CALL MEETING TO ORDER: 12:05p

INTRODUCTION OF OFFICERS

- President: Staci Lee Phillips (4th, BHC)
- Bullhead City Vice President: Vacant
- Kingman Vice President: Vacant
- Lake Havasu City Vice President: Vacant
- North Vice President: Vacant
- Treasurer: Jessie Wright (4th, BHC)
- Secretary: Jessica Allen (3rd BHC)
- Bullhead City Student Representative: Vacant
- Kingman Student Representative: Claudia Gonzalez (3rd, KNG)
- Lake Havasu City Student Representative: Vacant
- North Student Representative: Vacant

ATTENDANCE: Welcome to the second meeting of the spring semester!

- BHC: Chrissy Pope 122, Alixandrea Hood 121, David Allen 221, Jessie Wright 222, Jessica Allen 221, Michaela Mudge, Ashley Comalis, Amanda Kerney, Rebecca Lane
- KNG: Christina Collins 121, Serena Cullverston 121, Berenice Espinoza 121, Michelle Knight 121, Amanda Griffis 121, Brittney Koch 121, Ashley Abella 121, Ashley Oder 121, Synase “Jackie” Encinas 121
- LHC: no attendance received
- North: no attendance received
- Faculty & MCC Staff: Shaunda Goss, Linda Kriech, Marilyn Parker, Deb Triassi

READING AND APPROVAL OF MINUTES: Moved Chrissy Pope/2nd Jessie Wright

TREASURER’S REPORT

- $2,659.70 is SNO’s present account balance.
- At the February 9, 2015 meeting the North campus mentioned perhaps selling flash drives to generate income; no e-mail response was received from Dr. Chew to date.
  - Also, Dr. Chew was e-mailed to find out how many shirts/hoodies/graduation cords were desired for the North
OLD BUSINESS

- **SNO Facebook**
  - Our Facebook page has received lots of new “likes” and followers recently. If you haven’t started following SNO yet, we encourage you to do so.
  - Our Facebook page can be found at the following address: [https://www.facebook.com/mohaveccSNO](https://www.facebook.com/mohaveccSNO).

- **SNO Banners**
  - Banners were given to campus advisors. LHC and KGN have both located their banners.

- **SNO Scholarship**
  - Don’t forget that the **deadline to submit your SNO scholarship application is April 1st**. Submit your completed application to your campus advisor. We have only received ONE application!
  - The application can be found at the following website: [http://www.mohave.edu/documents/Students/SNO/Scholarship_application.pdf](http://www.mohave.edu/documents/Students/SNO/Scholarship_application.pdf). After you complete your application, simply give it to your campus advisor.

- **Ongoing Fundraisers**
  - Graduation cords ($15), t-shirts ($16), hoodies ($27), and used scrubs ($5)
    - After reviewing the counts for each campus, ordering more shirts and hoodies may be needed. We need to vote upon the following items:
      - Would we like to keep the same color and styles of shirts and hoodies?
      - Please note we must order a minimum of 48 shirts and 48 sweatshirts to get the best pricing.
      - At this time, we will vote on whether to purchase more shirts and hoodies and the details of each.
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<table>
<thead>
<tr>
<th></th>
<th>Tee shirts</th>
<th>Sweatshirts</th>
<th>Grad. cords</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bullhead City</td>
<td>Shirts;</td>
<td>Sweatshirts;</td>
<td>Not counted</td>
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<tr>
<td></td>
<td>5 small</td>
<td>1 large</td>
<td>(about 6)</td>
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<tr>
<td></td>
<td>4 med</td>
<td>6 XX Large</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 XL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kingman</td>
<td>Shirts</td>
<td>Sweatshirts;</td>
<td>Cords;</td>
</tr>
<tr>
<td></td>
<td>Red;</td>
<td>Blue;</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td>small-6</td>
<td>small-3</td>
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<td></td>
<td>medium-1</td>
<td>medium-1</td>
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<td>large-5</td>
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<td></td>
<td>xlarge-0</td>
<td>xlarge-6</td>
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<td></td>
<td>xlarge-1</td>
<td>xlarge-2</td>
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<td>xlarge-2</td>
<td>xxlarge-0</td>
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<tr>
<td></td>
<td>Total; 38</td>
<td>Total; 14</td>
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<tr>
<td>Lake Havasu</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>North</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

