

IMPROVING LIVES. IMPROVING COMMUNITIES.

*MCC serves our communities, empowering students to succeed through innovative pathways and quality education.*

**Date: Tuesday October 6, 2020**

**Time: 2:00 p.m.**

**Location: <https://mohave.zoom.us/j/>**

## 1. Announcements

Listening Sessions:

Student – 10-14-10/16 (Dean Kick-Off, 4 questions)

- BHC, Wednesday 10/14, 1:30 p.m.
- LHC, Thursday 10/15, 1:30 p.m.
- NMC, Thursday 10/15, 3:30 p.m. (Employees & Students)
- NCK, Friday 10/16, 10:30 a.m.

Employee – 10/28-10/30 (Council Presidents please invite employees)

- BHC, Wednesday 10/28, 1:30 p.m.
- LHC, Thursday 10/29, 1:30 p.m.
- NCK, Friday 10/30, 10:30 a.m.

## 2. President's Report (Klippenstein)

### A. Board of Governors Agenda Review (Klippenstein)

Pandemic Response Update (Phase 2 Implementation), AZ Community College State-Level Council Reports (potential funding via Pima), WAVED Concurrent Enrollment IGA, AZTransfer & Mohave Community College Partnership Report, Curriculum and Assessment Report (Esgro), AZ Vision Report, Cohort Default Rate (12.3%) Transwestern Pipeline Ruling (~\$644,795.59) and One-Time-Only State Funding Allocation (Welding and RadTech).

### B. Pandemic Team Report (Co-Chairs)

Danette Bristle reported the college has met the benchmarks for returning to campus. The decision was to move to Phase Two of the Return to Campus Plan starting on Monday October 19. The Pandemic Response Team (PRT) will continue to monitor local data and the virus trends.

Standards will be:

- Masks, social distancing and all CDC health and safety guidelines are still in effect.
- Student Services will be open from 10:00 a.m. – 4:00 p.m. with limited staff.
- Students and the public will be allowed on campus to meet with student services staff, but will be encouraged to contact the college via phone, email and web chat.
- Students and visitors will be required to sign the Acknowledgment of Risk/Liability Waiver before they are admitted into any building.

- Deans of Student and Community Engagement will return to campus.
- Remote student services will continue including advising, library, and student success services.
- Courses will remain in their current format for the remainder of the semester.
- Employees who are not assigned on-campus responsibilities during this phase must continue to request permission to be on campus.

The following protocols need to be in place to help keep everyone safe and healthy:

- All employees and students are required to wear masks on campus, except when they are in their office alone with the door closed.
- Physical distancing is necessary. Please maintain a distance of at least 6 feet from others.
- Cleaning and sanitation of work space is the responsibility of all employees. Contact facilities if you need information or supplies.
- Follow CDC guidelines including but not limited to handwashing, cleaning, and self-isolation when there is a potential exposure or if you are feeling ill.
- Update the MCC Return to the Workplace Guide and MCC COVID-19 Procedures (if necessary).

Two informational sessions will be offered at the following times: Thursday, October 15th at 9:30 a.m. and Friday, October 16th at 2:30 p.m.

### **3. SP: Institutional Effectiveness and Alignment Report and Recommendations (S. Bristle/S. Eaton)**

#### A. Enrollment for All

Associate Dean of Enrollment Management & Registrar Michelle Brehmeyer and Director of Nursing Programs June Weiss, co-chairs of the Strategy One Committee, "Enrollment for All", reviewed the highly structured activities undertaken by that team to impact its critical area of responsibility. The co-chairs reviewed the committee charge. The committee has had two scheduled meetings where consensus was achieved on committee charge, a survey was developed for committee members to choose their top three action items and leads and participants were determined for each action item work group. The co-chairs met with each Lead in order to develop 30/60-Day Plans and three 30/60 Day Plans were generated and provided to IEAC.

Work group #1, led by Financial Aid Director Heather Patenaude, is focusing on objective 1.5 and identifying areas of interest under percentage of need model for "weighted initiatives" with the target outcome of establishing a student population in alignment with the strategic plan that may get additional funding to further ensure/help with completion. Steps currently being taken include: sharing compiled research, identifying potential weighted initiatives aligned with Strategic Plan, establishing and building a test environment in PowerFAIDS to be completed by December 2020.

