

# MCCDGB 2014 SELF-EVALUATION

(1) I (we) operate at an optimum level of performance.

(2) I (we) operate at a sustainable level that is satisfactory to me as I review my performance and consider areas of strength/growth.

(3) I (we) operate at an acceptable level, but my (our) growth in this area would lead to optimal performance.

(4) I (we) suggest improvement for me (the board).

## Board Organization

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|---------------------------------------------------------------------------------------|------|
| 1. Board members uphold the final majority decision of the board.                     | 1    |
| 2. The board considers and respects minority opinions.                                | 1.50 |
| 3. Board members understand that they have no legal authority outside board meetings. | 1.00 |
| 4. Board members represent board policy in responding to public and employees.        | 1.00 |
| 5. <i>Additional item(s) may be added if suggested by GBM</i>                         |      |

## POLICY AND POLICY DIRECTION

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| 1. The board understands that the primary function of the board is to establish the policies by which the community college is to be administered. | 1.25 |
| 2. The board focuses on policy in board discussions, not administrative matters.                                                                   | 1.50 |
| 3. The board openly discusses issues and seeks the views of college constituents.                                                                  | 2.00 |
| 4. The board is knowledgeable about the mission and purposes of the institution.                                                                   | 1.50 |
| 5. The vision and goals of the institution adequately address community needs.                                                                     | 1.50 |
| 6. The board spends sufficient time discussing the future direction of the college, and maintains a visionary focus during board discussions.      | 1.75 |
| 7. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                      |      |

## BOARD – CEO RELATIONS

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|--------------------------------------------------------------------------------------------------------|------|
| 1. The board and CEO have a positive, cooperative relationship that reflects mutual trust and respect. | 1.00 |
| 2. The board sets clear expectations for the CEO. The job description is current and accurate.         | 1.25 |
| 3. The board has clear protocols for communicating with staff that include the CEO.                    | 1.25 |

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| 4. The board clearly delegates the administration of the college to the CEO.                                                                                       | 1.00 |
| 5. Board members respect the role of the CEO as the link between the board and staff – and keep the CEO informed about contacts from/with the community and staff. | 1.25 |
| 6. The board encourages the professional growth of the CEO.                                                                                                        | 1.25 |
| 7. The board and CEO work cooperatively to maintain a broad-based perspective.                                                                                     | 1.25 |
| 8. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                                      |      |

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**STANDARDS FOR COLLEGE OPERATIONS**

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| 1. The board is knowledgeable about the educational programs and services of the college.                                                                                 | 1.75 |
| 2. The board requires and is involved in long-range fiscal planning.                                                                                                      | 1.75 |
| 3. The board understands the budget document and the audit reports and recommendations.                                                                                   | 1.75 |
| 4. The board has a long-range facilities plan.                                                                                                                            | 1.75 |
| 5. Board policies adequately address parameters for facilities maintenance, appearance, safety, and security, and the board reviews the facilities with the CEO annually. | 2    |
| 6. The board has policies that require fair and equitable employment processes, and is committed to equal opportunity.                                                    | 1.5  |
| 7. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                                             |      |

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**INSTITUTIONAL PERFORMANCE**

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| 1. The board monitors the effectiveness of the college in fulfilling the mission, and requires the college to regularly evaluate program effectiveness. | 1.5  |
| 2. The board regularly reviews reports on student learning outcomes, and demonstrates a concern for the success of all students.                        | 1.25 |
| 3. The board understands state and federal accountability requirements, and reviews accountability reports to state and federal agencies.               | 1.75 |
| 4. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                           |      |

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**BOARD LEADERSHIP**

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| 1. The board understands and adheres to its roles, responsibilities, and a code of ethics. | 1 |
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| 2. Board members treat one another with respect and work together in a spirit of harmony and cooperation to accomplish the work of the board. | 1.25 |
| 3. Board members are prepared for board meetings, and adequately studies agenda issues prior to the board meeting                             | 1.25 |
| 4. Through its behavior, the board sets a positive example for the CEO and other employees.                                                   | 1.25 |
| 5. The board understands the political implications of its actions, and considers the implications once a decision is made.                   | 1.25 |
| 6. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                 |      |

**ADVOCATING FOR THE COLLEGE**

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| 1. Board members are knowledgeable about the college, recognizing positive accomplishments and speaking positively about the institution in the community. | 1.5  |
| 2. Board members are knowledgeable about state and national laws and educational policy issues.                                                            | 1.75 |
| 3. Board members actively support the MCC foundation and its efforts.                                                                                      | 2    |
| 4. The board understands and protects the academic freedom of the faculty, administration, staff, and students.                                            | 1.25 |
| 5. <i>Additional item(s) may be added if suggested by GBM</i>                                                                                              |      |

**BOARD EDUCATION**

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| 1. Board members are engaged in training and development, and are knowledgeable about the roles and responsibilities of trusteeship. | 1.75 |
| 2. The information requested by and provided to board members does not put an undue burden on staff.                                 | 1.25 |
| 3. The board is knowledgeable about major social and economic trends and issues that affect the community college institution.       | 1.75 |
| 4. <i>Additional item(s) may be added if suggested by GBM</i>                                                                        |      |