

The Job Search Information

Jobs don't just happen. Not the ones that you really want.

The outcome of your investment in education is the knowledge and skills you have gained through your life, work and educational experiences. It is now time to promote and market yourself.

You will need the necessary job-search and interviewing skills and a résumé that will market the unique qualities and characteristics that only you can bring to the position.

The services here have been created to meet your needs. Please call your campus career planning counselor to schedule an appointment to see an advisor today.

JOB SEARCH

- [Analyzing Your Potential Employer](#)
- [Career Development Process](#)
- [Considering and Evaluating Job Offers](#)
- [Definitions for a Successful Career](#)
- [Dress for Success](#)
- [Electronic Job Search](#)
- [Essential Skills for a College Graduate](#)
- [The GPA Blues](#)
- [What is an Internship?](#)
 - [My Ideal Internship Worksheet](#)
- [What is Job Shadowing?](#)
- [What is Networking?](#)
- [Where are You in Your Search for Employment](#)
- [Your Rights and Responsibilities as a Job Seeker](#)

Help Documents

Career Letters [PDF](#)

- [Letters of Recommendation](#)

Interviews

- [Informational Interviews](#)
- [Mock Interview](#)
- [What Happens in an Interview?](#)
- [Behavior Based Interview](#)

Resumes

- [Résumé Packet](#)
 - [Résumé Critiquing Guidelines](#)
 - [Get Started Résumé Worksheet](#)
 - [OptimalRésumé, Creating a SMART Accomplishment Statement](#)
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