

MCC serves our communities, empowering students to succeed through innovative pathways and quality education.

Date: Friday November 20, 2020

Time: 9:00 a.m.

Location: <https://mohave.zoom.us/j/94389803433>

Members: Stacy Klippenstein (Chair), Connie Shelley, Loan Hornick, John Cawley, Don Weide, Mitzi Esgro, Heather Patenaude, Lauren Petersen, Dr. Andra Goldberg, Amy Curley (Recorder)

1. Announcements

2. Strategic Plan Updates

The Data Day Event will be held Wednesday, Dec. 16, 12:30 – 4:30 via Zoom.

3. Systematic PPM Review Updates (if applicable)

Ms. Curley reported the status of two systematic PPM reviews for Oct/Nov 2020 as follows:

2.030-C: Academic Standing – conversion error – Thanks Sharon B. & Michele Brehmeyer!

5.150-B: Faculty Performance Management – conformation issues – under review by OI.

4. Items for Attention, Policy (if applicable)

A. Update: 6.017: Alcohol on College Property

President Klippenstein reported that 6.017 was presented to the President's Cabinet on November 3, 2020. Hearing no objections from the Cabinet, President Klippenstein presented 6.017 to the Governing Board for first reading on Friday November 13, 2020. Second reading and final determination (approval/non-approval) is scheduled for January 8, 2021. If approved, implementation will be effective immediately with the administrative authority designated to the College President. Work on clarifying the processes continues including but not limited to revising the facilities use request form and affiliated procedures (6.015).

5. Items for Attention, Procedures

A. Update: 5.140-E Telecommuting

President Klippenstein reported that 5.140 was presented to the President's Cabinet on November 3, 2020. Hearing no objections, President Klippenstein approved 5.140 for implementation upon the College's return to Pandemic Plan Phase III operations. Upon implementation, administrative authority will lie with individual supervisors facilitated by Human Resources.

B. Previously Tabled: 2.020-G Writing Across the Curriculum, Deletion

Director of Assessment & Curriculum Mitzi Esgro stated that there was discussion of the possible retirement of Writing Across the Curriculum (WAC) at the CASAA meeting held on September 4, 2020. Subsequently a motion was made for the retirement of WAC and it was approved at that meeting. The skills that the WAC policy covers are already being captured in ENG 101 and ENG 102. All AGECE degrees include ENG 101 and ENG 102 as part of the required curriculum. The assessment was difficult and did not lead to improvement strategies.

Dr. Goldberg provided some historical context of the WAC program at MCC stating that it was implemented after the 2003 HLC visit to address perceived assessment deficiencies. This was prior to AAS core components being implemented and additional assessment measures being developed. President Klippenstein stated that concerns have been expressed about eliminating WAC so close to MCC's next HLC comprehensive visit, scheduled for 2023.

A lengthy discussion occurred on the merits of intensive writing with some committee members expressing grave concerns, based on their professional exposure to current student writing examples, regarding eliminating WAC, especially without a suitable replacement program. Ms. Esgro believed that the general education core classes, which require ENG 101 and 102, additional professional development and some modification of the General Education Philosophy would suffice.

President Klippenstein requested that Ms. Esgro provide additional data from TRE, ENG101 and ENG102 to support the recommendation. Upon receipt & review of the data, President Klippenstein will determine if the recommendation will be forwarded to President's Cabinet for discussion and input.

C. New Revisions: 5.140-A Work Hours Standard

Human Resources Manager Jennifer Picard stated revisions to the procedures were reviewed by the Employee Engagement Committee and have been vetted and approved for forwarding by the Organizational Foundations Committee.

Per 5.010-E, the revisions reflect a realignment to current practices and rewording for clarification and hearing no objections, the changes were approved for direct updating in the PPM.

6. Adjournment

The next meeting of P&P will be December 17, 2020 at 10:00 a.m.