

MOHAVE COUNTY COMMUNITY COLLEGE DISTRICT

Self - Evaluation of the Board of Governors

The Process:

- Each board member is encouraged to review the document and complete individual self-evaluation prior to meeting with the board as a whole.
- At the meeting, board members signal personal reflection response. Signaled numbers are tallied, divided by five, and a composite score (mathematical average) is assigned to the line item. An informal discussion of any item is initiated, at will, by any Governing Board Member. Comments are summarized and consensus is reflected in text.
- Items in the document were selected from the ACCT website and are consistent with MCC GBP 1.065 - Powers and Duties of the Governing Board.
- ACCT recommends that Governing Board Members establish annual board goals. This is collaboratively accomplished during the GB review.
- Link: <http://mohave.edu/images/repository/P&P%20manual.pdf>

PROCESS FOR COMPLETION: *As individuals, board members determined their individual self-rating. As a group, members shared individual ratings to determine group indicator (mathematical average of each self-evaluations).*

- O = 1** I (we) operate at an optimum level of performance.
- S = 2** I (we) operate at a sustainable level that is satisfactory to me as I review my performance and consider areas of strength/growth.
- G = 3** I (we) operate at an acceptable level, but my (our) growth in this area would lead to optimal performance.
- I = 4** I (we) suggest improvement for me (the board).

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<u>BOARD ORGANIZATION</u>	Rating
1. Board members uphold the final majority decision of the board.	1
2. The board considers and respects minority opinions.	1.5
3. Board members understand that they have no legal authority outside board meetings.	1
4. Board members represent board policy in responding to public and employees.	1.5
5. <i>Additional item(s) may be added if suggested by GBM</i>	
<u>POLICY AND POLICY DIRECTION</u>	
1. The board understands that the primary function of the board is to establish the policies by which the community college is to be administered.	1.5
2. The board focuses on policy in board discussions, not administrative matters.	1.75
3. The board openly discusses issues and seeks the views of college constituents.	2
4. The board is knowledgeable about the mission and purposes of the institution.	1.25
5. The vision and goals of the institution adequately address community needs.	2.25
6. The board spends sufficient time discussing the future direction of the college, and maintains a visionary focus during board discussions.	1.5
7. <i>Additional item(s) may be added if suggested by GBM</i>	

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<u>BOARD – CEO RELATIONS</u>	Rating
1. The board and CEO have a positive, cooperative relationship that reflects mutual trust and respect.	1.25
2. The board sets clear expectations for the CEO. The job description is current and accurate.	1.5
3. The board has clear protocols for communicating with staff that include the CEO.	1.25
4. The board clearly delegates the administration of the college to the CEO.	1.5
5. Board members respect the role of the CEO as the link between the board and staff – and keep the CEO informed about contacts from/with the community and staff.	1.25
6. The board encourages the professional growth of the CEO.	1
7. The board and CEO work cooperatively to maintain a broad-based perspective.	1.5
8. <i>Additional item(s) may be added if suggested by GBM</i>	

<u>STANDARDS FOR COLLEGE OPERATIONS</u>	Rating
1. The board is knowledgeable about the educational programs and services of the college.	1.75
2. The board requires and is involved in long-range fiscal planning.	1.75
3. The board understands the budget document and the audit reports and recommendations.	2.25
4. The board has a long-range facilities plan.	1.5
5. Board policies adequately address parameters for facilities maintenance, appearance, safety, and security, and the board reviews the facilities with the CEO annually.	1.75
6. The board has policies that require fair and equitable employment processes, and is committed to equal opportunity.	1.25
7. <i>Additional item(s) may be added if suggested by GBM</i>	

<u>INSTITUTIONAL PERFORMANCE</u>	Rating
1. The board monitors the effectiveness of the college in fulfilling the mission, and requires the college to regularly evaluate program effectiveness.	2.25
2. The board regularly reviews reports on student learning outcomes, and demonstrates a concern for the success of all students.	1.25
3. The board understands state and federal accountability requirements, and reviews accountability reports to state and federal agencies.	1.75
4. <i>Additional item(s) may be added if suggested by GBM</i>	