NEW BUSINESS

- Election of New Officers
  - Request for submittals of “willingness to serve” forms were posted on Facebook, Angel, and campus bulletin boards. Special elections of officers were held for vacant positions only;
    - Bullhead City Vice President
      - Submissions were received from the following parties:
        - Alixandrea Hood
        - David Allen
        - By a vote of 6 to 4, Alixandrea Hood was voted in as Bullhead City VP
  - Kingman Vice President
    - Chrissy Pope was voted in without opposition.
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- Lake Havasu City Vice President
  - None received.
  - Dave Allen volunteered to fill the open Lake Havasu City VP position and was voted in without opposition.

- North Vice President
  - None received

- Bullhead City Student Representative
  - Amber Reyes was voted in without opposition

- Lake Havasu City Student Representative
  - None received

- North Student Representative
  - None received

  - The student representative for each campus must attend their campuses’ Student Activity Council meeting monthly. This is imperative because SAC has resources and knowledge that are going unused.

  - Meetings for BHC SAC are held on the second and fourth Wednesday of every month at 10:30am. For room information, please contact advisor Jane McCormack at 928.758.3401.

  - Meetings for LHC SAC are held on the first and third Friday of every month in The Gallery (Room 204) at 1pm. Contact advisor Paula Norby at 928.505.3300, extension: 3300 or pnorby@mohave.edu with additional questions.

  - Meetings for the Kingman campus are held on the first and third Friday of every month at 12pm in Room 401. Contact advisor Fred Gilbert at 928.692.3000, extension: 1200 or fgilbert@mohave.edu with additional questions.

- Ensure all names and contact information are sent to Mrs. Jones for newly elected officers.

- Annual elections will be held at Monday, April 13th meeting for the following fall semester; all available positions will again be voted upon at that time; you can find “willingness to serve” forms on the Mohave.edu and on SNO’s Facebook page.
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- **SNO Bulletin Boards**
  - Spoke with Mrs. McNichols after our meeting last month, and she said she would have a bulletin board sent to the North campus; this is still a work in progress.

- **Blood Drive**
  - Our blood drive last month on the BHC campus yielded a record number of SNO volunteers and DOUBLE the amount of blood donations as previously received. Thank you to all of those who contributed to the event!
  - Mrs. Jones has handled the behavior of the staff; this will not happen again. Thank you for remaining courteous and professional throughout the day.
  - At the last meeting, Brittany and Dennis volunteered to bring a blood drive with Red Cross to LHC; however, the contact information received failed to work. They are not present at today’s meeting. Still need an e-mail and phone number please.

- **Bone Marrow Drive**
  - Amber Reyes is organizing the 2015 BHC bone marrow registry drive. Amber is not at today’s meeting to discuss.
  - Amber Reyes contact information: sambertico@aim.com, 714-376-6280

