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Instructor

Date

I, \_\_\_\_\_ request a Challenge Examination for  
Name Student ID Number

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Course Number

Course Name

Semester/Credit Hours

I have read and reviewed, with the instructor, the Challenge Policy as it appears in the College catalog. I have not challenged this course before, nor have I previously completed and received credit for this course. This course **IS NOT** a prerequisite for a course I have already completed.

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Student's Signature

Date

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Instructor's Signature

Course Title

Date of Exam

Grade Earned

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Academic Chair's Signature

Date

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Registrar's Signature

Date grade recorded on transcript

### Instructions to Student

1. You must enroll in this course.
2. Discuss the possibility of challenging the course with the instructor by the end of the first week of classes. Not all courses may be challenged.
3. The Academic Chair will sign the form after you have obtained the instructor's signature.
4. The Challenge Examination must be completed by the end of the add/drop period (See Academic Calendar).
5. The non-refundable cost of the Challenge exam is the tuition and fee for the number of credit hours in this course (see catalog financial information).

Distribution: Registrar/Instructor/Academic Chair/Student/Director of Campus Student Services