Date: July 12, 2016  
Time: 9:00 am  
Place: 204

Attendees: Jann Woods, Daniel Dudzik, Janet Cruz, Michelle Schmidt, Lori Hogue, Tom Franklin, M. Joe Ronnigen, Bree Karlin, Victoria Robillard, Maryl Vineyard, Tamara Coleman, Stephanie Dieringer, Danette Bristle and Kayla Dawson

Absent: Bhaskar Singh, Dan Pund, Elizabeth Briere, Jenna Felish, Julie Clifford, Kevin Smith, Lori Howell, Pamela Galovich and Tiffany Port

I. Announcements

Jann introduced Janet Cruz, our new Community Education Coordinator and encouraged everyone to meet with Janet if they have ideas for non-credit courses.

Jann also introduced Danette Bristle, Accreditation Liaison/Compliance Officer.

II. Important Dates

- Tuesday - August 2, 2016: Return to 5-day work week
- Saturday – August 6, 2016: Fall Semester Mass Drop Date for Non-Payment
- Monday - August 8, 2016: Faculty Return
- Friday - August 12, 2016: Governing Board Meeting NMC
- Monday - August 22, 2016: Start of First 8wk and 15wk classes
- Monday – August 29, 2016: Last Day to Drop, First 8wk and 15wk classes
- Tuesday – August 30, 2016: First Day to Withdraw, First 8wk and 15wk classes
- Monday - September 5, 2016: College Closed, Labor Day
- Tuesday - September 6, 2016: College Closed, All-Staff Day
- Friday - September 16, 2016: Governing Board Meeting, NCK
- Monday – September 19, 2016: Start of 12wk classes

III. New Business

Danette presented information about the upcoming HLC visit in February. She talked about the importance of being able to demonstrate that we can continually improve as an educational facility. She talked about what our ten year improvement plan looks like. Danette asked for volunteers to help with the upcoming HLC visit.
Jann presented on MCC enrollment numbers for the past school year and what to expect in the coming year.

Michelle suggested that we find ways to promote our existing programs internally by way of posters in the classrooms or in common areas.

Tammy suggested possibly showing an informational video about MCC at the beginning of every semester. Giving students a better idea of all the programs offered at MCC.

IV. Old Business

Jann reported that the Student Center Renovations project was going well. Completion is scheduled for August 8th.

Jann asked that everyone make sure they are locking up if they are on the campus over the weekend.

V. Standing Reports

Victoria reported on recruitment, that she has 50 plus events scheduled for the upcoming year promoting MCC to high school students as well as people in the community.

Tammy reported on PTA, students are on campus on Tuesdays and Thursdays this summer. They are finished with recruitment for this fall and they do have a full class for the fall semester.

Janet reported on Community Education, they are looking for fall instructors for non-credit courses. The schedule for Community Education Courses will be out the first part of August.

Tom reported on NAU, they now offer an RN to BSN program which enables registered nurses to earn their bachelor of science in nursing degree through our fully accredited, competency-based Personalized Learning online program. This innovative program allows students to set their own pace and complete lesson according to their own timelines. Students pay for a six-month subscription and can complete as many courses as they wish during the six-month period. Currently each six-month subscription is $3750.

Michelle reported on Surgical Technology, they are accepting applications through July 25 for the fall semester. Current students just finished clinical orientation at the hospitals in Lake Havasu, Bullhead City and Kingman.

Lori reported on MEA, they will continue to take applications up until the start of the fall semester.

Stephanie reported on Instruction, all of the Associate Deans of Instruction will meet in Kingman tomorrow. There is a new Associate Dean of Instruction on the Kingman Campus, his name is Dr. Douglas Bunn.

Dan reported on IT, they are working to rebuild the domain.

VI. Adjournment, the meeting was adjourned at 10:20 am.