  - Courtney Stansbury is organizing one for LHC; it is Friday, April 10th, 10AM-1PM at the Lake Havasu Regional Medical Center. Courtney has been working to spread the news to the media and has even arranged for a local bakery to donate cupcakes to those registering!
  - She has enough volunteers for the day of the event, but needs volunteers to help distribute flyers that she has already printed throughout the campus and community. Please contact her below to help.
  - Courtney Stansbury contact information: crtnlynn@gmail.com, 928-842-7207
  - If you cannot volunteer, please consider simply stopping by and registering as a donor at the event. It takes about 5 minutes to register.
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- Other Future Events
  - October, BHC Haunted Hospital with free blood pressure screenings
  - November, all campuses’ food drive
  - November, all campuses’ sock drives for children
    - Courtney Stansbury of LHC had a project/partnership to propose to SNO: the LHC soup kitchen at Our Lady of the Lake serves about 1,200 meals per month to those in need. It occurs on Tuesday and Thursdays at 4:30 and Saturday at 10:30; volunteers could come early to help prepare, during to help serve, or after to help clean-up. To volunteer, SNO members would need to complete at 2 hour food handling class (to get their food handlers card) with the city and complete a short class on child abuse at the church.
    - Also, this same organization is in need of a wide variety of things from clothes to food to backpacks to toiletries.
    - Chrissy Pope suggests students donating toiletries obtained during their various clinical rotations and overnight hotel stays in Las Vegas.
    - Claudia Gonzales notes the Cornerstone Mission in Kingman is in need of similar donations as well. The issue was tabled pending approval from the campus to set up boxes and a plan to track the items received.
    - Ms. McNichols requested SNO members to go the LHC March of Dimes and the open house at MCC on March 28th. The drive is in the morning and the open house is 1-4 PM. If you have any questions, you may call Ms. McNichols at 928-757-0868 or e-mail her at pmcnichols@mohave.edu.
  - Kingman and North campus are welcome to host their own bone marrow registry drives.
  - Kingman and North campus are invited to start their own blood drives too.
  - SNO members are invited to contact their local agencies to ask if SNO can assist them in any of their annual activities.
  - Relay For Life LHC 4/24, BHC 5/1, and KNG 6/1 6pm-6am. If SNO members would like to participate in the relay and
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provide a public service (BP screenings), then an advisor would need to be present. However, no advisors are necessary if members are just participating in the relay without providing a public service. Chrissy Pope volunteered to head the KNG relay. Alixandrea Hood volunteered to head the BHC relay. Courtney Stansbury had previously mentioned an interest in heading the LHC relay, but this is not confirmed today as she is not able to attend today’s meeting.

- National Student Nurses Association Annual Conference
  - The Annual NSNA convention will be held in Phoenix on April 8th-11th. The early registration cost per person is $110 (or $130 including the NCLEX review) or $120 at the event.
  - Would anyone like to go to this event? Currently attending include Alixandrea Hood, Staci Phillips, and Mrs. Jones (Thursday and Friday only). Registration deadline is March 16th.
  - You can visit the NSNA convention website at http://nsna.convention.weebly.com/ for more information.

  - (Mrs. McNichols has said the students will be able to miss one day of an 8 hour clinical. If the clinicals are 12 hours, if the makeup for the remaining 4 hours if clinical arrangements prior to attending the convention, then the student can attend. They have to pay their own way, convention fees and hotel, and provide their own transportation.)

- ANNOUNCEMENTS

- ADJOURN MEETING: 12:45p
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- **Duties of Officers (All Positions Serve as a Member of the Executive Board)**

  **President Shall:**
  1. Call for meetings of the officers and the Organization as a whole
  2. Preside at all meetings of the officers and the organization as a whole.
  3. Distribute an agenda prior to meetings of the general membership, including date, time and place of meetings.
  4. Appoint special committees with approval of the officers and the faculty advisor.
  5. Act as ex-officio member of all committees.
  6. Attend or send SNO-MCC representative to College/Nursing Department meetings or events when requested.

  **The Vice President (for each campus) Shall:**
  1. Perform the duties of the President in the absence of the officer, whether the absence is temporary or permanent.
  2. Perform all other duties as designated by the officers
  3. Attend Student Activities Council (SAC) meeting, to be a representative on behalf of SNO-MCC
  4. Coordinate fund-raisers
  5. Coordinate extra projects as assigned by the Executive Board.

  **The Secretary Shall:**
  1. Keep accurate records of all meetings of the officers and organization as a whole.
  2. Shall record and distribute the minutes of all meetings of SNO-MCC
  3. Attend to all correspondence
  4. Act as Archivist for the organization, keeping on file permanent records of all reports, records and documents submitted to the secretary.
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The Treasurer Shall:

1. Keep accurate entries of all acquisitions and disbursements of organization funds, and provide written financial reports to membership at regular meetings.
2. Remit payment for approved debits as follows: all funds disbursed shall have prior approval from executive board except for the payment of supplies.

The Student Representative (for each Campus) shall:

1. Act as a liaison between the student body and the executive board
2. Promote SNO and NSNA
3. Attend Student Activities Council (SAC) meetings, to be representative on behalf of SNO-MCC.
4. Serve as a member of the Executive Board

The Special Projects Coordinator Shall:

1. Serve as the chairperson of Projects Committee.
3. Coordinate extra projects as assigned by Executive Board.