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Transfer Articulation

MCC has partnerships with many universities. Understanding the ideas and vocabulary for transfer to a university or other Arizona community college will help ease the transfer process.

Types of Transfer

Block: An AGEC (Arizona General Education Core) block will transfer to the three public Arizona universities: Arizona State University (ASU), Northern Arizona University (NAU) and the University of Arizona (UofA) and the ten community college (Arizona Western College, Central Arizona College, Cochise College, Coconino Community College, Eastern Arizona College, Maricopa Community Colleges, Northland Pioneer College, Pima Community Colleges, Yavapai College). When a student completes and applies for the AGEC, the student's transcripts will note the completion of the AGEC. The completed AGEC will meet the general education requirements (also known as liberal studies requirements) for Arizona's public, higher education institutions. Students should be aware that universities and departments may have other requirements apart from the AGEC (see the "University Requirements" section below).

Individual Courses (credits) can transfer to a university in three different ways:

a. One to one course transfer - an MCC course has a direct transfer to a university course, e.g. MCC's SOC 131 = ASU's SOC 101.

b. Departmental Elective - A university may not offer the same course as an MCC course, but the department will accept it as an elective for their department. This is helpful when the department has a requirement for departmental electives, but the course may count as a university elective.

c. General Elective - The course will only transfer as a general elective; it will not transfer as a one to one or a departmental elective. In this case, it can be used to meet the number of credits needed to graduate.

University Requirements

Below are examples of requirements of some universities

- Application (with fee) at least one semester before attendance
- Liberal Studies requirements (AGEC will satisfy for Arizona public universities)
- Junior-level writing requirement
- Diversity course requirements
- Electives
- Minimum number of courses taken at their university
- Number of 300-400 level courses
- Number of credits to graduate (usually 120)

Program/Major Requirements

Besides university requirements, there may also be requirements for the major or program, e.g. School of Education (Elementary Education), School of Business (Accounting, Business Administration). Below are some examples of requirements from a program:

•   Application to program (apart from application to and acceptance in the university)
•   Prerequisite courses to enter program
•   Core courses within program

Plan Ahead

Unlike community colleges where a student can walk in, gain admission and register for courses on the same day the course starts, universities require an application at least a semester in advance of attendance. Some also require an application fee and will request official transcripts from all community colleges a student has attended. Also, depending on the number of hours being transferred to the university, they may require official high school transcripts. Plan ahead to ensure that you receive a timely acceptance to your university of choice.

Partner Institutions

MCC has articulation agreements with institutions of higher education to enable students to pursue their upper division studies. Articulation agreements formally recognize that these institutions and MCC will work together to facilitate the transfer of associate degree conferred students from MCC into baccalaureate programs.

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Distance Education (DE) at Mohave Community College offers a flexible alternative to traditional classroom instruction. Distance Education courses provide a complete educational experience with expected learning outcomes that are identical to those of the traditional classroom.

Mohave Community College follows the best practice guidelines set forth by the Higher Learning Commission's Guidelines for the Evaluation of Distance Education, enhanced (but not limited) by standards developed by The Online Learning Consortium. Mohave Community College has adopted the language the Higher Learning Commission as set forth by the federal government:

Distance education means education that uses one or more of the {following} technologies (i) to deliver instruction to students who are separated from the instructor and (ii) to support regular and substantive interaction between the students and the instructor, synchronously or asynchronously. The technologies used may include: (i) the internet; (ii) one way and two way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices; (iii) audioconferencing; or (iv) videocassettes, DVDs, and CD-Roms, if the videocassettes, DVDs or CD-Roms are used in conjunction with any of the technologies listed in clauses (i) through (iii).

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Distance Education Course:

A Distance Education Course is defined as a course (credit-bearing or non-credit bearing) in which the instruction occurs in the manner described herein:

Online Courses:

An Online course is defined as a course in which the majority of the instruction occurs in the manner described above for one hundred percent (100%) of the course.

Students may be required to participate in non-online learning or assessment activities for some courses and/or programs (examples include proctored exams, site visits, and/or interviews).

Synchronous Online Courses:

Synchronous online courses are online courses that contain a synchronous component where students are expected to meet for synchronous instructional interactive times via video and/or audio conferencing as set in the schedule and syllabus. Students are not required to come to any MCC campus to participate.