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<u>BOARD LEADERSHIP</u>	Rating
1. The board understands and adheres to its roles, responsibilities, and a code of ethics.	1
2. Board members treat one another with respect and work together in a spirit of harmony and cooperation to accomplish the work of the board.	1.5
3. Board members are prepared for board meetings, and adequately studies agenda issues prior to the board meeting	1.5
4. Through its behavior, the board sets a positive example for the CEO and other employees.	1.5
5. The board understands the political implications of its actions, and considers the implications once a decision is made.	1.25
6. <i>Additional item(s) may be added if suggested by GBM</i>	
<u>ADVOCATING FOR THE COLLEGE</u>	Rating
1. Board members are knowledgeable about the college, recognizing positive accomplishments and speaking positively about the institution in the community.	1
2. Board members are knowledgeable about state and national laws and educational policy issues.	1.5
3. Board members actively support the MCC foundation and its efforts.	1.5
4. The board understands and protects the academic freedom of the faculty, administration, staff, and students.	1.25
5. <i>Additional item(s) may be added if suggested by GBM</i>	
<u>BOARD EDUCATION</u>	Rating
1. Board members are engaged in training and development, and are knowledgeable about the roles and responsibilities of trusteeship.	1.75
2. The information requested by and provided to board members does not put an undue burden on staff.	1.25
3. The board is knowledgeable about major social and economic trends and issues that affect the community college institution.	1.5
4. <i>Additional item(s) may be added if suggested by GBM</i>	

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SUMMARY OF DISCUSSION - OPEN-ENDED QUESTIONS AND RESPONSES

WHAT STRENGTHS DO WE HAVE AS A BOARD?

Our Governing Board is diverse. We represent varied aspects of the communities we serve. We each have skills and interests that add professional and positive approaches to issues. We function as an entity, not as individuals – and we understand and respect our roles as governing board members.

WHAT AREAS OF SPECIFIC IMPROVEMENT DO WE NEED TO ADDRESS AS A BOARD?

The Governing Board seeks Depth of Knowledge (DOK) in the strategic plan, metrics, and indicators and clarification/assistance/DOK in this area is requested as a work-session topic in the coming year.

Understanding state and federal accountability requirements, and reviewing reports of same, is another area of interest in developing DOK for Governing Board members. See Institutional Performance (3).

WHAT AREAS WILL THE GOVERNING BOARD ADDRESS IN THE COMING YEAR?

It was suggested that the self-evaluation be reviewed when all board members are present, so that others' comments may also be included. This document will be amended in the future should other comments be offered by GBM.

WHAT ARE THE MAJOR ACCOMPLISHMENTS OF THE BOARD IN THE PAST YEAR?

The Governing Board successfully fulfilled its responsibilities to the HLC Accreditation process.

The Governing Board supported the two-step reconfiguration of employees' PTO system.

The Governing Board is responsive to community-based advisory boards and encourages continued growth/implementation of stakeholders' participation in same. Areas of particular interest suggested by a GBM were workforce development and local workforce 'strengthening'.

POINTS OF PRIDE:

The Governing Board is proud to serve in their respective roles and support MCC administration, staff, and students in their endeavors. Members appreciate the opportunity to attend and participate in the culminating graduation activities each May.

The Governing Board appreciates input from many constituencies – and especially recognizes the collaborative work of the Faculty Council.

THE GOVERNING BOARD OF MOHAVE COMMUNITY COLLEGE HAS CONCERNS ABOUT:

Complexity of multiple issues affecting the default rate of student loans, and availability of scholarship funds to supplant and/or supplement tuition as one avenue of decreasing student loan default is one concern of the GB.

Developing revenue streams through non-traditional sources and traditional sources continues to be a concern of the GB. Maximizing benefits of all workforce development programs and the needs of our local workforce(s) was suggested as one component of concern. Effectively serving the Foundation, while maintaining separate role of GBM, was another component of concern.