Work group #2, led by full time faculty Abigail James-Gomez and Enrollment Services Manager Meghan Knox, is working on objective 1.2. An action item for 1.2 is providing staff and faculty training regarding different cultures in target areas to better understand the cultural diversity of the

service area. The group will: Begin to identify and review collected sources of data about underserved populations, Consider the training's focus, reaching out to the Strategy 3 in order to better coordinate the efforts, consider developing and sending a survey in order to assess staff and faculty needs regarding training considerations.

Work group #3, led by June Weiss, is tasked with objective 1.4 and will begin to analyze previous straight from high-school to MCC student groups to determine characteristics of students likely to enroll and be successful, tailoring MCC's efforts to improve conversion rates. As with the other work groups, #3 will: Begin to identify and analyze sources of data, Explore the development of a survey.

Work group #4, led by Ms. Brehmeyer, is focused on objective 1.3 and has been working extensively with the Associate Dean for Career and Technical Education Jason Gee to identify viable CTE program offerings through established college-wide and community collaborative teams. The target outcomes for the group include an audit of CTE programs, targeted marketing from information provided by research and focus groups and enhanced connection and efforts with JTED/ WAVE, advisory boards. Along with identify and analyzing sources of data, the group will look to incorporate noncredit programs leading to a credential and establish baseline data and a formulated measure in Year Zero for CTE programs.

As the Enrollment for All Committee and various Work Groups continue to meet, the goal is to: meet the 30/60 Day expectations; engage with other strategic committees and external stakeholders, earlier rather than later, in order to coordinate and collaborate with the intention of building support and acquiring additional support and guidance; incorporate and consider other action items and target outcomes as data is analyzed and the discussions continue to evolve within and outside of the committee; and present initiatives that create synergies in order to move MCC forward in serving the needs and aspirations of our students and constituents.

#### **4. Other Standing Committee Reports and Recommendations (if applicable)**

##### **A. Curriculum, Academic Standards, Articulation and Assessment (Eaton)**

CASAA met on October 2nd. Items on the agenda included: Policy for 10-year credit expiration (Mitzi Esgro will form a small taskforce), Continuous Enrollment (tabled), Multiple uses at an IP address: (Honor Code review)

##### **B. Policy & Procedures (Klippenstein)**

President Klippenstein announced the next P&P meeting will be Thursday October 20. Agenda items include: Alcohol on College Property and Telecommuting.

##### **C. Finance/Audit/Budget (Marbury)**

Chief Financial Officer Sonni Marbury announced the next FAB meeting will be October 19.

## 5. Dean of Enrollment Monthly Update (Masterson)

Ms. Masterson reviewed noteworthy data points from the MCC 2019-2020 Final MCC Enrollment Report as follows:

MCC 2019/20 Highlights: Enrollment grew in both headcount and credit count, 5,740 students took class(es), 35.2 % belonged to a minority population, 15.5 % dual enrollment students, 71.1 % first generation, 45.87 % retention rate from fall 2018/2019 to fall 2019/2020, 559 students completed a degree and/or certificate in 2019/2020, 644 degrees and certificates, MCC accumulated 77,612 credits for 2019/2020

MCC 2019/2020 Grad Survey Results (Inquires about satisfaction, learning, Self-reported responses): 39% students applying for graduation in 2019/2020 participated in the virtual ceremony, 97% accomplished their educational goals while at MCC, 77% worked full- or part-time, 34% entered directly after graduating high school, 25% entered after graduating high school, sitting out a year or more, 25% entered after being out of another college or university a year or more, 8% transferred directly from another college, 7% entered after earning a GED.

MCC 2019/2020 Transfer Results: 56% planned to transfer to another college FT or PT, 89% transfer major related directly or somewhat to MCC major, University of Phoenix, GCU, Rio Salado were noted in Student Clearinghouse as transfer institutions.

NAU – 34%	ASU – 17%	UA – 4%;	SUU(Dixie) – 1%
UNLV – 1%	WGU – 12%	Chamberlain – 3%	
Other In-State – 14%		Other Out-of-State Institution – 14%	

Ms. Masterson also reviewed the current academic year's enrollment. Spring Initiatives are to expand Early Start to include summer after senior year, increased outreach to homeschool student, a technology loaner program (will most likely be through the libraries), Prior Learning Assessment outreach/promotion, Continued FAFSA outreach.

## 6. Council Updates and Recommendations (Jackson, Johnson)

- A. Executive Advisory: No Report
- B. Faculty: No Report
- C. Staff: No Report
- D. Student: No Report

## 7. Items for Dialogue

There were no additional items for dialogue and the meeting was adjourned.