Plural Courses:

Plural courses are online courses that are fully synchronous interactive video courses where the instructor will be located at one MCC campus and students attend at any of the MCC campuses. Course meeting times and days are set forth in the college schedule. As with all MCC courses, plural courses are web-enhanced (see definition below).

Hybrid Courses:

A hybrid course is any course that is scheduled to meet less than one hundred percent (100%) of the time for traditional, face-to-face classroom instruction and supplements that time with a distance education modality. Hybrid courses integrate both online and traditional classroom instruction and are designated such in the college schedule. Because the Higher Learning Commission's policies on Distance Education apply where instruction takes place through a non-face-to-face modality; MCC Distance Education provides guidelines for hybrid courses.

Web-enhanced Courses:

All traditional, classroom-based instruction courses at MCC are Web-Enhanced courses, where resident and associate faculty are expected to utilize the college's learning management system (LMS) to provide the course syllabus, instructional materials and student grades upgraded on a weekly basis via the LMS. Faculty are expected to use the LMS to communicate and distribute learning activities when there is an unexpected class cancellation. A Web-Enhanced course is not considered a Distance Education course.

Distance Education Programs:

For reporting purposes the Higher Learning Commission views distance education programs as those where fifty percent or more of a program's courses or credits are offered through distance education modalities, programs meeting that criteria are reported as distance education programs.

Distance Education Student:

A distance education student is a student enrolled in a distance education course. Students may be simultaneously classified as both distance education and campus-based students if they are taking a combination of distance education and hybrid and/or traditional courses in a given academic term or session. Distance education students are entitled to the same rights, opportunities and support services that students enrolled in non-distance education courses receive. Students may access these services at their home campus or through online resources.

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Course Curriculum

Courses offered via distance education shall have the same rigor and expected outcomes of campus-based offerings. Instruction for courses offered via distance education modalities shall be based upon MCC Curriculum, Academic Standards and Articulation Committee approved course packages.

Course Ownership

Ownership of distance education courses is governed by MCC's Copyright and Intellectual Property Procedures and Ownership of Employee Works. Unless specifically provided for by written agreement between employee and the College, course materials included in College course management system software or other delivery mechanism, online course materials shall be considered "College Commissioned"

Copyright

Staff Use of Copyright Materials and subsections applies to those use of any instructional materials potentially placed in the College's course management system or any other delivery mechanism.

Course Management System

The College shall employ course management software of the caliber that ensures efficient and effective online course management and ease of use by students, faculty and staff.

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Distance Education Programs Approval

As necessary and appropriate, a proposed program shall complete the approval processes of state, regional, or other agencies or associations germane to the conduct of the academic program at Mohave Community College, i.e., the Higher Learning Commission. Where applicable, distance education programs shall also meet the same requirements as programs holding special accreditations.

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Course Assessment

Distance education course offerings shall be evaluated according to the course evaluation procedures in effect for campus-based courses. Additional items to be evaluated shall include the effectiveness and efficiency of delivery systems, academic resources, student services, and access to faculty. Records of evaluations and the analyses of the evaluations must be kept on file, as well as documentation of the proactive use of the results of the evaluations in the enhancement of course offerings.

Student Learning Assessment

Student learning shall be evaluated according to the student learning assessment procedures in effect for campus-based courses.

Integrity of Student Participation

Students are required to authenticate their identity by using a username and password combination to first enter the learning management system.

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Library Services

The library supports the academic programs of Mohave Community College. Each campus library is available for students and community members.

The MCC Library maintains a collection of books, journals, DVDs, and audiobooks. The library subscribes to databases that are both general and subject specific, providing access on and off campus. Students, faculty and staff may request materials from any campus location (Inter-campus loan). Also, materials (books, articles) can be borrowed free of charge from libraries worldwide (Inter-library loan).

Library Collection

- Over 35,000 physical items
- Printed journals
- Full-text scholarly articles from online databases
- EBook collection

Library Services

- Library instruction sessions
- Research, reference, and general computer help
- Computer access for students, faculty, staff and the public
- Student computers equipped with standard class software
- Printing and scanning options
- Photocopying (minimal fee)
- Inter-campus and Inter-library loans
- Consideration of new material requests from patrons
- College copyright guidance
- Quiet and group study areas
- Smart room access
- Course reserves

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