) reading the points on the scale, and (3) encircling the number of your choice on the scale.

Specific comments in each category are encouraged. If you do not feel that you have enough information to rate the candidate on a particular item, please circle “UNABLE TO ASSESS”.

1. Problem Solving: Ability to identify and solve problems:

1	2	3	4	5	UNABLE TO ASSESS
Poor		Average		Excellent	

2. Sense of Responsibility: Ability to complete tasks, duties & honors commitments:

1	2	3	4	5	UNABLE TO ASSESS
Doesn't complete; Avoids responsibility		Average		Always completes; Accepts responsibility	

3. Maturity: Ability to conduct self in a mature, adult manner:

1	2	3	4	5	UNABLE TO ASSESS
Immature, childish		Average		Mature, adult behavior	

4. Attitude: Based upon your experience, what type of attitude does the applicant project toward life, school, job, etc.

1	2	3	4	5	UNABLE TO ASSESS
Very negative		Average		Very positive	

5. Caring Attitude: Does the applicant display a degree of caring for others?

1	2	3	4	5	UNABLE TO ASSESS
Very little		Average		Exceptional	

6. Stress/Anxiety Response: Ability to deal with stressful, anxiety-producing situations:

1	2	3	4	5	UNABLE TO ASSESS
Poorly, ineffective		Average		Excellent	

7. Motivation: Extent to which individual applies self:

1	2	3	4	5	UNABLE TO ASSESS
Uninspired		Average		Self-starter; Systematically a hard worker	

8. Appearance: Extent to which standards of appearance are met:

1	2	3	4	5	UNABLE TO ASSESS
Untidy		Average		Well groomed	

9. Acceptance of Personal Feedback: Extent to which applicant accepts constructive critique and considers others points of view:

1	2	3	4	5	UNABLE TO ASSESS
Resents, rejects, doesn't respond		Average		Seeks, utilizes, responds effectively	

10. Communication Skills: Ability to communicate with peers, co-workers, teachers, etc.:

1	2	3	4	5	UNABLE TO ASSESS
Expresses self poorly		Average		Excellent expression; Fluent	

11. Integrity: Extent to which applicant displays an ethical code:

1	2	3	4	5	UNABLE TO ASSESS
Cheats, untruthful, blames others for mistakes		Average		Always honest, admits error, truthful, trustworthy	

12. Interpersonal Relationships: Ability to cooperate and get along with peers, co-workers, teachers, employers, etc.:

1	2	3	4	5	UNABLE TO ASSESS
Inappropriate behavior; relationship		Maintains satisfactory well with others		Outstanding ability to work	

13. How would you characterize the following regarding this applicant? (Additional comments may be placed on a separate page if desired)

A. Greatest Strengths:

B. Weakest points:

C. Other comments:

Thank you for your help in evaluating the applicant. A separate letter is not required but can be included. Please seal this form in the envelope provided, sign your name across the seal and return it to the applicant or mail directly to:

**SUU Department of Nursing
Attn: Vikki Robertson
351 W. University Blvd
Cedar City, UT 84720**

(Please indicate students name on outside of envelope)

All Letters of Recommendations must be received at above location on or before March 9, 2017