

The official Mohave Community College Governing Board Agenda will be posted at least 24 hours in advance of the meeting.

The college President shall prepare Board meeting agendas and informational material about agenda items in consultation with the President of the Board. The agenda shall be mailed to, or otherwise provided to, the Board members at least three (3) days prior to the meeting. Requests for placing items on the agenda shall be given to the President in sufficient time to place the items on the agenda and to prepare any required backup materials. Agendas may be revised up to twenty-four (24) hours before a Governing Board meeting begins.

No new business shall be transacted by the Board unless the item is on the agenda. However, upon the concurrence of the majority of the Board members present and subject to the provisions of statute, a new business item may be brought up for Board action if, in their opinion, an actual emergency requires action by the Board.

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*Date of Policy Adoption:*                      *June 12, 2008*

*References:*                                      *ARS 38-431.02*